

HOW TO WRITE LEGISLATION

“The Associated Students Senate is a group of elected representatives which serves as the policy-making body of Associated Students. As a governing body, we strive to open lines of communication between students, the administration, and our greater community. Members of the Senate seek to be proactive in addressing student needs and providing and facilitating services and resources that enhance the UCSB experience.”

THE POWER OF THE STUDENT VOICE

SENATORS

Colleagues
Student Groups
Students
Community Members

BCU'S

Senate Liaison
Senators
Other Student Groups
Students
Community Members

STUDENTS

Senators
Student Groups
Other Students
Community Members

WHAT'S THE DIFFERENCE?

BILL

Constitutional amendments begin with a bill

Amends the By-Laws or Standing Policies & Procedures

Changes last indefinitely

RESOLUTION

Capable of Association wide change & influence

Take effect Immediately

Engages your Campus & Community

Can provide direction to staff, & each other.

Either Positional or Directional

Lasts until the Senate terms ends

LEGISLATION TEMPLATE

ASSOCIATED STUDENTS
University of California, Santa Barbara

Senate Resolution/Bill

| | | | |
|------------------|--|---------------|--|
| Title: | | | |
| Author | | Second | |
| Number | | FPP | |
| Bill Type | | Vote | |

CONSTITUTION AND BY-LAWS RECOMMENDATION

| | |
|------------------------------------|--|
| Grammatical Recommendations | |
| Structural Recommendations | |
| Legal Code Violations | |
| Pass with Amendments | |
| Table | |

COMMITTEE RECOMMENDATION

| | | | | | |
|---------------------------------|--|-----------------------------|-------------------------------|--------------------|--|
| Pass as Written | | Pass with Amendments | | Do Not Pass | |
| Refer to Committee | | | | | |
| Recommended by a Vote of | | | Chairperson's Initials | | |

STUDENT-SPONSORED LEGISLATION

| | |
|---|--|
| Student Sponsor | |
| <i>The Student Sponsored Liaison has insured that this Student-Sponsored Resolution is correct in its form and adherence to the AS UCSB Legal Code.</i> | |

FISCAL IMPACT

| | | | |
|---------------|--|----------------|--|
| Amount | | Account | |
|---------------|--|----------------|--|

STRUCTURE

TITLE

PREAMBLE CLAUSES

A preamble is a brief statement of background or rationale coming before the resolving clause(s). The purpose of a preamble is to provide information without which the point or the merits of a resolution are likely to be poorly understood or where unusual importance is attached to making certain reasons for an action a matter of record.

RESOLVING CLAUSES

A resolving clause indicates what action(s) is to be taken given the “WHEREAS” clause(s) in the preamble.

THE SUBMISSION PROCESS

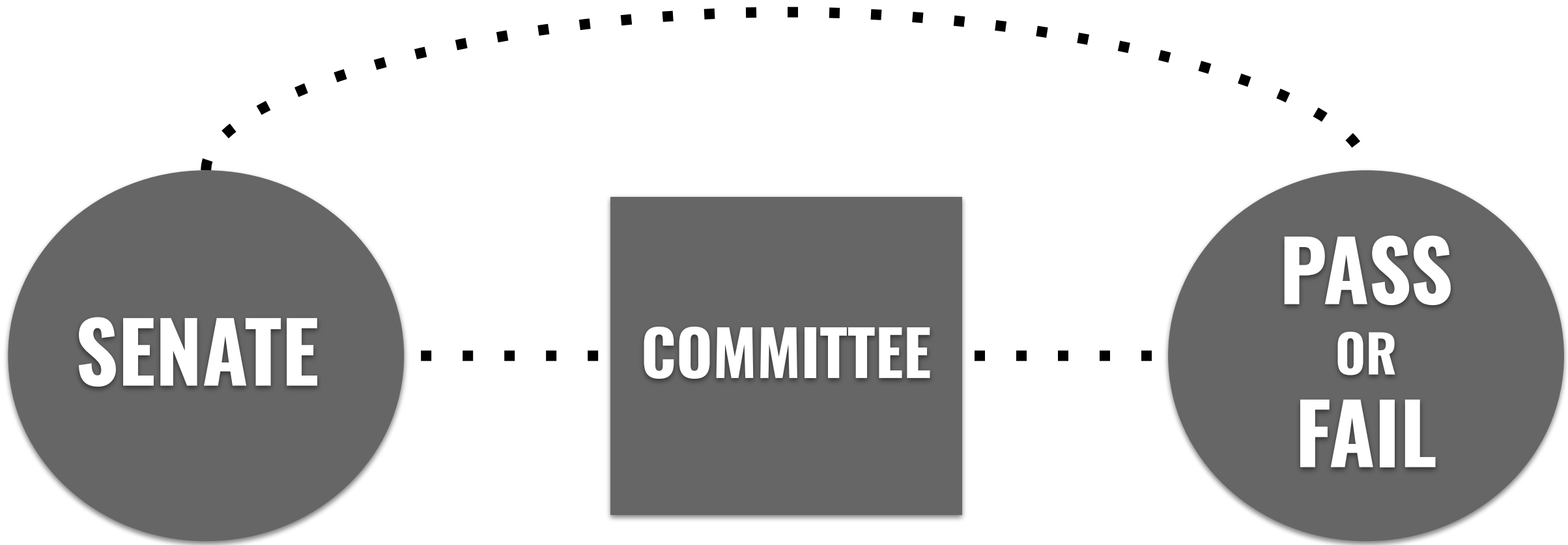
DRAFT
BILL

.....

Internal Vice
President

.....

AGENDA



SENATE

COMMITTEE

**PASS
OR
FAIL**

COMMITTEE

THE LIFE OF A BILL OR RESOLUTION

