

## Villarreal Commission Agenda 8.1.16

Call to Order at 5:06 PM by Villarreal

Members: Elizabeth Brock (Secretary) - Present, Courtney Stump (Vice Chair) – Present, Jacqueline Vierra – Present, Menelik Dagnachew (Treasurer) – Not Present

- Call to Order
- Roll Call
- Appointment of Cindy Lam
- Report from Marisela
- Actions Items
  - Acceptance of Agenda
  - Appointments
  - Resignation
  - Retroactive Honoraria
  - Releasing Elections Audit Report
  - Bylaws
  - Schedule meeting with Robert Tarsia
  
- Roll Call
- Appointment of Cindy Lam
  - **Villarreal:** What did we discuss for appointments?
  - **Vierra:** as far as process, giving them the criteria and having them email why they want to join
  - **Villarreal:** The only criteria is that you are here during the summer and that you were not involved in campaigning. Why do you want to be on this commission?
  - **Lam:** I feel like you guys need the help. I don't really know much about election so I am unbiased.

**MOTION/SECOND:** Vierra/Stump

*Motion Language: Motion to accept Cindy Lam's appointment.*

**ACTION: Vote:** Approve

3-0-0

**Vote Taken:** 5:09 PM

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- Report from Marisela
  - **Marquez:** In terms of personnel, Aaron Jones is on leave between now and the end of September 30<sup>th</sup>. As the executive director, I generally and I usually present senate with any updates on staff personnel. I have given Aaron Jones leave for the whole of August and most of September. We have hired the Community financial Fund advisor and the Bottom Line advisor. Two searches are currently going on for the assistant director of business services and assistant director independent media. We are currently in the

recruitment phase as people are still applying. There is a lot of confusion over student leadership, so I also meet with all the elected student officers to empower their offices. I can also report on those meetings, Jimmy can as well. Most of the staff are working with their student groups to establish training and retreats. You will see there are appointments in the agenda. There is a process of how people get appointed to become student leaders who make decisions. It is a bigger process over the year but in the summer it's reduced. I had a major audit report meeting that I spoke to Jimmy and vice chancellors of student affairs. There is discussion over how the association can buy things or negotiate contracts which is called procurement. There is another audit about student fees which has been going very well.

- Villarreal: I can give a report. You will see that we are trying to schedule a meeting with Robert Tarsia who is the head of audit. We had a lot of questions the last time we met and unfortunately he couldn't come today. Other than that, the elected officials are doing some stuff. Austin is going to the Presidents conference in UCLA, and the USSA congress is underway. Paola and I have been thinking of creating a Memo of understanding to create safe space in Isla Vista. It's been in talks for a while but we have made some headway. There will be sobriety programs but there will also be more educational opportunities.
- Approve Agenda
  - Acceptance of Minutes

**MOTION/SECOND:** Vierra/ Brock  
*Motion Language: Motion to accept the agenda*

**ACTION: Vote:** Approve  
3-0-1  
**Vote Taken:** 5:18 pm

(Editing Last Week's Minutes)

**Marquez:** Somethings sounded awkward.

**Brock:** I highlighted those parts in blue

**Marquez:** There was a part of about "IFC was trying to check numbers"

**Villarreal:** They were trying to check their voter turnout.

**Marquez:** Go back and edit statement.

**Marquez:** Go back and edit "should be a public meeting because spending public money" on page 6.

**Brock:** On page 8 and 9, make "food and room rentals" into one.

**Marquez:** Make that a complete statement.

**Brock:** On page 10, "approved" not consent. On page 11, business of the day write "Sean" not "Seen." Also highlighted other parts in yellow.

**Marquez** On page 13, change language in terms of questions not statements.

**MOTION/SECOND:** Vierra/ Stump  
*Motion Language: Motion to accept minutes with changes.*

**ACTION: Vote: Approve**

3-0-1

**Vote Taken: 5:30 pm**

- Minutes and appointments:  
Villarreal: We have minutes from AS Food Bank May 20<sup>th</sup> , June 22<sup>nd</sup>, July 24<sup>th</sup> and AS Bike Committee (may 27<sup>th</sup>).  
CourtneyL can we approve them all in one motion?

**MOTION/SECOND: Stump/Jackie**

*Motion Language: Motion to approval all the minutes*

**ACTION: Vote: Approve**

4-0

**Vote Taken: 5:32**

**Villarreal:** We have appointments from SIRRC, OSA, Queer Commission, and Women's Commission. It's in the inbox as a message.

**Stump:** I am looking at the SIRRC appointment.

**Villarreal:** We have our COC (committee on committee) who do the interviews for any positions that need to be filled. 2-3 people from COC sit in with a chair or executive if possible during interviews. COC members select applicants but those would be considered more as recommendations.

**Marquez:** We want you guys to ratify these decisions

**MOTION/SECOND: Vierra/ Brock**

*Motion Language: Motion to approve appointments for Bike Committee, OSA, Food Bank, SIRRC, and Women's Commission*

**ACTION: Vote: Approve**

4-0-0

**Vote Taken: 5:40 pm**

- Resignation  
**Villarreal:** This if for Marjan Abubo.  
**Marquez:** The email went to the internal vice president.  
**Villarreal:** Marjan Abubo is resigning as L&S senator because he is transferring to UCLA and is going to be in Sacramento in the fall. We are not approving Phillipe as the new person, just accepting the resignation.

**MOTION/SECOND: Stump/ Jackie**

*Motion Language: Motion to accept Marjan's resignation*

**ACTION: Vote: Approve**

4-0-0

**Vote Taken: 5:42 pm**

**Villarreal:** What should we do about the runner up? What is the process?

**Marquez:** I don't have the information now. But I can bring that information to the next meeting. The process in the legal code is that the person who has the next most vote would get the position. Typically I would ask the IT person to check the votes in system. Since the election has not been ratified so we cannot appoint the runner up yet.

- Retroactive Honoraria

**Villarreal:** This is from the Isla Vista Tenant Union and the email is from chair of IVTU, Clara Perez. All retroactive honoraria already approved by the chair of IVTU.

**MOTION/SECOND:** *Stump/ Vierra*

*Motion Language: Motion to approve retroactive Honoraria Andrey Bogdanov and Alex Meallet*

**ACTION: Vote:** **Approve**

4-0-0

**Vote Taken:** 5:48 pm

**Villarreal:** if there was an objection to call to question, this would be an opportunity for more discussion or clarification. We would have to rescind the call to question for more discussion. If someone wanted to move, we would also have to motion and vote on that.

- Releasing the audit report

**Marquez:** The Association and anyone concerned can easily look at the primary report online. However the final report has not been released yet. But we have decided to release the report to one student who is the president of the IFC. So no one but you all and the IFC president have seen the final report.

**Villarreal:** The IFC president was concerned about his reputation. People now are waiting on both the release of the final report and our decision. We have felt it was easier to be contained until we had everything solved. However, there is an increasing pressure on us now to release it. What are some potential ramifications of releasing it?

**Marquez:** I don't see a downside. I think it would be helpful for the association to see what's in the report.

**Jackie:** So it now between just releasing the report or releasing the port with the decisions?

**Villarreal:** Yes that is the negative part. We cannot give a definite date on when the decision is out

Stump: I would rather just release it

**Vierra** I think it is fair and would be helpful for the students

**MOTION/SECOND:** *Stump/ Jackie*

*Motion Language: Motion to approve the release of the official audit report*

**ACTION: Vote: Approve**

4-0-0

**Vote Taken: 5:57 pm**

**Brock:** We should also include a stipulation that there is more information and decision to come.

- Finalize Bylaws

**Villarreal:** We do not have an electric copy of the bylaws.

**Brock:** I am currently at agenda template and am almost finished. I had a question about Roberts rules of order.

**Villarreal:** Just say that we are following Robert's rules of order.

**Brock:** I am including that we are not using "consent" in the minutes. It is in the google drive. There is one part that is confusing. For terms of appointment, how do I word it? Do I utilize the exact language in the minutes?

**Marquez:** It depends on the person who made the motion. Menolik would need to clarify.

**Villarreal:** We could revisit this part of the bylaws when Menolik is present.

**Brock:** Let me know if I should correct any of the wording.

**Marquez:** Go back to wording for criteria. Because Jimmy's update is more detailed than that.

**Villarreal:** The exact language is in the update.

**Villarreal:** Include the mission of this commission at the beginning of the bylaws. Beside the decision on the election, any decisions by this commission will be finalized by Senate. Also include that the previous Senate (2015-2016) authorized this commission.

**Marquez:** Replace student members with commissioners.

**Villarreal:** I think it's important to have "student" in there.

**Vierra:** Maybe "student commissioners" instead.

**Marquez:** Include note that the initial five commissioners were appointed by the chair. Future commissioners must go through the nomination process.

**MOTION/SECOND: Vierra/Stump**

*Motion Language: Motion to approve the bylaws*

**ACTION: Vote: Approve**

4-0-0

**Vote Taken: 6:30 pm**

- Schedule Meeting with Robert Tarsia

**Villarreal:** What did Tarsia say?

Marquez: He was not going to be on campus today. The staff cannot be present without Robert. They want to meet at another time this week if possible.

**MOTION/SECOND:** Vierra/Stump

*Motion Language: Motion to schedule meeting next Monday at 4 pm with Robert Tarisa*

**ACTION: Vote:** Approve

4-0-0

**Vote Taken:** 6:32 pm

**Marquez:** Should I send out public notice of general meeting at 5 pm?

**Villarreal:** That's works.

**MOTION/SECOND:** Jackie/ Stump

*Motion Language: Motion to adjourn the meeting at 6:34 pm.*

**ACTION: Vote:** Approve

4-0-0

**Vote Taken:** 6:34 pm