

# WOMXN's COMMISSION AGENDA



Associated Students

5/1, 10:30PM

Zoom

**CALL TO ORDER at 10:30AM**

## A. MEETING BUSINESS

### A-1. Roll Call (Pre-entered Names)

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Daisy Orduna	present	Marilyn Dukes	
Elizabeth Ruvalcaba	present		
Rachel Andrew	Absent		
Rachel Huang	present		
Angel Ponce	present		

### A-2. Acceptance of Excused Absences /proxies

*MOTION/SECOND: Rachel A/ Angel*

*Language: Motion to accept attendance*

*ACTION: Consent*

*MOTION/SECOND: Rachel H/ Liz*

*Language: Motion to accept the meeting minutes on 4/17/2020*

*ACTION: Consent*

## B. PUBLIC FORUM

a. Announcements/Information/Introductions

## C. REPORTS

### C-1. Advisor's Report

### C-2. Executive Officer's Report(s)

- Recruitment/application
  - We have 4 applications for now
  - Deadline: 5/14
  - Interviews - rolling, so doing it as they come in
    - At least ~ 15 mins, 30 mins at most
    - Whoever can make it - but for sure have at least Liz or Daisy + the current position at the interview
    - All on a Saturday
  - Sending out an email to tell all current applicants that we will have a 30 mins interview on 5/16 and they can - Liz
  - Advertising
    - Shoreline - we are all members now!
      - JudyAnn - Shoreline feed
    - Departments -
      - Art - Angel
      - black studies, ES, Linguistics, Asian Studies, and East Asian cultural and languages - Rachel H
      - English, mcc user orgs - Rachel A
      - Comm, fem studies - Liz
      - Ch St - Daisy
    - FB group of class of 2023, STEP,
- Events:
  - Poetry workshop - poetry doesn't have to be one way but can be anything and can be conversational - people can take time to reflect on themselves and what they are feeling
    - Breakout rooms
    - Mental Health Peers - Liz - meditation exercises at the beginning
    - Poetry in Performance collab
    - Sometime May 18-22
  - Social Hours~ for people to come in and chat whenever
    - Tuesday 5/12
- Herstory updates
  - Have access to the site now!
  - Deadline extension?
  - Suggestion to talk to Chelsea
  - Advertise via department listservs to
- COVID19 response task force
  - each org can send 2 reps
  - Do we use the google form to send in proposals of funds that we can donate to?
    - <https://forms.gle/ZbRJs7WDmaYsWFvR8>
  - [https://drive.google.com/open?id=1hBVYzTmlxD6frlN\\_Yl8enqO3dCDhdVFy](https://drive.google.com/open?id=1hBVYzTmlxD6frlN_Yl8enqO3dCDhdVFy)

- Rachel and Rachel are interested
- Graduation Sashes - pay for it ourselves
  - Colors - burgundy and white, lavender
  - Logo ?
  - Customize locally
- Next meeting May 5th, 11:00AM:
  - Talk about interview questions
  - COVID19 response taskforce
- 
- Ending 11:23pm

### **C-3. Group Project/Member Report(s)**

## **D. ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members' consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

- a) Emergency Situation -- the issue falls within ten days from this meeting.
- b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next scheduled meeting.

**MOTION/SECOND:**

*Motion to approve the acceptance of Agenda/Changes to Agenda on (Current Date of Meeting)*

**ACTION: Vote: X-X to APPROVE**

## **E. ACCEPTANCE of ACTION SUMMARY/MINUTES**

### **E-1. Approval of our Action Summary/Minutes from**

**MOTION/SECOND:**

*Motion to approve the minutes from (DATE)*

**ACTION: Vote: X-X to APPROVE**

## **F. ACTION ITEMS**

These are generally financial approvals. Detailed information and staff recommendations/reports are provided in attachments. Approvals of allocations of funds require Senate approval. Travel requests and

exceptions to policy require Finance Board approval.

**F-1. Old Business:** Items that were continued from some previous meeting date to this date for further discussion, usually after new research/information which was not available at the previous meeting.

a. **Approval/Consideration of** brief description & dates item continued from for reference

*MOTION/SECOND:* Last Name/Last Name

*Motion to approve/deny*

*ACTION: Vote: X-X to APPROVE/DENY.*

**Advisor/Staff recommendation/instruction/request:** Advisor will provide

**Responsible for Follow-through:** NAME of PERSON/GROUP/N/A

**Additional approval required?** YES (Finance Board or Senate?)/NO

**F-2 New Business**

a. **Approval/Consideration of** brief description

*MOTION/SECOND:*

*Motion to approve*

*ACTION: Vote: X-X to APPROVE/DENY.*

**Advisor/Staff recommendation/instruction/request:** Advisor will provide

**Responsible for Follow-through:** NAME of PERSON/GROUP/N/A

**Additional approval required?** YES (Finance Board or Senate?)/NO

**G. DISCUSSION ITEMS**

Items on which we may make a decision in the future. Public testimony is welcome. We will not make decision motions but may instruct members/staff to do research and/or place item on future agenda.

**G-1. Consideration of** brief description& dates item continued from (if applicable)

**Advisor/Staff recommendation/instruction/request:**

**Responsible for Follow-through:** NAME of PERSON/GROUP/N/A

**ADJOURNMENT**

*MOTION/SECOND TO ADJOURN MEETING: Liz/Daisy*

*Adjourned at 11:30 pm*