



A.S. SIRRC OFFICER MINUTES

Associated Students

October 08, 2020 @ 6:04pm

Minutes Recorded By: Jhan Sarmiento

CALL TO ORDER at 6:04pm by Sofia Camarena

A. MEETING BUSINESS

I. Roll Call

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Guillermo Fernandez	Present	Andy Barrera	Present
Sofia Camarena	Present	Melissa Perez	Present
Alexandra Leahy	Present	Weiqi Mei	Present
Viridiana Fernandez	Present	Jhan Sarmiento	Present
Elizabeth Camano	Present	Michelle Rivas	Present
Monica Sassounian	Present	Neema Atashbar	Present
Chanyce Rose	Present	Ahura Nezhad	Excused
Marifer Ramirez	Excused		

II. Acceptance of Excused Absences and Proxies

- Absences
 - Marifer Ramirez for the whole meeting
 - Ahura Nezhad for the whole meeting

MOTION / SECOND: Sofia / Weiqi

Motion: Motion to bundle and approve all excused absences and proxies

Action: Passed

Additional approval required: YES Senate

B. Agenda

- Question of the Day: What is a class you are looking forward to taking this quarter and why? (Answer while y'all give position updates)
- Announcements
 - Make sure to decide which days and time you will be having office hours
 - Send office hour times to Jhan so they can add it to a Google sheets and send picture you want for your office hour graphics to either Weiqi and Melissa - send pictures by Sunday, October 11 (Week 2)
 - Voting

C. REPORT ITEMS

I. EXECUTIVE

- New appointments to board were approved during last night's senate meeting
- Currently trying to reach out to Marisela regarding SIRRC email accounts.
 - Tim (our second advisor) is going to help us set up the AS emails, will be sending Racquel (former off-campus senator and former SIRRC co-chair) everyone's name and position on an Excel sheet to hopefully get the AS emails
- Solidify when to have biweekly exec meetings (TBD/TBA)
- What do we want our first meeting to be/when should it be?
 - Week 3 - Poll options; Include in poll what to do for first meeting, options could be: Kahoot information about SIRRC, charades, or speed dating
 - Time: Tuesday 5-6pm or 6-7pm or 7-8pm
 - Kahoot about how SIRRC works?? If people don't know what SIRRC is and people get the answer wrong, we can explain the right answer???
 - Thoughts????
 - Kahoot on resources? Less informational
 - Zoom Charades
 - Brief brainstorm on what to do for the second meeting
- Fall retreat for legal code revisions, one weekend (two days), either - do poll on GroupMe to gauge when we should do the Fall Retreat
 - October 23-25
 - October 30-Nov 1st
 - Nov 13-15

II. RETENTION

- Mentorship Program 20-21
 - We will be sending out a mass email once the request is approved.
 - Once the email is approved, publicity chairs will be posting on all social media platforms. Weiqi is working on the flyer that will be displayed.
 - Application for both mentors and mentees will be on one google form with required and optional questions. Applications are due **October 17, 2020** (might be extending if we don't get the email out on time).
 - Mentorship matches will be done before **October 30, 2020** which will most likely be the date of our "*Mentorship Match Reveal Party*", so make sure to make plans to join us!
 - We encourage everyone to apply as mentors and encourage incoming students to apply as mentees. Spread the word please. Your support and ideas are welcome! :)

III. OUTREACH

- Events Coordinator - create an idea "pitch" to reach out to home high schools and reach out to students - create a presentation on "dream/match/safety" schools, CC transfer programs
- Virtual zoom tours - collab with other universities/colleges to present tours of

- different schools
- FAFSA workshops, help first-gen students fill out their FAFSA - collab w/ONDAS
 - DREAM Act?
- Study Jams/ Tutoring Workshops
- Panel
- Working on getting in contact with Eduardo Lara and Partners in Education
- Possible collab with Thrive, or having one of their advocates present during meeting
- Possible zoom tutoring/mentoring, continuing college workshops

III. PUBLICITY

- Make post about Mentorship Program on social media after the emails get sent out
 - Make flyer
 - Post by Saturday
- Office hour graphics

IV. COMMUNITY BUILDER

- Suggestions/ideas for how to recruit new students into SIRRC in online environment (graphic explaining what SIRRC is + benefits + meeting time
 - Note: Love the Kahoot idea from Executive board for introducing people into SIRRC, would be great to include a prize for winner.
 - Update from advisor on what prizes we can give away to students?
- Suggestions for what prizes would be most helpful for remote learning
 - Would love to give away blue light blocking lenses.
- Any event suggestions, especially considering what you think would be most helpful for remote learning. (also would love to hear suggestions for Halloween themed event!)
 - Jhan also brought up collaborating with mental health peers for events.
- Ideal time for my office hours: Wednesday @7PM

V. TREASURER

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VI. SECRETARY

- COVID Taskforce
 - Flyers and Link to post on Social Media
 - Voting on an Amount to Contribute to Grant funds
- Study Jams - Collaboration with Mental Health Peers
- School Supplies Drive - Collaboration with Outreach
 - Possibly targeting high school students
- Office Hours: Idea: live instagrams?

D. REMARKS

- Promote to other orgs that we are still doing funding requests
 - Next meeting vote on COVID Task Force - look at budget
- Intersectional Feminists meeting next Thursday 6-7pm, come learn about Intersectionality!! And play Among Us!
- Optional meeting to make the Kahoot TBD/TBA

E. ADJOURNMENT

MOTION / SECOND: Jhan / Ellie

Motion: Motion to adjourn at 7:05 PM

Action: Passed