



A.S. SIRRC OFFICER MINUTES

Associated Students

September 22nd @ 12:30 PM

Minutes Recorded By: **Jhan Sarmiento**

CALL TO ORDER at 12:34pm by **Sofia Camarena**

A. MEETING BUSINESS

I. Roll Call

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Guillermo Fernandez	Present	Andy Barrera	Present
Sofia Camarena	Present	Melissa Perez	Present
Alexandra Leahy	Present	Weiqi Mei	Present
Viridiana Fernandez	Present	Jhan Sarmiento	Present
Elizabeth Camano	Present	Michelle Rivas	Present
Monica Sassounian	Present	Neema Atashbar	Excused
Chanyce Rose	Excused	Ahura Nezhad	Present
Marifer Ramirez	Present		

II. Acceptance of Excused Absences and Proxies

- Absences
 - **Neema A. and Chanyce R. for the entire meeting**

MOTION / SECOND: **Guillermo / Weiqi**

Motion: **Motion to bundle and approve all excused absences**

Action: Passed

Additional approval required: YES Senate

B. Agenda

- I. Introductions (Name, Pronouns, Position in SIRRC)
 - A. Question of the Day: What is a weird food combination that you like?
- II. Presentations: Introduce new members
 - A. Share Google Drive passwords with new members
 1. Waiting for Advisor document to get access to A.S. emails
 - B. Google Sheets contact info
- III. Position Discussion/Updates
 - A. Legal Code + Fall Retreat
 1. Fall Retreat to take place before Week 5 to update SIRRC legal code
 - B. Office hours
 1. Exec, Retention, Outreach, Publicity Co-Chairs - 2 hours of office hours each position

2. Treasurer, Secretary, Community Builder - 1 hour of office hours each week
 3. Can do office hours together if co-position, or office hour time can be a time were board members can specifically work on SIRRC related stuff, but also setting the time aside to meet with other people if necessary
- IV. Expectations for the board
- A. Working collaboratively
 - B. Be respectful and understanding
 - C. Talking with respective co's at own time to set expectations for each other
 - D. Communication
 - E. Call in, don't call out
- V. Brainstorm for Fall Quarter
- A. Among Us - Game Nights
 1. If more than 10 players, we can do breakout rooms
 - B. Charades; number generator to see what people have to act out
 - C. Educational webinars
 - D. Live on Social Media (IG Live/TV) and Collaboration with other Orgs
 - E. Scattergories - Saying things that start with ____
 - F. Paint night
 - G. Biweekly meetings, our first meeting can be a test meeting to see if we should do weekly or biweekly and we can also ask on our social medias (IG polls)
- VI. Announcements

C. REPORT ITEMS

- I. Executive
 - Robert's Rules of Order
 - Change SIRRC's logo - without fist in it
 - Make graphics for new members on Insta
 - Biweek meetings for Exec and Board
 - Not changing the name
- II. Retention
 - Events for fall
 1. Study Jam Online
 - a) Tips and Tricks on how to study
 2. Collaborative brainstorming meetings with Co-Chairs
- III. Outreach
 - Events for fall
 1. Panel with UCSB students
 2. Collaborating with other outreach orgs on campus
 3. Interests forms on what they want
 4. Workshops on how colleges work - CC/Transfers/Applications
 5. Virtual College fairs
 - Reach out to other high schools (i.e outside of SB/hometown high schools)

D. REMARKS

- Sending out Google passwords to new members
- Google Sheets Contact info
- Reaching out with Co-Chairs
- AS Email Accounts
- Asking for logo designs on IG for a basket/reward

E. ADJOURNMENT

MOTION / SECOND: Jhan / Marifer

Motion: Motion to adjourn at 1:53 PM

Action: Passed