

Executive Director Report

Delivered to ASUCSB Senate by
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Personnel Announcements: Current Updates on Student and Career Staff

1. Edwin Zepeda started a limited appointment with our department last week. Edwin is working full time as the Cashier Coordinator for the AS Ticket office. Edwin has been working at the AS Ticket Office while an undergraduate and graduated last June. His experience and skills are welcomed and a great addition to our team! I will be retaining supervisorial receptibilities—as his position is a limited appointment.
2. Coraline has gone out on FMLA (family leave as of yesterday); Ed and I will be assuming her responsibilities until I hire a limited appointment version of her duties. I will be retaining supervisorial responsibilities.
3. As of today the search for the - Assistant Dir for Budget and Finance has concluded unsuccessfully. I will review the job description and go out for another search as soon as possible.
4. The – AS Isla Vista Community Advisor position has been filled on a limited appointment basis, with Rodney Gould; he has most recently served as the General manager for the IV Parks and Recreation Dept. .
5. I'm conducting interviews for the Director of the Student Engagement, Businesses and Services position this week.
6. I'm conducting interviews for the Assistant Director Community Affairs, Civic engagement and Advocacy position; as the finalists have been forwarded to me and forums will be held for them next week.
7. I'm recruiting for a limited appointment position for the Bike Shop, the Food Bank and for the Administrative Services positions.
8. Finalizing the recruitment process to begin advertising for the Assistant Director for Student Engagement, Businesses and Services. That job should be posted next week.
9. The search for the Assistant Director, Governmental Affairs is underway with Kendra Sandoval and Daevionne Beasley serving as co-chairs.

****All additional work on recruitment of personnel will be part of my workload until I can recruit a limited appointment – Assistant Director, Human Resources while Coraline is out on FMLA leave.**

Implementation of Ongoing Issues: Updates across the department of relevance to us all.

I. Ongoing Issues / Accomplishments

- Bike Shop; the CPC, campus planning committee met and has agreed to next step. Additional work will be delivered at the beginning of next term by Carolyn Franco and her department regarding timeline, specifically.
- **AS Basic Needs Resource Center: AS Food Bank**

Allina Mojarro and Ruth Garcia Guevara have agreed to co-coordinate the The Basic Needs Resource Center (BRC) efforts. We seek to create a new infrastructure within AS for campus - wide support of students. It builds upon existing resources and service to develop a 'wrap around' approach to manage resources with support for students using the Center. The members of the BRC are recipients of any of the array of basic needs resources, such as currently funded AS FoodBank services, ChildCare Grant, AS/EOP Emergency Grants, the CFF Grants and/or the to-be-created Book Grants, and GSA Food Pantry. By utilizing a case management system, BRC staff will better assess student needs, and unifies services with a participatory decision-making membership in the BNRC. This project supports evolving student needs and builds upon the existing success of the AS Food Bank by centralizing its resources with other basic needs resources, strengthens skill development, and expands resources to graduate students.

- There is a campus wide meeting of all the students, staff and faculty involved in this effort campus – wide next week. More on that soon. I've received news this week that the book grants cannot be funded by this funding stream. So, going to have to work on that challenge.
- I'll be attending the MCC CEAP(Community Engagement and Advocacy Program interns' luncheon.

My Time – Upcoming

I'm working on support for the following projects: I helped to facilitate last week's meeting between students and UCSB administration regarding the timely warnings and recent issues in Isla Vista.

- I'm supporting students and staff on the Human rights Board's Prisoner Book Project this Sunday.
- I'm facilitating tomorrow's SASA's town hall regarding –Sexual Assault Town Hall at Loma Pelona at 6pm.
- This Friday, I will be facilitating a mission writing and speaking agreements session with Senate.
- Next Week on Tuesday I'll be attending the AS President's effort for an early dialogue regarding mental health with Margaret Klawunn (VCSA) and Brian Olowude (CAPS Director).
- I'll be attending the interviews for the Assistant Director of the OBSD on Friday morning.

I meet with the Executive Team each week on Tuesday mornings; and have bi-weekly meetings with the Senate leadership, ie your chair and first and second pro temps; and the Attorney General. I have a meeting with VCSA Klawunn every two weeks, and I meet regularly the career and student staff that I personally supervise. I am the advisor to all of the Exec officers, the Senate and the Attorney General and am scheduling meetings with all of them. My planned office hours are on Fridays from 1-3 PM and/or by appointment.

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