

ASSOCIATED STUDENTS  
*University of California, Santa Barbara*  
*Senate Bill*

**Subject:** A Bill to Queer Commission Legal Code

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**Number:** 051717- **FPP:** \_\_\_\_\_

**Bill Type:** By-Laws **Vote Required for Passage:** 2/3

***COMMITTEE RECOMMENDATION***

\_\_\_\_\_ recommends to the A.S. Senate that the following action be taken:

Pass As Written: \_\_\_\_\_ Pass With Amendments: \_\_\_\_\_ Do Not Pass: \_\_\_\_\_

Refer To Committee:

Recommended by a Vote Of: \_\_\_\_\_ Chairperson's initials: \_\_\_\_\_

***CONSTITUTION AND BY-LAWS RECOMMENDATION***

Grammatical

Recommendations: \_\_\_\_\_

Structural

Recommendations: \_\_\_\_\_

Legal Code

Violations: \_\_\_\_\_

Pass with

Amendments: \_\_\_\_\_

Table: \_\_\_\_\_

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***Fiscal Impact***

Amount: \$0 \_\_\_\_\_ Account: \_\_\_\_\_

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**A Bill**

To Update Queer Commission Legal Code

**Therefore let it be enacted by the Associated Students in the Senate assembled:**

That the following changes be made to Queer Commission's Legal Code:

A) Charge of the Commission:

The A.S. Queer Commission shall serve as an educational and advocacy forum for Lesbian, Gay, Bisexual, and Transgender (LGBT), Queer, Intersex, and Asexual (LGBTQI) students' rights, with a commitment to representing and improving the status of LGBTQI students on campus and in the community. The A.S. Queer Commission a diverse group of members that provides education, funding, and advocacy for the queer community at UCSB and also the Tri-County areas. The Commission will also work together with other campus and community groups to overcome problems such as homophobia, heterosexism, transphobia, biphobia, hate incidents/crimes and other forms of oppression.

B) Membership:

1) Voting Membership:

- a) Two (2) Co-Chairs
- b) One (1) Internal Coordinator
- c) One (1) External Coordinator
- d) One (1) Outreach Coordinator
- e) One (1) Publicity Coordinator
- f) One (1) Queerstorian
- g) One (1) Senate Member
- h) Two (2) New Leader Interns
- i) Special Project Coordinator(s)

- j) Two (2) Pride Co-Chairs
    - k) Any members having attended two (2) meetings or more per quarter.
  - 2) Non-voting Members:
    - a) A.S. President
    - b) A.S. Attorney General
    - c) A.S. Controller(s)
- C) Selection and Term of Office of the Elected Membership:
- 1) Two (2) outgoing members of the elected membership who are not running for re-election will facilitate an election process for the following year's two (2) Co-Chairs, ~~four~~ (4) five (5) Coordinators, and one (1) Queerstorian by the 7th week of Spring quarter. All of the commission's voting members during Spring Quarter are allowed to participate in this election. The internally elected Commission will then be recommended to the A.S. President for nomination and sent to Senate for approval of a term lasting one (1) academic year.
  - 2) The Senator shall be first recommended by the Commission, then selected and nominated by the A.S. Internal Vice President, with final approval being given by the Senate for a term of one (1) year.
  - 3) The elected membership will use the first two (2) weeks of Fall quarter to outreach to possible New Leader Interns. The Co-Chairs will create an application process that will be distributed electronically and at outreach events such as Queer-A-Palooza, RHA mixers, and other recruitment efforts made by Associated Students or other Queer organizations. The voting membership will then ~~use a blind selection process~~ *elect 2 New Leader Interns through a simple majority* to recommend ~~the interns~~ them to the A.S. President for nomination and then sent to the Senate for approval of a term ending during Spring elections.
  - 4) Pride Co-Chairs will be elected and recruited by the Co-Chairs after Pride Week by the Pride Steering Committee. The elected Co-Chairs will then be recommended for approval for a term lasting one (1) academic year.
  - 5) In the event of a vacant position during the year, the first step will be to see if any of the already elected membership feels more comfortable moving into the vacated position. Anyone that ran for a position during the previous Spring elections and was not elected will then be contacted and invited to run for vacant positions at the next meeting, where the voting membership will vote on approval. Once all the people from the previous Spring elections have been contacted and either declined or not been approved an
- D) Duties and Powers of the Commission:
- 1) Be an advocacy group aimed at improving the status of queer students both on campus and in the community.
  - 2) Be aware of and work to support the projects of other queer student organizations on campus and in the community.

- 3) Act as a referral source for students on any matter concerning LGBTQI issues.
- 4) Work to educate the campus on issues pertaining to the LGBTQI community.
- 5) Advise the Senate on issues pertaining to LGBTQI students.
- 6) Provide student representation for Associated Students on ad hoc administrative Committees concerning LGBTQI issues.
- 7) Work on advocating for the rights of all LGBTQI students on campus.
- 8) Maintain a working relationship with the Resource Center for Sexual and Gender Diversity staff.

E) Duties and Powers of the Co-Chairs of the A.S. Queer Commission:

- 1) Stay abreast of the political environment in the community.
- 2) Facilitate all Commission meetings or, if unable, delegate said responsibility to another officer.
- 3) Handle public relations for the Commission and serve as the official spokesperson(s) for the Commission.
- 4) Coordinate the operations of all special projects and attempt to be of help in any problem or issue that may arise.
- 5) Hold a minimum of three (3) regularly scheduled office hours per week.
- 6) Be responsible for the fiscal management of the Commission and for checking and maintaining the Queer Commission email in collaboration with the Queerstorian.
- 7) Prepare the Commission's budget for the following year.
- 8) Present at least two (2) reports to the Senate per quarter regarding the activities of the Commission.
- 9) AS Assembly each quarter.
- 10) Be available for reference with respect to questions and inquiries on Commission's past.
- 11) Have a working relationship with all of the A.S. Executive Officers, and keep the A.S. Executive Offices accountable to issues pertaining to the queer community.
- 12) Coordinate a quarterly retreat for all of the Commission's membership in order to create strategy charts for the Commission's special projects, as well as create a schedule of deadlines and events for the quarter.
- 13) Compile a report of each of the retreats containing debriefs from the previous quarter, strategy charts for the projects being worked on, and a calendar with deadlines of the current quarter. This report shall be released by week four (4) of Fall quarter and week three (3) of Winter and Spring. Two (2) copies of the report will be distributed as follows: One (1) for the A.S. Queer Commission office to be kept as institutional memory and one (1) to the Resource Center for Sexual and Gender Diversity.
- 14) Meet with each Commission officer at the beginning of each quarter (and follow up with an additional meeting if necessary) to keep officers accountable and aware of their position's responsibilities, expectations, and project(s).

15) Recruit Pride Co-Chairs if not selected during Spring Elections.

F) Duties and Powers of the Internal Coordinator:

- 1) Stay abreast of the political environment on the campus community.
- 2) Serve as a liaison to other campus organizations whose mission statement seeks to improve the status of students with queer sexualities and genders and their allies such as Queer Student Union, Friendly Undergraduate Queers in it Together (FUQIT), EUCALYPTUS, De Colores, Black Quare, Queer Asian Pacific Islanders (QAPI), Society for Accessible and Safe Spaces (S.A.S.S) Keshet, out in Science, Technology, Engineering, and Mathematics (oSTEM), *TSG, Vogue Club, QAF, Trans Task Force, QITO*
- 3) Serve as a liaison *with External Coordinator* to other political/non-queer specific organizations on campus.
- 4) Serve as a liaison to campus and university resources to the queer community such as the Department for Women, Gender, and Sexual Equity, as well as the Resource Center for Sexual and Gender Diversity and associated departments (add part about rcsgD and liaison working together during week 3 to plan shit) , ~~the Internal Coordinator shall also be involved with the planning and facilitation of Queer Leadership Council meetings.~~
- 5) The Internal Coordinator shall also be involved with the planning and facilitation of Queer Leadership Council meetings. *During Week 3, the internal coordinator shall meet with the professional staff of the RCSGD to begin the planning for the Queer Leadership Council and Queer Town Hall.*
- 6) Collaborate with the above mentioned organizations to ~~form a curriculum~~ *provide resources around* fundraising, publicity, outreach, and other organizing skills pertaining to the queer community.
- 7) ~~Work with the External Coordinator to make sure that Associated Students Policy 17 is being adhered to at all blood drives.~~
- 8) Hold a minimum of two (2) regularly scheduled office hours per week.
- 9) ~~Actively be working on a project which will bring positive change to the queer community. Create a strategy chart and give themselves a set of deadlines that will lead to the end of the quarter or the completion of the project, and turn it into the Co-Chairs. Revise deadlines as the project advances. At the end of the quarter turn in a debrief of the progress made in the quarter and any changes the project may need.~~

G) Duties and Powers of the External Coordinator:

- 1) Stay abreast of the political environment and issues pertaining to the queer community on a *local, State-wide and National level and give a brief update to the commission at each meeting.*
- 2) Serve as a liaison to state and union wide organizations such as University of California Student Association (UCSA), United States Student Association (USSA), ~~and~~

~~the University of California LGBTQI Steering Committee (SCOM/UCQC), and to the greater University of California Queer community.~~

3) Attend or stay updated on the meetings and pertaining campaigns of the above specified organization.

~~4) Attend or stay updated on as many of the UC LGBTQIA Steering Committee (SCOM/UCQC) meetings as possible during the one (1) academic year term of office.~~

4) Bring queer visibility to the state-wide/national forefront by maintaining a working relationship *and meeting once per quarter* with the External Vice President of Statewide Affairs.

~~6) Work with Internal Coordinator to make sure that Associated Students Policy 17 is adhered to at all blood drives.~~

5) Hold a minimum of two (2) regularly scheduled office hours per week.

6) *Serve as a liaison with Internal Coordinator to other political/non-queer specific organizations on campus.*

~~8) Actively be working on a project which will bring positive change to the queer community. Create a strategy chart and give themselves a set of deadlines that will lead to the end of the quarter or the completion of the project. Revise deadlines as the project advances. At the end of the quarter turn in a debrief of the progress made in the quarter and any changes the project may need.~~

#### H) Duties and Powers of the Outreach Coordinator:

~~1) Work to outreach to the queer community by gaining and building membership. Work on outreaching to the queer community by managing the Queer Commission tabling schedule throughout the year.~~

2) Work on outreach to the surrounding Tri-County queer high school/youth, ~~and/or alumni communities.~~

3) Organize *an* events, programs, *institute or conference* ~~and/or spaces~~ *per quarter* ~~that are geared to outreach to the campus queer community and/or with specific emphasis on the surrounding Tri-County queer high school/youth and/or alumni communities. SBCC~~

~~4) During Spring Quarter, Organize an event, conference, institute, and/or program that is specifically designed for the surrounding Tri-County queer high school/youth and/or alumni communities, such as the Queer Youth Leadership Conference (QYLC) or Ask a Queer.~~

~~5) Manage social media and the Queer Alumni Network (QAN) website. Facebook page.~~

6) Host at least two (2) events during the All Gaucho Alumni Reunion Weekend in collaboration with the Resource Center for Sexual and Gender Diversity. Begin the discussion about these events with the Alumni Association early in the academic year to guarantee its inclusion in the official All Gaucho Alumni Reunion Weekend schedule.

7) Hold a minimum of two (2) regularly scheduled office hours per week.

8) Actively be working on a project which will bring positive change to the queer community. Create a strategy chart and give themselves a set of deadlines that will lead to the end of the quarter or the completion of the project. Revise deadlines as the project advances. At the end of the quarter turn in a debrief of the progress made in the quarter and any changes the project may need.

I) Duties and Powers of the Publicity Coordinator:

- 1) Maintain the website and Facebook/Twitter/Instagram groups, pages, and accounts and update them regularly with events ~~QComm~~ *the commission* organizes and sponsors and with articles and news stories relevant to the queer community at UCSB and beyond.
- 2) Create flyers for ~~QComm~~ *the commission's* events, programming and board member projects.
- 3) Oversee the overall aesthetic of ~~QComm~~ *the commission* and maintain a professional and clean image for the organization (this includes updating websites, graphics, logos, banners, etc. at any time when deemed necessary).
- 4) Actively be working on a project that will bring positive change to the queer community. Create a strategy chart and give themselves a set of deadlines that will lead to the end of the quarter or the completion of the project. Revise deadlines as the project advances. At the end of each quarter, turn in a progress report and indicate potential changes or improvements.

J) Duties and Powers of the Queerstorian:

- 1) Record and be responsible for distribution of minutes to ~~members, officers,~~ and Senate.
  - a) *Distribute minutes to members upon request.*
- 2) *Keep a record of all meeting attendees and an updated list of all voting members.*
- 3) Keep an excel sheet in the *commission's Google drive* with the commission's budget to be updated weekly. ~~and either kept on the A.S. Queer Commission office computer, or distributed to all of the elected members.~~
- ~~3) Maintain an updated record of the budget and all expenditures of the commission and distribute to all officers on a regular basis.~~
- ~~4) Maintain the website and Facebook/Twitter group and update when necessary.~~
- ~~5) Oversee an A.S. Queer Commission archive.~~
- 4) Hold two (2) regularly scheduled office hours per week.
- 5) Maintain an updated record of the history of stipulations given by *Queer Commission* to organizations we have funded.
- 6) Follow up with funding requests by emailing/contacting organizations who request funds and notifying them of any stipulations such as including Queer Commission's and Associated Student's logos on any promotional material for events/projects funded by the commission.
- 7) Work with Co-Chairs to address all emails in a timely fashion.

8) Actively work on a project which will bring positive change to the queer community. Create a strategy chart and including a set of deadlines that will lead to the end of the quarter or the completion of the project. Revise deadlines as the project advances. At the end of the quarter turn in a debrief of the progress made in the quarter and any changes the project may need.

K) Duties and Powers of the Senate Member:

- 1) Serve as liaison between the Commission and Senate.
  - a) *Attend at least 3 meetings per quarter.*
  - b) *Maintain weekly communication via debrief on Senate meeting with the commission's executive board.*
- 2) Maintain critical lens of legislation/proposed projects/events brought before the Senate that would potentially affect the commission/queer community.
- ~~3) Be responsible for updating Commission's section in the legal code to ensure it reflects goals/mission of the Commission.~~
- 3) Serve as informational resource to Commission of procedures (financial or otherwise) of Associated Students.
- 4) Provide visibility for the queer community by speaking up during Senate meetings.
- 5) Maintain communication with the Commission on any special projects being worked on in Senate in which the commission can be a part of, and create debrief reports to turn in to the commission accordingly.

L) Duties and Powers of New Leader Interns:

- 1) New Leader interns are ~~first-year or transfer~~ students who are experiencing their first year with the UCSB LGBTQI community. ~~A non-first year student who is an emerging leader in the UCSB LGBTQI community can be appointed to this position with a two-thirds (2/3) majority approval by the voting membership.~~
- 2) Work in collaboration with the rest of the elected membership in order to cultivate knowledge of the climate and the needs of the queer community.
- 3) Assist with projects and events initiated by the commission, and when comfortable initiate their own project, and create a strategy chart and give themselves a set of deadlines that will lead to the end of the quarter or the completion of the project. Revise deadlines as the project advances. At the end of the quarter turn in a debrief of the progress made in the quarter and any changes the project may need.
- 4) Serve one (1) regularly scheduled office hour per week.

M) Duties and Powers of Special Project Coordinator(s):

- 1) Special Project interns will actively work on special projects that will benefit the status of LGBTQI students at UCSB.
- 2) Create a strategy chart and give themselves a set of deadlines that will lead to completion of the project. Revise deadlines as the project advances. At the end of the



quarter turn in a debrief of the progress made in the quarter and any changes the project may need.

3) Keep an updated list of current ongoing projects.

~~4) Attend all meetings.~~

5) Shall actively seek advice/meet with the Co-Chairs to learn and develop new skills and to review project goals when projects progress or change.

N) Duties and Powers of Pride Co-Chairs:

1) Pride Co-Chairs will be in charge of constructing and facilitating the Pride Steering Committee and planning UCSB/Isla Vista Pride.

2) Report progress of Pride Committee to the rest of Associated Students Queer Commission weekly.

~~3) Attend all meetings.~~

4) *Begin a rough schedule and budget for Pride week and build a Pride Committee by the end of brainstorming Fall quarter. build a Pride Committee, and assist other board members with their projects. By Winter Quarter, begin actively organizing Pride. By the 9th week of Winter quarter complete all contracts and funding for Pride.*

5) Responsible for outreaching to find Pride Co-Chairs and establish a Pride Committee in a timely manner if not elected during Spring Elections.

O) *Duties and Powers of Trans and Gender Non-Conforming Advocacy Coordinator*

*1) Serve as a liaison to the Trans Task Force and other trans-specific organizations on campus such as S.A.S.S. and TSG.*

*2) Serve as a liaison to SBTAN*

*3) Be aware of and advocate for the needs of trans and gender non-conforming students*

*4) Hold an event during Pride Week with the intent of creating community spaces for trans and gender non-conforming students*

*5) In Winter quarter, hold a focus group for trans students in collaboration with CAPS, Residential and Community Living, Student Health and the RCSGD*

*6) Hold two (2) office hours per week.*