

## OUTLINE OF AS FOOD BANK EXPANSION PROJECT

### EARLY STAGES OF PROJECT (FALL QUARTER):

- Growing number of students now utilizing AS Food Bank pantry:
  - Lobby too small to accommodate large crowds of waiting clients.
  - Staff unable to operate in cramped, crowded space.
- Submitted proposal for additional space to the UCEN Governance Board:
  - Proposal first approved by the AS Food Bank committee (10/28/16).
  - Proposal accepted by the UCEN Governance Board (11/14/16):
  - Re-allocated half of the adjacent study room to the AS Food Bank.

### RENOVATION OF NEW AND OLD SPACE:

- The additional space will be utilized as the new AS Food Bank lobby:
  - The study room will be divided by a wall.
  - The AS Food Bank's portion will be newly furnished with more seating.
  - A door (currently not in use) already connects the new space with the pantry:
    - This will be utilized as the new pantry entrance.
  - After the pantry's operational hours, the new lobby can potentially be used as a study lounge or meeting room for other AS organizations.
- The pantry and old lobby area will also be renovated, which will include:
  - Removal of the current carpeting and abatement for potential asbestos.
  - This will bring the AS Food Bank up to Environmental Health & Safety codes.
  - New paint job for the rooms, including those in the EAB lounge and office.
  - New furniture for the Food Bank office and pantry.
- The old lobby area will be utilized for shelves for fresh produce items:
  - In the future, the area can house refrigeration.
  - With refrigeration, more varieties of produce can be purchased and safely offered to students using our service:
    - Edible Campus will also donate produce from the student farm to the pantry; this gives them to more options to grow, harvest, and donate.
    - Submitted a TGIF grant proposal for potential refrigeration next year.
- Project will take 4 to 5 weeks to complete:
  - Will need a temporary location to service students during renovation.
  - The old faculty club is a potential space:
    - Located 2<sup>nd</sup> floor of the UCEN, near Subway.
    - Walls need to come down soon; deconstruction will happen if the expansion project does not begin by spring break at the latest.
  - If there are any other possible locations, **please let us know**.

### COST OF RENOVATION:

- Flooring / Pulling Carpet in 4 Rooms + Space for Wall: \$14,083.42
- Couches: \$5,176.56
- Installing Wall & Painting 5 Rooms, Doors, Ceilings: \$26,875.00
- **Total: \$46,134.98**

### FUNDING:

- The Food Security Taskforce has allocated \$20,875 in funding to be used by end of year.
  - If not used by June, the funding will no longer be available.
- Additional funding will come from the AS Food Bank's "special projects" budget:
  - Funding from the "refrigeration" and "furniture & supplies" budgets will be re-allocated into "special projects" ; this will provide an additional \$10,000.
- Funding for furniture will come from Capital Reserves.
- EAB will provide funding for their portion of the paint job.
- Additional funding will be requested from outside sources, such as senate.
- **Remaining Funding Needed: \$11,259.98**

