

PUBLIC AND MENTAL HEALTH COMMISSION AGENDA

Associated Students

5/18/2020, 5:00 PM

Zoom

CALL TO ORDER by Adalis Rojas on this date 5/18/2020 at 5:02 pm

A. MEETING BUSINESS

A-1. Roll Call (Pre-entered Names)

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Adalis Rojas	Present	Katerine Soltelo	Absent
Britney Walton	Present	Leela Ray	Excused
Chassidie Liu	Present	Michelle Salve	Present
Christopher Pantin	Absent	Ruiqi Yang	Present
Jagruti Kolla	Present	Jenna Warner	Present
Karly Laffer	Excused		

A-2. Acceptance of Excused Absences

MOTION/SECOND: Michelle/ Jenna

Vote: 7-0

A-3. Acceptance of Proxies

MOTION/SECOND:

Vote:

B. PUBLIC FORUM

C. REPORTS

C-1. Co-Chair Report(s)

❖ Adalis

- In contact with H&W for the MH video
 - Willing to pay ¼ (\$5,675) for the video
 - No raccoon depictions
 - Body positivity interns will help in the video making process
- Fill out the feedback form!
- No meeting next week 5/25
- Making IGTV videos introducing our new board

❖ Britney

- Figuring out how to move on with production

- Figuring out contract with production company
- Created an application for those interested in executive board
 - Applications due May 22nd
- Covid task force

C-2. Advisor's Report

- ❖ Task Force Meeting
- ❖ Requisition deadline is June 5th
- ❖ Request for moving email accounts
- ❖ Proposal for the animation, 3 parties involved, large amount of money
 - Services over \$5,000 require 3 quotes!
 - Production company needs to register with Gateway to do business contract
 - We need two other business to provide quotes
 - We need to know all the stipulations with H&W and we need their exact quote
 - We need the final proposal for the video ideas!
- ❖ Budget for 2020-2021: \$56,200

C-3. Executive Officer Report(s)

C-4. Group Project/Member Report(s)

- ❖ Jenna
 - 2 sister companies for the 2 quotes needed for the animation proposal!
- ❖ Jagruti
 - COSWB, approved Target as a vendor to get menstrual products
 - Reach out to biology and pre-health listserv for applications!
- ❖ Rachel
 - Confirmed a Harvard Grad Student for her Q&A session
 - Going to do a raffle during the event/ Q&A session

D. ACCEPTANCE of AGENDA/CHANGES to AGENDA

MOTION/SECOND: Michelle/ Jenna

Vote: 7-0 approved

E. ACCEPTANCE of ACTION SUMMARY/MINUTES

E-1. Approval of our Action Summary/Minutes from 5/11/2020

MOTION/SECOND: Jenna/ Chassidie

Vote: 7-0 approved

F. ACTION ITEMS

F-1. Old Business:

a. Approval/Consideration of

MOTION/SECOND:

Vote

Advisor/Staff recommendation/instruction/request:

Responsible for Follow-through:
Additional approval required?

b. Approval/Consideration of

MOTION/SECOND:

Vote:

Advisor/Staff recommendation/instruction/request:

Responsible for Follow-through:

Additional approval required?

F-2 New Business

a. Approval/Consideration of

MOTION/SECOND:

Vote:

Advisor/Staff recommendation/instruction/request:

Responsible for Follow-through:

Additional approval required?

G. DISCUSSION ITEMS

- ❖ Voting on next week's meeting
 - Doodle Poll being sent out tomorrow 5/19! PLEASE FILL IT OUT
- ❖ Finalizing Covid task force funds
 - H&W will be paying \$5,675 for the body positivity video
 - Our stipulations
 - Relate back to our mission statement to help students with public and mental health
 - Open-ended questions
 - ◆ What are you going to do with the money, public health or mental health related?
 - ◆ How has your public or mental health been affected during these times
 - Explain our mission statement
 - Include additional comments if needed
 - Take into consideration not everyone will be comfortable sharing their personal information
 - Do not discriminate students that are not living in IV currently - open to any student no matter location
 - Open to all students, no matter income levels

H. REMARKS

ADJOURNMENT at 6:02 pm

MOTION/SECOND: Chassidie/ Jagruti

Vote: 7-0 Approved