**Isla Vista Tenants Union Minutes**

Associated Students

*3/11/16*, 5:30PM

Email Vote

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** | **Name** | **Note:** |
| Clara Perez | Present | Aaron Jones |  |
| Andrey Bogdanov | Present | Diana Collins Puente |  |
| Rashi Jain | Present | Audrey Tamayo | Present |
| Alex Meallet | Present | Paola Villegas | Present |
| Ashcon Minoiefar |  | Alejandra Melgoza |  |
| Isabelle Martinez |  | Daniel Renteria |  |

1. **Acceptance of Excused Absences**
2. **Acceptance of Proxies**

**B. PUBLIC FORUM**

1. **REPORTS**
2. **Advisor’s Report**
	1. **Diana Collins-Puente**
	2. **Aaron Jones**
3. **Executive Officer’s Report(s)**
	1. Clara
	2. Alex
	3. Andrey
	4. Paola
	5. Audrey
	6. Rashi
4. **Group Project/Member Report(s)**
5. **Senator - Alejandra Melgoza**
6. **Senator - Ashcon Minoiefar**
7. **EVPLA - Daniel Renteria**
8. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**
9. **ACCEPTANCE of ACTION SUMMARY/MINUTES**
10. **Approval of our Action Summary/Minutes from**
11. **ACTION ITEMS**

**F-1. Old Business:**

**F-2 New Business**

1. Editions to the manual and interviewing questions

*MOTION/SECOND: Meallet/ Bogdanov*

*Motion* I would like to make a motion to approve the editions made to the IVTU manual regarding the updated position descriptions and interviewing protocol with revised questions.

*ACTION: Vote: consent*

**Advisor/Staff recommendation/instruction/request:**

**Responsible for Follow-through:** NAME of PERSON/GROUP/N/A

**Additional approval required?**YES ( Senate)

1. **DISCUSSION ITEMS**
2. **REMARKS**

**ADJOURNMENT**

**IVTU Interview Questions:**

**Standard Questions:**

1. Why are you interested in Isla Vista Tenants Union?
2. Why did you choose the position you applied for? Why do you feel you are right for this job?
3. What do you know about Isla Vista Tenants Union and have you ever attended any of our meetings, events, workshops &/or other IVTU related events?
4. What skills could you bring to the board/position?

 -Follow up question: How did you acquire these skills?

1. Please share any past leadership positions or any experiences in which you demonstrated leadership?
2. What are some of your strengths? What are some of your weaknesses?

 -Follow up question: How do you plan to improve?

1. Do you have any questions for us?
2. Would you be willing to join the board as a different position from the one you applied to?

Pink questions are for those who have not previously been on the board

Blue questions are for those who have previously been on the board and are applying to a new position

**Tailored Questions:**

Chairperson:

1. Have a ever been a leader of the group? If so, how would you describe your leadership style and can you provide an example of this?
2. Describe a time you took a leadership position when you did not have the title of a leader. What did you learn, and what were some obstacles?
3. How would you go about motivating your team?
4. What is your vision for the future of IVTU: for the next year and beyond.
5. How do you measure success as a leader?
6. Please name some specific goals that you have for IVTU in the next year.

Vice Chairperson:

1. How would you go about supporting fellow board members and encouraging work?
2. Are you comfortable with stepping in to resume the Chair’s responsibilities if this situation presents itself?
3. What is an issue or a new idea you would like to address? What is a project or initiative you would like to lead to address this?

Finance Director:

1. Have you had any finance-related work experience before? If so, explain what you learned from it
2. What qualities make a good Finance Director and what skills would you bring to the position?
3. What ideas do you have to improve the financial stability of IVTU?

Marketing Director:

1. How involved are you in social media? How frequently do you use these specific media outlets?
2. How much experience do you have in photography and photoshop?
3. What new ideas for marketing could you bring to the table? OR If you were asked to market a housing event, how would you go about doing that?

Legal Director:

1. What projects do you have in mind and how would carry out this project?
2. What is an issue you would like to see addressed and what kind of legal action would you take in order to address it?

Human Resources Director:

1. How would you go about supporting the members of the IVTU board and ensuring the team is cooperating and individuals are happy with their work?
2. Please tell us how you would go about recruiting new board members and making sure their qualified to be a reliable member for the organization?
3. What are some previous experiences you have had when working with a team? What type of leadership position do you think you hold in a team dynamic?

Outreach Director:

1. How would you promote IVTU and what kind of outreach would you do to achieve this?
2. How would you promote specific programs like the Gaucho Food Program?
3. What do you feel is a serious need in IV? How would you address this need?