



ISLA VISTA TENANTS UNION

INTERNAL ADMINISTRATION AD HOC COMMITTEE MINUTES

Associated Students

12/2/2020, 12:00 PM

Zoom Conference Call

CALL TO ORDER by Sabina Menzhausen at 12:04pm

A. ATTENDANCE

A-1. Roll Call

Name	Note:	Name	Note:
Sabina Menzhausen	Present		
Alex Young	Present		
Wei Wei	Excused		
Jennifer Vizzuett	Present		
Mark Beeson	Present		
Jackson Tofft	Present <i>(late, excused)</i>		

Ice Breaker:

A-2. Excused Absences

MOTION/SECOND: Jen/Mark

Motion to excuse Jackson and Wei

ACTION: Consent

A-3. Proxies

MOTION/SECOND:

Motion to bundle and accept all proxies for this meeting.

ACTION:

B. PUBLIC FORUM

a.

C. REPORTS

C-1. Advisor & Staff Reports

a. Rodney

- i. Last chance for minutes today
- ii. Budget process should start early
- iii. Put your name on all of your projects

b. Ron

- i. Most appointments are on off days so we'll have to spread out shadowing caseworking time next quarter.

C-2. Member Reports

a. Sabina

- i. IVTU Emergency Fund for Winter Quarter
 - 1. Met with UCSB Basic Needs Task Force
 - 2. Updated application with questions relevant to food/grocery delivery
 - 3. Requested meeting with Anjum to discuss reopening
 - 4. See discussion...
 - ii. Website updates
 - 1. Updated food distribution tab based on information in meeting with UCSB Basic Needs Task Force
 - a. <https://ivtu.as.ucsb.edu/covid-19-resources/food-distribution/>
 - 2. Next: adding SASA FAQs
 - iii. Working with Education Committee
 - 1. Freshman Success Guide
 - 2. ESA Workshop (to be held early Winter Quarter)
- b. Alex**
- i. Wifi
- c. Wei**
- i. No updates
 - ii. Website translations later
- d. Jennifer**
- i. Fellow no longer participating
- e. Mark**
- i. Met with Basic Needs
 - 1. Lots of gaps that we can help to fill
 - 2. They are restricted to students on financial aid
- f. Jackson**
- i.

D. ACCEPTANCE of AGENDA

MOTION/SECOND: Alex/Jen

Motion to accept today's agenda.

ACTION: Consent

E. ACCEPTANCE of MINUTES

MOTION/SECOND: Jen/Alex

Motion to approve the IVTU Internal Administration Committee minutes from 11/18/2020

ACTION: Consent

F. ACTION ITEMS

F-1. Working Group

MOTION/SECOND:

Motion to

ACTION:

F-2. Old Business:

MOTION/SECOND:

Motion to

ACTION:

F-3. New Business:

MOTION/SECOND:

Motion to

ACTION

G. DISCUSSION ITEMS

- a.** IVTU Emergency Fund, Winter 2021
 - i. University is expecting ~200 cases in Winter (\$40,000)
 - ii. Maximum funding: \$100 or \$200 per student?
 - iii. How much funding do we have left?
 - 1. > \$30k
 - 2. Also a lot in roll-over
 - iv. Other organizations -- who has contributed? (Should I keep their logos at the end of our application)?
- b.** Partnership with Co-Op
 - i. Not having work with AS Admin
 - 1. Bill directly to us
 - ii. Mark to follow up with Melissa

H. REMARKS

I. ADJOURNMENT

MOTION/SECOND: Jen/Wei

Motion to adjourn the meeting at 12:18pm.

ACTION: Consent