CALL TO ORDER by Maia Surendra at 4:02pm

A. ATTENDANCE
   A-1. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Note:</th>
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<tbody>
<tr>
<td>Maia Surendra</td>
<td>Present</td>
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<tr>
<td>Sabina Menzhausen</td>
<td>Present</td>
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<tr>
<td>Crystal Leung</td>
<td>Present</td>
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<tr>
<td>Elie Klatsky-Gamer</td>
<td>Present</td>
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Ice Breaker: What class are you most excited for this quarter?

A-2. Excused Absences
MOTION/SECOND: Motion to excuse
ACTION:

A-3. Proxies
MOTION/SECOND: Motion to accept
ACTION:

B. PUBLIC FORUM
   a.

C. REPORTS
   C-1. Advisor & Staff Reports
      a. Rodney
         i.

   C-2. Member Reports
      a. Maia
         i. Gilson Tenants
            1. Had one unit settle, another dispute letter sent out
         ii. Attending KnowYourProps Org fair today on behalf of IVTU
         iii. Working with COSWB on promoting Q and A

      b. Sabina
i. Present on behalf of IVTU at EVPLA’s COVID-19 Community Response Town Hall
ii. Helped put together reference guide for KnowYourProps Org Fair
iii. Excited for Fall 2020! :-)

c. Crystal
   i. Graphics for Sabina and Maia
   ii. Stepping down from Marketing Director

d. Elie
   i. No report

D. ACCEPTANCE of AGENDA

   MOTION/SECOND: Sabina/Elie
   Motion to accept today’s agenda.
   ACTION: Consent

E. ACCEPTANCE of MINUTES

   MOTION/SECOND: Elie/Crystal
   Motion to approve the IVTU Education Ad Hoc Committee minutes from 9/17.
   ACTION: Consent

F. ACTION ITEMS
   F-1. Working Group
   
   F-2. Old Business:
   
   MOTION/SECOND:
   Motion to
   ACTION:

   F-3. New Business:
   
   MOTION/SECOND:
   Motion to
   ACTION:

G. DISCUSSION ITEMS

   a. Freshman Success Guide -- divide and conquer

H. REMARKS

I. ADJOURNMENT

   MOTION/SECOND: Crystal/Elie
   Motion to adjourn the meeting at 4:13pm.
   ACTION: Consent