CALL TO ORDER by Alex Young at 4:30pm

A. ATTENDANCE
   A-1. Roll Call

<table>
<thead>
<tr>
<th>Name</th>
<th>Note:</th>
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<tbody>
<tr>
<td>Alex Young</td>
<td>Present</td>
<td>Elie Klatsky-Gamer</td>
<td>Excused</td>
</tr>
<tr>
<td>Sabina Menzhausen</td>
<td>Present</td>
<td>Mark Beeson</td>
<td>Present</td>
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<tr>
<td>Maia Surendra</td>
<td>Present</td>
<td>Roo Cash</td>
<td>Present</td>
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<tr>
<td>Riley Hull</td>
<td>Present</td>
<td>Hayley Slater</td>
<td>Present</td>
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<tr>
<td>Wei Wei</td>
<td>Absent</td>
<td>Jackson Tofft</td>
<td>Present</td>
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<tr>
<td>Crystal Leung</td>
<td>Present</td>
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<tr>
<td>Jennifer Vizzuett</td>
<td>Present</td>
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<tr>
<td>Adam Thompson</td>
<td>Present</td>
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</tbody>
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Ice Breaker: Favorite Spongebob character?

Also in attendance: Jessy Gonzalez

A-2. Excused Absences

MOTION/SECOND: Riley/Mark
Motion to excuse Elie.
ACTION: Consent

A-3. Proxies

MOTION/SECOND:
Motion to accept
ACTION:

B. PUBLIC FORUM
   a. Jessy Gonzalez
      i. “Ask IVTU” site -- remote services
         1. Way for tenants to anonymously ask legal or general questions
         2. Shows current projects, services, and news/events too

C. REPORTS
   C-1. Advisor & Staff Reports
      a. Rodney
         i. Vote!
         ii. Audit of student fees by UC Student Association
         iii. COVID testing site in IV -- work in progress
1. Site open tomorrow 12-4pm at IV Theater
iv. AS IT working on online store for selling swag
v. Shoreline is replacing OrgSync
   1. Need to register
vi. Caseworker position?
      1. Hiring a part-time Spanish speaker

b. Robin
   i.

c. Ron
   i.

C-2. Committee Reports
   a. Internal Administration Ad Hoc Committee
      i. New meeting time: Wednesday at 12:30pm

b. Education Ad Hoc Committee
   i. Freshman Success Guide
      ii. New meeting time: Thursday at 3pm (biweekly, starting next week)

c. Advocacy Ad Hoc Committee
   i. Meeting time: Thursdays at 11:00 AM

C-3. Executive Officer Reports
   a. Alex - Chair
      i. Summer Honoraria
         1. Max $100
         2. https://www.as.ucsb.edu/senate/honoraria/bcc-appointed-position/
         3. Closes tomorrow at 11:45PM
      ii. Fall Honoraria Requirements
         1. Attend meeting
            a. IVTU policy from manual:
               i. Late arrival to IVTU general meetings will result in an honoraria deduction of $5.
                  1. Three (3) late arrivals to the general meeting within a quarter will count as one (1) unexcused absence which will result in an honoraria deduction of an additional $25 to the amount already accrued.
               ii. One (1) unexcused absence within the quarter will result in an honoraria deduction of $25.
                  1. Two (2) unexcused absences within a quarter will result in an honoraria deduction of $50.
               iii. After two (2) unexcused absences the board member will be in a probation period.
                  1. An unexcused absence during the probation period and/or three (3) unexcused absences in total will result in formal performance review.
2. Meet with your working group/committee
   a. Consistent non-attendance or unexcused absences will result in reduced honoraria
3. Show progress on projects
   a. Weekly reports should reflect progress each week
   b. Meet your own deadlines
   c. Failure to show progress will result in reduced honoraria
4. Participate in the student caseworking program
   a. Legal Code requires 3 hours of office hours or student caseworking hours
iii. KnowYourProps Coalition
   1. Thank you to Maia and Adam for hosting on Monday and for Riley for doing the heavy lifting!
iv. COVID-19 Taskforce
   1. Opening up applications again, might run ours through that instead of independently
v. PC Entities
   1. Figuring out shared expenses
   2. Waiting to hear on cost of open PO for upstairs drinking water
vi. Emergency Fund
   1. Final requisitions will be finished this week
vii. Marketing Director search
   1. 3 candidates!
viii. Letter to County
   1. Joan Hartmann (our supervisor) sent us back an email following our letter after last meeting thanking us for the support!
ix. Register to vote
   1. https://www.sos.ca.gov/elections/voter-registration
x. EVPLA solar charging table in the park ribbon cutting ceremony
   1. https://us02web.zoom.us/j/85802089717?pwd=VTgxZ2dZa1MyNS9FNjdGeEl3Sll3OT09
   2. Friday, Oct 9 at 12:30PM

b. Sabina - Vice Chair
i. Presented on behalf of IVTU (and LRC) at the EVPLA’s COVID-19 Response Community Town Hall
ii. Meeting with Education Committee
   1. Working on the Freshman Success Guide
iii. Some general project ideas:
   1. Fall Quarter blast email to promote remote services, etc.
      a. Send during Week 2 or 3?
   2. Social media advertisements
      a. Promoting our services, etc.
      b. Boosted posts?
   3. Website updates
      a. COVID-19 resources
      b. AS COVID-19 Emergency Grant
         i. Open thru October 26
         ii. Link to flyer:
            https://drive.google.com/file/d/1tuRnm9drKMgers_MQff0oKD3NHis2hno/view?usp=sharing
iii. Maybe put on social media too?
   c. Playa Life/Gilson disputes
d. SASA (will have more info about this later)

iv. Basic Needs Meeting this Friday at 3pm
   1. Is anyone available to attend?

c. Maia - Outreach
   i. Dispute letters to Gilson
      1. Settled!
   ii. KnowYourProps Org Fair
      1. Talked about IVTU and Prop 21
   iii. COSWB Colab
      1. First year Q&A

d. Riley - Legal
   i. Prop 21 Event
      1. Planned a presentation on prop 21 for later tonight
      2. Ended up getting cancelled, but will be rescheduled for later
   ii. SASA
      1. Potentially working on research aspect of a tab on IVTU’s website for legal rights
         on survivors as they relate to housing
   iii. Advocacy committee/working group meetings
      1. Starting next week
      2. Thursdays at 11 am

e. Wei - Finance
   i.

f. Crystal - Marketing
   i. Stepping down from Marketing Director
   ii. Available to help out with graphics

g. Jennifer - HR
   i. Scheduling Marketing Director interviews
      1. Three applicants -- will present at next meeting
   ii. Doodle Poll for rescheduling retreat
      - https://doodle.com/poll/vsiw8c4bpyb88bue
      1. In GroupMe
      2. Fill out slide if you haven’t already

h. Adam - Community
   i. KnowYourProps
   ii. Start work with food not bombs

i. Elie - SBCC
   i. Education committee - freshman success guide
   ii. Project ideas
      1. Don’t know about printing resources at Pardall Center or on campus opening?
         a. Offering printing services
      2. For renegotiating a lease, create some sort of formula to determine adjusted cost
3. Generate responses from community, what people are wanting from us
   a. How much they know about IVTU (if they’ve hear about it before)
   b. Experience with rentals (satisfied, unhappy, would rent again)
   c. Instagram polls, email blast, facebook posts, reddit posts...
      i. Gift card reward?

j. Mark - Tech
   i. Working with SASA for Sexual Assault Tab on website. Meeting on 10/19 at 2 p.m.

C-4. Member Reports
   a. Roo - EVPLA
      i. KnowYourProps Coalition

   b. IVCRC
      i.

   c. Hayley - Senator
      i. Me and Jackson working on a Resolution for Prop 21
      ii. Keep filling out summer honoraria
      iii. If you missed trainings tianna will be sending an email for make ups so look out for that
      iv. Weekly BCU reports

   d. Jackson - Senator
      i.

D. ACCEPTANCE of AGENDA

  MOTION/SECOND: Riley/Jennifer
  Motion to accept today’s agenda.
  ACTION: Consent

E. ACCEPTANCE of MINUTES

  IVTU  9/14
  IVTU-IAC  9/15  9/17  10/7
  IVTU-EC  9/17  10/5
  IVTU-AC  9/17

  MOTION/SECOND: Adam/Sabina
  Motion to bundle and approve the IVTU minutes.
  ACTION: Consent

F. ACTION ITEMS
   F-1. Old Business:

  MOTION/SECOND:
  Motion to
F-2. New Business:

*MOTION/SECOND: Mark/Maia
Motion to dissolve the IVTU Education ad hoc committee.
*ACTION: Consent

*MOTION/SECOND: Riley/Adam
Motion to dissolve the IVTU Advocacy ad hoc committee.
*ACTION: Consent

*MOTION/SECOND: Sabina/Mark
Motion to approve an open PO for ongoing expenses for When I Work software for 25% of the total cost of the software for the 2020-2021 academic year.
*ACTION: Consent

G. DISCUSSION ITEMS

a. When I Work Software
   i. $532.29/year
   ii. Should we split with other PC entities?

b. Working Groups
   i. Advocacy
      1. Lead: Riley
      2. Alex
      3. Roo
      4. Jessy
   ii. Organizing
      1. Lead: Maia
      2. Adam
      3. Elie
   iii. Education
      1. Lead: Crystal
      2. Sabina
      3. Hayley
      4. Mark

H. REMARKS

I. ADJOURNMENT

*MOTION/SECOND: Adam/Mark
Motion to adjourn the meeting at 5:28pm.
*ACTION: Consent
Minutes:
https://docs.google.com/document/d/1-edP__hXF7_1RDBpYq5SbUiA5TTZDQ9S21LYigGclUI/edit?usp=sharing
https://docs.google.com/document/d/10oF_8euBKoHdR0cVCyGXmPXYmLLPmVg-fZksAS0s8i8/edit?usp=sharing
https://docs.google.com/document/d/14VPyKlmqp7WGL5wAOHzSx92YtWRFnIClgYoDHTdH46g/edit?usp=sharing
https://docs.google.com/document/d/1hLVTtEUnLD-sXH1RRqqkBAWO3iGz8pKTSZlkwEjrR-Y/edit?usp=sharing
https://docs.google.com/document/d/106M3FugA0sM6oVLJCvJfamYkYHZp55pyGO4Vu1GWHE/edit?usp=sharing
https://docs.google.com/document/d/1aDMX2W2JGaUKVzHtl8Kkfknj5BFScADVItBJyd1N7c/edit?usp=sharing