



ISLA VISTA TENANTS UNION MINUTES

Associated Students

04/14/2020, 7:00 PM

Zoom Conference Call

CALL TO ORDER by Alex Young at 7:00pm

A. ATTENDANCE

A-1. Roll Call

Name	Note:	Name	Note:
Alex Young	Present	Kieran Swenson	Present
Ryan Klun	Present	Sabina Menzhausen	Present
Trenten Francis	Present	Elie Klasky-Gamer	Present
Jordan Rodriuges	Present	Humberto Rico	Present
Wei Wei	Present	Olivia Campos	Present
Nora Patterson	Present	Kimia Hadidi	Excused
Hayley Slater	Present	Roo Cash	Excused
Adam Thompson	Present		

Ice Breaker: If you were a sandwich, what kind of sandwich would you be?

A-2. Excused Absences

MOTION/SECOND: Sabina/Ryan

Motion to excuse Kimia, and Roo.

ACTION: Consent

A-3. Proxies

MOTION/SECOND:

Motion to accept

ACTION:

B. PUBLIC FORUM

a.

C. REPORTS

C-1. Advisor & Staff Reports

a. Rodney

i.

b. Robin

i.

C-2. Executive Officer Reports

a. Alex

i. Honoraria Policy

1. Attend tuesday meeting and committee meeting

- a. If you are going to miss, let me or committee chair know before meeting, otherwise it will be recorded as absent and unexcused
 - b. Everyone gets one freebie, so you can miss a meeting and get excused for it, but after it will be unexcused
 - c. According to IVTU policy, each unexcused absence is \$25 off honoraria
 - d. Must be making progress in projects and committees, showing effort
 - e. Should have reports every week
2. If not, honoraria may be deducted
- ii. Interview with Daily Nexus reporter Jackson Guilfoil
 1. Writing about the emergency fund
 2. Helped him answer a few questions about the fund and our response to the crisis
- iii. Caseworker
 1. Reached out to Marisela and Alison about opening up that position
 2. Will be providing us with the position description
 3. Once we edit and update the position description, we can move forward with the hiring process
- iv. IVTU Manual
 1. Met with Ryan and Hayley
 2. Redesigning the manual
 3. Creating (and codifying) IVTU policies, procedures, additional duties of positions and as board members, expectations
 4. Updating AS policies to current, making it useful for new members to AS and IVTU (parli pro, what is AS, more detailed history of IVTU, etc)
 5. Purpose is to make the manual useable, create and codify our policies, make it into a guide for how to be a member
- v. AS Awards
 1. Nominations are due May 1
 2. <https://www.as.ucsb.edu/resources/awards/>

b. Ryan

- i. Internal Admin Committee
 1. Fantastic week for financial aid applications
 2. The first batch of receipts have been approved
 3. More in depth updates in Committee report
- ii. Education Committee
 1. Met yesterday
 2. Want to discuss possibility of a webinar collaboration with LRC (Robin and maybe Ron) about outbreak's impact on housing with Sean but I know he is busy
 - a. Common questions answered in chat and lawyers cover most important info and answer more complicated questions
- iii. Beloved Community
 1. No meeting today
 2. Reached out to food delivery services (Grubhub, Doordash, Ubereats) about using pro quarantine and pro local restaurant stickers on packaging
 - a. Trouble getting into contact with the right people from each company (They are all prioritizing urgent messages)
 - b. Grubhub has responded but trouble getting into contact with relevant support agent

- c. Nothing from Doordash
 - d. Contacted multiple support lines from Ubereats but no response so far
 - e. Will try phone methods next
 - f. Might be better off partnering with local restaurants - they can use stickers before handing off to delivery people
- iv. Updating IVTU Manual
 - 1. Met with Alex and Hayley
 - 2. Split up work and hopefully we will have a draft in the next couple weeks

c. Trenten

- i. Bulk email sent out!
- ii. IVCSD meeting
 - 1. Local police stance on social distancing:
 - a. Taking calls to respond to large gatherings
 - b. Issue a warning, if they continue -> possibly citation
 - 2. Goleta Valley Library to Offer Satellite Services in Isla Vista:
 - a. <https://www.cityofgoleta.org/Home/Components/News/News/9402/288>
 - b. Cargo van - serve whole IV area: Pop-up programing, tables
 - i. 40 hours a week of library services
- iii. Virtual Campus Orgs Fair 2020: Friday, April 17 at 3-4pm (Zoom Link)
 - 1. ~2 min overview
 - a. Org name, roles, goals/mission, org events/fav memory
 - 2. 2 images to be displayed while speaking

d. Jordan

- i. PC Governance Board meeting every other Tuesday
- ii. Advocacy committee meeting Thursdays at 5pm

e. Wei

- i. Done with Madrian website translation!
- ii. Checking qualification and send out email

f. Nora

- i. Education Committee
- ii. Creating banner for emergency fund (flyers too)
- iii. Figuring out ways to transition into virtual outreach
 - 1. Want to use Facebook as a platform more
 - 2. Twitter too
 - 3. Possibility of a bingo event

g. Hayley

- i. IVTU Manual
 - 1. Revamping current manual with Alex and Ryan
 - 2. Reconsidering policies included - might be reaching out to y'all for help building policies
- ii. Transition binders
 - 1. Setting up templates for making binder

2. Each binder will include duties of your position
3. Start to stockpile important documents for new people
4. Can help you set up your transition binders

h. Adam

- i. Helping people make move out videos
- ii. Will help Sabina with website updates

i. Kieran

- i. Looking forward to the first advocacy meeting!

j. Sabina

- i. Posted an article on our site and FB from Robin about what to do if your landlord still tries to evict you
- ii. Bios and FB shoutouts
 1. Still need responses from Wei, Jordan, and Rodney ... please :)
 - a. https://docs.google.com/forms/d/e/1FAIpQLScJpuAxJ96WcB_ZpnCFyiDnoqbMAkOUjIPS-RGG_VHr4AcpKA/viewform
 2. First shoutout today (yay Alex!) -- will continue every Tues and Thurs throughout quarter
- iii. Website stuff
 1. Translations
 - a. Huge shout-out and thank you to Wei and Humberto!!
 - b. Homepage, COVID-19 main page, eviction moratorium page, and lease termination FAQs
 - i. What should be prioritized next?
 - ii. Tenant guide
 - c. Gonna work on getting these translations up this week
 2. History page
 - a. Requesting interview with Harvey Augustino
 - b. History in manual?
 3. Big revamp
 - a. Photos of IV
 - b. "What does IV and/or IVTU mean to you?" (ponder this)
 - i. Integrating this onto our mission page
 - c. Community input?
 4. Our services...
 - a. *Answer tenant/landlord questions and collaborate with the Legal Resource Center to provide IV tenants legal support.*
 - b. *Organize on and off campus events and work with other AS and BCU groups on campaigns.*
 - c. **Advocacy**
 - d. **Education**
 - e. **Develop and provide resources**
 - f. **Support tenants**
 - g. Anything else missing here?
 5. Employment page?
- iv. Collaborating with CHO for move-out videos
 1. Emailed Jenn Bircham today

2. Instructional video? Other thoughts??

C-3. Member Reports

a. EVPLA - Elie

- i. EVPLA meeting last week: talking about moving all their work online
- ii. EVPLA still has \$14,000 to use in their budget - considering putting some of it toward our emergency fund
- iii. Sticker campaign
- iv. Expanding number of people who are eligible for Calfresh - difficult process though
- v. Another EVPLA meeting this Thursday

b. IVCRC - Humberto

- i. Finished translating the website page into Spanish
- ii. Available to translate anything else
- iii. IVCRC: on search committee to find IV advisor
- iv. Setting up a conference workshop at St. George Youth Center
- v. Social media giveaways for gift cards to local grocery stores

c. Senator - Olivia

- i. Senate/IVTU collab for funding
- ii. Excited to see IVTU's name everywhere online!

d. Senator - Kimia

- i.

e. Senator - Roo

- i.

C-4. Committee Reports

a. Internal Administration Ad Hoc Committee

- i. Over 200 applications have been received in the last week!
 1. Big thanks to Trenten and those who helped with the email blast
 2. Most have been conditionally approved thus far
 3. We are meeting again formally tomorrow at 5pm to finish reviewing all the applications from the past week
- ii. Everyone's continuing to work on their own projects
- iii. First batch of receipts have been reviewed and approved to be past on for reimbursement

b. Education Ad Hoc Committee

- i. Nora: Emergency Fund banner in the works
- ii. Outreach Ideas:
 1. Facebook campaigns
 - a. Infographic of Covid-19 resources
 - b. "Did you know?" or "Fact of the day"
 - c. Bingo game for IV housing?
 - d. Resources in UCSB housing
 2. Physical outreach? Folding pardall signs
- iii. Virtual Workshop Ideas:
 1. Webinar/Covid-19 specific? FAQ w/ Lawyer

2. Security Deposit workshop (later in quarter)

c. Advocacy Ad Hoc Committee

- i. Meeting 5pm Thursday
- ii. More to come

D. ACCEPTANCE of AGENDA

MOTION/SECOND: Sabina/Trenten

Motion to accept today's agenda.

ACTION: Consent

E. ACCEPTANCE of MINUTES

MOTION/SECOND: Humberto/Elie

Motion and approve the IVTU minutes from 4/7.

ACTION: Consent

MOTION/SECOND: Olivia/Ryan

Motion to approve the IVTU-IAC minutes from 4/13.

ACTION: Consent

MOTION/SECOND: Trenten/Nora

Motion to approve the IVTU-EC minutes from 4/13.

ACTION: Consent

F. ACTION ITEMS

F-1. Old Business:

MOTION/SECOND:

Motion to

ACTION:

F-2. New Business:

MOTION/SECOND:

Motion to

ACTION:

G. DISCUSSION ITEMS

a. IVTU Student Caseworker Program

- i. All IVTU directors required to do casework once a week
- ii. Have 3 office hours during opening hours to help out with intake
- iii. Requirement for directors, recommendation for liaisons
- iv. Put one IVTU officer in charge of the program

H. REMARKS

I. ADJOURNMENT

MOTION/SECOND: Hayley/Nora

Motion to adjourn the meeting at 8:04pm

ACTION: Consent

IVTU-IAC 4/13 Minutes

<https://docs.google.com/document/d/1R6w1OKqwRkMH2KNACiPoZh8J-Xe2tW0uQNee3GC6IVA/edit?usp=sharing>

IVTU-EC 4/13 Minutes

https://docs.google.com/document/d/1nPgX1NULX9awpsvQH7YBznR7Cm2FpLJTX_RZdq1bqiQ/edit?usp=sharing