**AS UCSB Senate Finance and Business Committee**

Associated Students

1/5/15, 4PM

State Street Room, UCEN

Minutes/Actions Recorded by: Esteni Dominguez

Call to Order 4:31 p.m by Jimmy Villarreal, Chair

A. MEETING BUSINESS

 Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Note:absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | Name | Note: |
| Andre Theus   | Absent | Jasmine Moses | Absent |
| Jimmy Villarreal | Present | Kevin Dibb | Absent |
| Izeah Garcia | Present | Rafael Jimenez | Present |
| Steven Kwok | Mathew - Proxy | Tomo Kelly | Absent |
| December Savage-Brown | Absent | Joseline Garcia | Present at 5 p.m |
| Nadia Blant | Present | Ava Rezai | Present |
| Casey Firenze | Present | Haley Ferrera | Present |
| Jerel Constantino | Present | Austin Kang | Present |
| Unfilled position |  | Angela Lau | Present  |

Acceptance of Excused Absences

MOTION/SECOND: Constantino/Garcia

Motion language: motion to excuse Tomo Kelly from 4-5 p.m, Steven Kwok from 4-7 p.m, Casey Firenze 4-5 p.m for the entire quarter, Joseline Garcia 4-5 p.m for the entire quarter, Jasmine Moses for the entire meeting, Andre Theus for the entire meeting, and December Brown for the entire meeting.

ACTION: Vote: Passes by Consent

MOTION/SECOND: Ferrera/Garcia

Motion language: motion to excuse Ava Rezai from 6:30 p.m on for the entire quarter and Rafael Jimenez after 5 p.m

ACTION: Vote: Passes by Consent

Acceptance of Proxies

MOTION/SECOND: Garcia/Kang

Motion language: motion to accept Mathew Santos as a proxy for Steven Kwok

ACTION: Vote: Passes by Consent

B. PUBLIC FORUM

a. Announcements/Information/Introductions

* None

b. Testimony for items on today’s agenda (out of order)

* None

c. Appreciations/Concerns

* None

d. Request to have item added to today’s agenda

* Mary – EEMP graduate student symposium
* Ava – Model UN
* Austin – Delta Sigma Pi
* Andy – USEU
* SB Hacks

 REPORTS

|  |  |
| --- | --- |
| OSL Fund Winter Quarter | $27,071 |
| Senate Unallocated | $ 8,280 |
| SIOP | $ 45,000 |
| Culture/ Grads | $ 33,730 |
| Sports Teams | $ 13,885 |
| Academic Teams | $ 4,483 |
| S.T.A.R.K | $ 0 |

 Advisor’s Report

* Cindy –
	+ Starting 2015 – 2016 budget process
	+ Will send out budget packets by the end of the week to everyone
	+ If any groups have any questions about making their budget they have been told they can talk to their ASFB liaison for information
	+ The packets will help them figure out how much funding they have to know what to ask for

 Chair’s Report

* Jimmy –
	+ Everyone needs to figure out their office hours

 Chief Financial Officers Report

* Andre –
	+ Nothing

ACCEPTANCE of AGENDA/CHANGES to AGENDA

MOTION/SECOND: Garcia/Kang

Motion language: motion to accept today’s agenda and to add EEMP, Model UN, Delta Sigma Pi, USEU, and SB Hacks to today’s agenda

ACTION: Vote: Passes by Consent

ACCEPTANCE of ACTION SUMMARY/MINUTES for 12/1/14

MOTION/SECOND: Garcia/Constantino

Motion language: motion to accept minutes from last meeting – 12/1/14

ACTION: Vote: Passes by Consent

 ACTION ITEMS

F-1. Old Business

* None

F-2. New Business

* Mary – EEMP graduate student showcase
	+ This will be EEMP’s 11th annual graduate student showcase
	+ The event will take place on Feb. 7, 2015
	+ The event is open to all
	+ The event will showcase grad research
	+ The event is also used as an informal recruitment weekend for undergraduate students
	+ The event is important for undergraduate students because a large amount of undergrads work in their labs
		- The event will allow undergrad to interact with staff and know what is going on
	+ Currently have a $3,100 budget
		- food – lunch and dinner will be provided and free for those who are registered
		- charge $10 per person if they want to have dinner
		- using UCen catering and sustainable products
		- currently receiving other funding
		- speaker – cost is higher this year
			* speaker is from UC Davis – faculty member – discussing research and how to use social media for better outreach
	+ registration is free – dinner is the only thing they charge for – it is optional
	+ $350 funding will be going to food – UCen catering – veggie and meat option

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| LINE ITEM | REQUEST | FINANCE BOARD ALLOCATION |
| Food  | $350 | $350 |
| **TOTAL** | **$350** | **$350** |

MOTION/SECOND: Ferrera/Kang

Motion language: motion to fully fund $350

ACTION: Vote: Passes by Consent

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

 Indus- $2,280

* asking for funding for their cultural show – Too Hot
* the concert will be the last event to mark the end of cultural awareness week
* promote culture of South Asia
* the concert will take place on Feb. 13
* it will be a cultural dance and acapella show
* 67 teams will perform
* host it every year
* have about 200-250 people attend each year
* concert hall fee will include labor fees
* will advertise through posters – will be handing them out throughout campus
* will have snacks and drinks for performers
* not a competition just an awareness show
* performers – some are members, South Asian dance teams, Black Rain (hip hop dance team) – majority members but not all
* event is open to all
* snacks and drinks will be just for the performers
* cost for the concert hall is priority

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| LINE ITEM  | REQUEST | FINANCE BOARD ALLOCATION  |
| Lotte Lehman Concert Hall Fees | $1,840 | $1,840 |
| T-Shirts for Performers | $400 | $0 |
| Snacks and Drinks  | $100 | $0 |
| Publicity  | $40 | $40 |
| **TOTAL** | **$2,380** | **$1,880** |

MOTION/SECOND: Firenze/Blant

Motion language: motion to fund everything but shirts and snack - $1,880

ACTION: Vote: Passes by Consent

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

 International Student Association- $1,564

* asking for funding for their Welcome Back Concert
* The concert will be this Friday in The Hub from 7-10 p.m
* Music and food will be provided in a social setting
* The concert will promote international friendship – help international students development their English and socially
* Catered by UCen catering
* Free admission for all students
* Tickets will be handed out by ASTO – fee is what it costs to print out the tickets
* They will be advertising through posters placed around the UCen and banners
* not profiting from this event
* will use one time exception for food

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| LINE ITEM | REQUEST | FINANCE BOARD ALLOCATION  |
| Production  | $300 | $300 |
| Tickets  | $4 | $4 |
| Food | $1,200 | $1,200 |
| Security and Staff | $60 | $60 |
| **TOTAL** | **$1,564** | **$1,564** |

MOTION/SECOND: Ferrera/Rezai

Motion language: motion to fully fund $1,564 with one time exception for food

ACTION: Vote: Passes by Consent

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

 GIVE to Isla Vista- $11,085

* in June when students are moving out lots of things are thrown out that can be reused
* GIVE collects things that can be reused and sorts through them and puts on a big yard sale
* funds are raised through the sale
* redistribute funds to different community organizations that have volunteered with them – IV Rec. and Park, IV youth Project, Teen Center, etc.
* last year they donated to 13 organizations
* resident halls save money and property owners rely on them
* had 200 volunteers last year
* had 50 tons of goods last year
* hired 13 temporary staff – 11 UCSB students
* $33,000 – total budget
* asking for funding from other sources
* have to go by university rates for paying staff
* have to rent a truck from the university that will pick up everything throughout IV
* last year had to rent an additional van because of the large amount of goods
* advertising will be in the LA Times
* have to fence all of Embarcadero Hall to avoid things being stolen
* last year ASFB gave them $5-6,000
* might need to move the site because of other events in Embarcadero Hall – this would increase expenses
	+ alternative would be People’s Park – need to have a bigger perimeter - need cover space, more volunteers, etc.

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| LINE ITEM | REQUEST | FINANCE BOARD ALLOCATION  |
| Staff and Students | $8,766 | $8,766 |
| Advertising  | $289 | $0 |
| Equipment Rental and Supplies  | $2,030 | $0 |
| **TOTAL** | **$11,085** | $8,766 |

MOTION/SECOND: Garcia/Ferrera

Motion language: motion to fund the site coordinator, the site clothing/volunteer coordinator, and the truck driver - $8,766 from spring unallocated

ACTION: Vote: Passes by Consent

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

 Muslim Student Association- $1,062

* asking for funds for MSA conference
* conference brings together MSA chapters from across the west coast – CA, AZ, NV, etc.
* 3 day conference at UCLA
* all 3 days spent in presence of great Muslim speakers
* after talks students will break out into sessions where they will focus on topics such as public service, etc.
* members then come back and use what they learned to teach others at UCSB
* helped host it 2 years ago – huge success
* thousands of students attend – students learn how to help their campus
* the conference will consist of mainly workshops and then breakout sections – for personal leadership development
* students can apply what they learned to their own club and to other clubs
* expecting about 24 people to attend
* tickets are $40 at the beginning and the $50 towards the end
* tickets include housing, food, gym, etc.
* funds will subsides part of fees students have to pay to make the conference more affordable for all students
* need transportation
* club is paying $1,542
* everyone is allowed to go – trying to bring people who aren’t Muslim too
* open to everyone
* MSA has been advertising on their website, through word of mouth, social media, etc.
* The event will take place during MLK weekend – in 2 weeks
* A few people will be driving there by themselves
* Were funded $230 earlier as a one time off campus exception but the funds were not used –
	+ can use this as one time exception – will give the $230 funds given earlier back to AS and will be reallocated

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| LINE ITEM  | REQUEST | FINANCE BOARD ALLOCATION  |
| 2 12-Passenger UCSB Van Rental for 3 Days  | $252 | $252 |
| Millage (300 miles) rate for 2 Vans | $330 | $330 |
| MSA West Tickets (covers event expenses and room and board for 3 days) | $480 | $480 |
| **TOTAL** | **$1,062** | **$1,062** |

MOTION/SECOND: Ferrera/Firenze

Motion language: motion to fully fund and take back original allocation from Nov. 10

ACTION: Passes by Consent

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

* Ava – Model UN
	+ Asking for funds for national conference – have attended the past 4 years
	+ For the past 3 years have been excelling and progressing in awards and honors
	+ Took 14 delegates last year – 6/7 got the highest honor for their papers
	+ UCSB as a whole received the highest honor
	+ The conference will take place the first week of spring quarter
	+ Budget –
		- Hotel, transportation, and delegate fees
		- Trying to take 22 students this year – want more delegates to go to nationals
		- 6 Rooms – minimum amount for 22 people
		- Hotels are priority
	+ Total budget over $10,000 for smaller conferences and $10-15,000 for larger conferences
	+ Can allocate $5,000 per quarter
	+ ASFB can add up to 4% of total unallocated or no more than $20,000 to the account but not to individual student groups
		- $17,308 – started the year with this amount
		- can move $6,392 total – for the year
		- move funds from OSL Spring

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| LINE ITEM | REQUEST | FINANCE BOARD ALLOCATION |
| Hotel | $11,124 | $5,000 |
| Transportation | $11,000 | $0 |
| Delegate Fees | $3,270 | $0 |
| **TOTAL** | **$25, 394** | **$5,000** |

MOTION/SECOND: Ferrera/Kang

Motion language: motion to move $517 from OSL Spring Funds into academic teams to give Model UN $5,000 to fund hotel fees

ACTION: Vote: 8-0-1 APPROVE

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

* Austin – Delta Sigma Pi
	+ Asking for $400 total
	+ Professional Business Fraternity
	+ Co-ed
	+ Mark Langford will speak to students about how to start their careers
	+ He will give students tips about resumes, will answer questions, and will help students with their career paths
	+ Anyone can come
	+ Expecting 100-150 people to attend
	+ Students may have a chance to have a one on one with him
	+ Will be advertising through Flyers, Facebook event, and other social media
	+ Presentation is an hour and then questions may be asked
	+ ASFB does not pay travel expenses

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| LINE ITEM | REQUEST | FINANCE BOARD ALLOCATION  |
| Speaker Fee | $350 | $400 |
| Travel Expenses  | $50 | $0 |
| **TOTAL** | **$400** | **$400** |

MOTION/SECOND: Firenze/Constantino

Motion language: motion to fund $400 as honoraria

ACTION: Vote: 8-0-1 APPROVE

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

* Andy – USEU
	+ Annual summit – purpose is to unite all active USEU members
	+ Have workshops and team building activities – help everyone understand principles and goals of group
	+ Conference is hosted by a different chapter campus every year
	+ 2 day conference
	+ host 150 members from other chapters
	+ organize events for the remainder of the year
	+ will host workshops and activities
	+ provide breakfast, snacks, and drinks for both days
	+ most of budget will go for food
	+ the rest of budget will go to printing of agendas and advertising
	+ this years theme is migration – there will be workshops on female rights, and why people chose to migrate, indigenous migration, etc.
	+ open to all
	+ the event will be on Jan 24 -25 at UCSB
	+ Asking for $1,022 total
	+ It is recommended they get utensils from zero waste committee

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| LINE ITEM | REQUEST | FINANCE BOARD ALLOCATION  |
| Food and Utensils  | $946 | $946 |
| Printing | $76 | $76 |
| **TOTAL** | **$1,022** | **$1,022** |

MOTION/SECOND: Garcia/Constantino

Motion language: motion to fully fund $1,022 with one time exception for food

ACTION: Vote: 9-0-0 APPROVE

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

* SB Hacks
	+ Came to update ASFB on the progress that has been made with the Hackathon
	+ Already making payments on the event
	+ Just paid electric and tent by the lagoon – $30,000
	+ Over 1,000 people are currently registered
	+ Expecting about 500-600 people to come
	+ There will be buses from the bay and LA
	+ Few people will fly in from out of the state
	+ Finalizing all of the food and having meetings with internet companies
	+ Continuing advertising campaign – website is up and running
	+ Want to make sure nothing has been forgotten – if need to finalize anything
	+ Money in AS account

Destino- $2,000

* Did not present

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| LINE ITEM | REQUEST | FINANCE BOARD ALLOCATION  |
| Conference Registration ($100 per Student) | $2,000 | $0 |
| **TOTAL** | **$2,000** | **$0** |

MOTION/SECOND: Constantino/Garcia

Motion language: motion to table indefinitely

ACTION: Vote: Passes by Consent

Advisor/Staff Instruction/Request: N/A

Responsible for Follow-through: N/A

*Additional approval required: YES Senate*

DISCUSSION ITEMS

* Cindy –
	+ Budget hearings – will be emailing everyone the budget packets – people can come to ASFB for help with their budget
	+ Budget deadline is Feb. 4
	+ Schedule budget hearings around week 5
* Jimmy –
	+ office hours begin this week – try to figure out hours

REMARKS

* None

ADJOURNMENT

MOTION/SECOND to ADJOURN: Garcia/Blant

ACTION: Vote: Passes by Consent

**Vote Taken: 5:44 p.m**