

AGENDA
ASSOCIATED STUDENTS FINANCE BOARD
September 28th, 2009
State Street Room, University Center
4:00pm

CALL TO ORDER

ROLL CALL

Current Unallocated: \$ 517,346.32

ACCEPTANCE OF PROXIES AND EXCUSED ABSENCES

- Accept Jorge as Doug's Proxy

ANNOUNCEMENTS

ADVISOR'S REPORT

ACCEPTANCE OF AGENDA

ACCEPTANCE OF MINUTES

OLD BUSINESS

NEW BUSINESS

- EVPLA Office- \$3,074.55- Pratish Patel
- Queer Commission- \$15,204.00 – Pratish Patel
- Taiwanese Student Association- \$600.00 – Riley Schenck
- Taiwanese Student Association- \$300.00 – Riley Schenck
- Theta Nu Kappa- \$1,347.32- Josue Aparicio
- Invisible Children- \$1500.00 – Janelle Mungo
- UFSC- \$2,550.00- Anne Dixon
- Human Rights Group at UCSB- \$3,528.00- Janelle Mungo
- Human Rights Group at UCSB- \$780.00- Janelle Mungo
- Omega Psi Phi- \$2,430.00- Paige Blatt
- Alpha Kappa Delta Phi- \$2,352.00- Alejandro Cervantes
- Gamma Zeta Alpha- \$2,884.00- Alejandro Cervantes

ACTION ITEMS

- EAB Travel Request- 250
- T- Shirt Policy
- Funding Weekly meetings for Orgs
- One time exception policy

ADMINISTRATIVE ASSISTANT'S REPORT

BOARD/COMMITTEE REPORTS

CHAIR'S REPORT

VICE CHAIR'S REPORT

REMARKS

ADJOURNMENT

Student Group Request for A.S. Funds

Organization Name: EVPLA office
 AS Account Number: 488 Date: 9/26

☐ Requesting \$250 start-up funding for my organization

Event Name: Halloween Event Date: October

Event Budget: \$ 10,818.69 Request Amount: \$ 3074.55

How much have you received, from Finance Board, this:

Quarter? \$ 0 Year? \$ 0

List of other Financial Sources from which you have received funding...

Organization	Funds/Equipment	Contact Name/E-Mail
AS CAB	\$	
AS IVCRC	\$ <u>5,028.00</u>	<u>Corilyantz, Corilyantz@gmail</u>
AS Program Board	\$	
AS SCORE	\$	
KCSB	\$	
Chancellor	\$	
Vice Chancellor	\$	
CSO	\$	
RHA	\$	
(other)	\$	
(other)	\$	
(other)	\$	
(other)	\$	
(other)	\$	
(other)	\$	
(other)	\$	
(other)	\$	

I, Clay Carlson (print name), on 9/26 (date), do hereby agree to be held fiscally accountable for any Associated Students funding, should it be granted.

(signature) Clay Carlson Phone: 4154071171
 E-Mail: evpla@as-wcsb.edu

Date: 9/26

(FB Liaison Signature)

Please fill out the budget below, or paste your budget over it.

Item	Cost	Quantity	Total Cost
Entertainment			
Venue			
Food			
Publicity			
Nexus	<u>463.00</u>	<u>3</u>	<u>1389.00</u>
Facebook			
Printing			
T-Shirts			
Post Card printing	<u>610.23</u>	<u>1</u>	<u>610.23</u>
Post Card mailing	<u>663.43</u>	<u>1</u>	<u>663.43</u>
Banner Printing	<u>82.38</u>	<u>5</u>	<u>411.89</u>
Security			

TOTAL

\$3074.55



Office of the External Vice President for Local Affairs
Associated Students
University of California, Santa Barbara
EVPLA@as.ucsb.edu

September 28th, 2009

Dear Finance Board Member,

Attached you will find the EVPLA's plan for addressing Halloween this year. I am trying to be as comprehensive in my planning as possible, and have included the following documents for your reference:

- The EVPLA's Master Plan for Halloween
- The EVPLA's full budget for Halloween
- The EVPLA's funding proposal for Finance Board

Thanks in advance for your consideration,

Clayton Carlson
(415) 497-1171



Office of the External Vice President for Local Affairs
Associated Students
University of California, Santa Barbara
EVPLA@as.ucsb.edu

September 28th, 2009

The following is a breakdown of the various efforts the Office of The External Vice President for Local Affairs will be engaged in for Halloween 2009 planning.

Please contact one of the following people for more information:

Clayton Carlson , External Vice President for Local Affairs:	evpla@as.ucsb.edu
Ahmed Naguib , Halloween Coordinator:	ahmed_naguib@msn.com
Barbara De La Torre , Special Projects Coordinator:	barbaradelatorre@umail.ucsb.edu
Lara Henry , Chief of Staff:	lara.evpla@gmail.com

GENERAL HALLOWEEN PUBLICITY

- Associated Students Website: www.as.ucsb.edu/halloween
 - This website will be the vehicle my office will use to communicate all things Halloween related. It will be coordinated with Transportation and Parking Services, Student Affairs, and the Isla Vista Foot Patrol
- Bulk Mailing To Isla Vista Homes
 - This is a joint venture project with Transportation and Parking Services. A 8.5"X5.5" colored post card will be mailed out in October with important information regarding Halloween 2009. The cards will include parking info, when local ordinances go into effect, and a message from my office explaining available resources from AS and the University.
- Don't Be That Guy/Girl Poster Campaign
 - These posters will be very similar to those created last year. The goal is to communicate laws and set community standards for the entire month of October. 8.5"X11" color posters will be distributed throughout campus and Isla Vista on recycled paper.
 - Additionally we will be creating 3'X5' vinyl posters with the poster images printed on them. These will be hung up on Del Playa Drive residences to remind both our students and the out of towners that special ordinances are in effect. We think that having enlarged versions of select designs hung up on Del Playa will help reinforce important information. These vinyl banners will be generic enough to be reused for future Halloweens.
 - The goal with both the paper posters and vinyl banners is to communicate community standards and local laws and ordinances that are in effect over Halloween weekend.

The paper posters will cater more to our local community, while the vinyl banners will communicate the messages to out of towners during the weekend.

- Nexus
 - We will be utilizing the Nexus in two ways. First, we will be running three half-page ads during October. Half of the page will be dedicated to a “Don’t be That Guy/Girl” ad, while the other half will feature small updates from my office about Halloween.
 - I have also spoken with the editors about writing more articles about Halloween and the planning that goes into it every year. I think it would be very informative to have the Nexus do interviews with Ahmed and myself throughout the next month so that my office can get new information/updates out to the community in a more prompt manner.
- Street Light Banners
 - These 28 banners will be hung up on Pardall street lights. Exact wording is still being worked out for each sign, but proposed text includes “Keep it Safe, Keep it Local”, “Halloween 2009”, and “Our Community, Our Halloween”. We would like them to be reusable so the year may be left off.
 - Because this is a last minute effort (2 months planning), we may not be able to get the banners up and installed this year. If this is the case, my office will work with the Redevelopment Agency to get the infrastructure installed to support street spanning banners for future years.
 - The goal for these banners to do more outreach to the community, and make Pardall a place where families and students can come to hang out and enjoy a festive atmosphere.
- Street Light Gels
 - These gels would go over the up and down lights on the palm trees on Pardall, Embarcadero del Mar, and Embarcadero del Norte. They would be professionally created, installed, and taken off at the end of October. We think a purple and orange theme would be appropriate.
 - The goal here is again to promote the festive side of Halloween, which is typically overlooked in the Halloween Planning process.
- Business Collaboration
 - We hope to engage the local business to one better prepare them for the large influx of people coming over Halloween weekend. The second part of this collaboration would involve giving each business a small stipend to spend on Halloween decorations.
 - Here the goal is to engage the businesses in the Halloween planning process, and to make sure that they can operate their businesses’ in a safe manner. We also want to create a more festive environment, and having the businesses on board would be critical.
- Letter from Student Affairs and Associated Students
 - Every year Michael Young from Student Affairs sends out a letter from the department talking about Halloween. The content usually includes the keep it safe, keep it local theme and logistical information on ordinances, laws, and regulations that are in affect for the weekend. This year Associated Students will collaborate on the letter with Student Affairs, to remind fellow students that AS is involved in the planning and operations of Halloween each year.

- The Flush
 - The Flush is a residence hall newsletter that goes out once a month. My office will be running ads and communicating Halloween updates in the October edition.
- Digiknow Boards
 - The Digiknow system was rolled out in Housing and Residential Services this past summer, and features a television screen in each residence hall's lobby. My office will be running informational slides with updates on Halloween as the month progresses.

EVENTS AND PROJECTS

- Town Forum
 - The Halloween Town Forum will be a place for the community to come and ask questions to those involved with the logistical planning for Halloween 2009. The date will be October 20th from 7-9pm in Embarcadero Hall. Speakers are still being confirmed, but tentatively include IVFP, Transportation and Parking Services, Student Affairs, UCPD, Esther Aguilera, and Catherine Boyer.
 - Publicity for this event will include posters, the AS Halloween Website, and a Nexus ad.
- Food Distribution
 - Each year this office coordinates the distribution of water bottles and snacks to people on the streets of Isla Vista during Halloween weekend. This year my office in collaboration with the Community Affairs Board, will be operating a food distribution booth near one of the police blockades. Exact times and locations are still being looked into.
- Clean-O-Ween
 - This event is actually a cleanup effort coordinated by the Isla Vista Park and Recreation District through their Adopt a Block program. The EVPLA office will be working with Adopt a Block and the Environmental Affairs Board to clean up the streets of Isla Vista both Saturday and Sunday mornings.

THE TEN YEAR HALLOWEEN PLAN

- Most Halloween planning efforts for the EVPLA office occurs in September and October and tapers off thereafter. This year, we are taking the opposite approach and will be investing time throughout the remainder of the year to plan for future Halloween Coordination. The goal of this undertaking is to work with the various involved entities in Halloween planning to develop a ten-year plan to make Isla Vista's Halloween a local event once again.

Here is the approach we will be taking:

- Focus Group Meeting
 - This will be held during the first or second week of November. The goal will be to evaluate Halloween 2009. Participants will include representatives from the county, city of Goleta, Isla Vista students, Isla Vista families, and UCSB.
- Community Meeting
 - This meeting will be held at the end of November or early December and will include all groups that help to plan Halloween each year. This will be

comprised of representatives from Transportation and Parking Services, Isla Vista Foot Patrol, UCPD, Associated Students, Student Affairs, Isla Vista Tenant's Union, the City of Goleta, and the County of Santa Barbara. The goal of this meeting is to get everyone together in one room to talk about what a localized Halloween could look like and how we, as a community, could get to this type of event.

- Entity Meetings
 - These meetings will be between the EVPLA Halloween Coordinator, the EVPLA and each of the groups listed above. We are interested in knowing all of the hypothetical ways that each entity could help make Halloween a local event. We hope to come out of each meeting with a list of feasible and realistic tactics.
- Nexus Article
 - After compiling all of possible ways for each group to help make Halloween a local event, my office will compile all of the information into a Nexus article. I'll include a cover letter explaining why this investigation was initiated, and that student input is critical to a long-term plan. The goal of this article is to spread awareness of what could be expected in future Halloweens.
- Student Poll
 - After the above article gets printed, my office will conduct opinion polls to rank the options presented in the article. The goal with this task is to come up with ranked lists for each entity, outline what students would like to see implemented.
- Presentation of the Plan
 - The final step is to create a plan for the next ten years that includes the options and scenarios outlined by each group. No group will have been left out, as the entities described the hypothetical scenarios, and students will have been given the opportunity to speak out on them. A "manual" will be created to guide each entity during the next ten years, outlining what is expected of them. A memorandum of understanding will be created to hold all involved parties accountable. This final document will be run in the Nexus for true transparency.

Halloween 2009 EVPLA Budget

9/28/09

ESTIMATED

CONFIRMED

[illegible]

TOTAL: \$10,818.69



Pratish Patel <pratish.patel2@gmail.com>

Finance Board Meeting

Sinead D. Kennedy <sinead587@yahoo.com>

Wed, Sep 23, 2009 at 9:14 PM

To: Pratish Patel <pratish.patel2@gmail.com>

I will be expressing the struggles of the queer community through a performance of interpretive dance ...to Enya.
After you all have experienced my skillz, I guess I'll present the budget. Here it is.

Thank you!
Sinead

National Equality March

(for equal protection for lesbian, gay, bisexual, and transgender people in all matters governed by the
civil law in all 50 states)

Description	Per Person Cost	# days	Total Cost @ 20 delegates
Flight LAX to Reagan round trip	\$550.00	1.00	\$11,000.00
Santa Barbara Air Bus	\$55.00	2.00	\$1,100.00
Hotel	\$18.00	3.00	\$1,080.00
Food per diem	\$40.00	3.50	\$1,400.00
Transportation	\$7.80	4.00	\$624.00
			\$15,204.00

From: Pratish Patel <pratish.patel2@gmail.com>

To: Sinead D. Kennedy <sinead587@yahoo.com>

Sent: Monday, September 21, 2009 8:26:49 PM

Subject: Re: Finance Board Meeting

[Quoted text hidden]



Subject: Fail to upload budget sheets
Sender: Chia-Chun Fu <chiachun28@gmail.com>
Recipient: financeboard@as.ucsb.edu <financeboard@as.ucsb.edu>
Date: 23.09.2009 08:38

To Whom It May Concern,
I am from Taiwanese Student Association. This morning I tried to fill the form for event funding, but failed to upload the budget sheets.
Since the events are coming very soon, I attach the budget files in this email and list the details below. Thanks for help!

Organization Name: Taiwanese Student Association
OSL Account Name: tai1180

Contact

Name: Chia-Chun Fu
Position: Executive Secretary
Phone: 805-252-2734
Email: chiachun28@gmail.com

Event Funding

Event Name: TSA Mid-Moon Festival BBQ
Date: 09/25/09
Total Budget: \$820
Amount Requested: \$600

Event Name: TSA Quarterly Potluck
Date: 10/02/09
Total Budget: \$450
Amount Requested: \$300

Student Group Request for A.S. Funds

Organization Name: Theta Nu Kappa

OSL Account Number: _____ Date: 9/23/09

☒ Requesting \$250 start-up funding for my organization

Event Name: Traffic Jam Event Date: 10/1/09

Event Budget: \$ 1347.32 Request Amount: \$ 1347.32

How much have you received, from Finance Board, this:

Quarter? \$ 0 Year? \$ 0

List of other Financial Sources from which you have received funding...

Organization	Funds/Equipment	Contact Name/E-Mail
AS CAB	\$ _____	_____
AS IVCRC	\$ _____	_____
AS Program Board	\$ _____	_____
AS SCORE	\$ _____	_____
KCSB	\$ _____	_____
Chancellor	\$ _____	_____
Vice Chancellor	\$ _____	_____
CSO	\$ _____	_____
RHA	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____

I, Roy Rodriguez (print name), on 9/23/09 (date), do hereby agree to be held fiscally accountable for any Associated Students funding, should it be granted.



(signature)

Phone: (323) 859-1505

E-Mail: rodriquez04@gmail.com

Date: 9/23/09

(PB Liaison Signature)

Please fill out the budget below, or paste your budget over it.

Item	Cost	Quantity	Total Cost
Entertainment <u>DJ</u>	<u>\$200</u>	<u>1</u>	<u>\$200</u>
Venue			
<u>Hub</u>	\$485 <u>\$485</u>	<u>1</u>	<u>\$485</u>
<u>\$</u>			
Food			
<u>water</u>	<u>\$100</u>		<u>\$100</u>
Publicity			
<u>Nexus</u>			
<u>Facebook</u>			
<u>Printing</u>			
<u>T-Shirts</u>			
Security			
<u>CSO'S</u>	<u>\$562/hr</u> <u>4.5 hrs</u>	<u>8</u>	<u>\$562.32</u>

TOTAL

\$ 1,347.32

Student Group Request for A.S. Funds

Organization Name: Invisible Children

OSL Account Number: _____ Date: 9/24/09

☐ Requesting \$250 start-up funding for my organization

Event Name: Human Rights WK Event Date: 10/12-10/16

Event Budget: \$ 1500 Request Amount: \$ 1500

How much have you received, from Finance Board, this:

Quarter? \$ 0 Year? \$ 0

List of other Financial Sources from which you have received funding...

Organization	Funds/Equipment	Contact Name/E-Mail
AS CAB	\$ _____	_____
AS IVCRC	\$ _____	_____
AS Program Board	\$ _____	_____
AS SCORE	\$ _____	_____
KCSB	\$ _____	_____
Chancellor	\$ _____	_____
Vice Chancellor	\$ _____	_____
CSO	\$ _____	_____
RHA	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____
(other) _____	\$ _____	_____

I, Bridget Benedict (print name), ON 9/28/09 (date), do hereby agree to be held fiscally accountable for any Associated Students funding, should it be granted.

Bridget Benedict (signature) Phone: (805) 234-1821
E-Mail: bridget-benedict@ucsb.edu

Date: 9/24/09

(FB Liaison Signature)

Please fill out the budget below, or paste your budget over it.

Item	Cost	Quantity	Total Cost
Entertainment			
Venue			
Food			
Publicity			
Nexus			
Facebook			
Printing			
T-Shirts	<u>7.50/shirt</u>	<u>200</u>	<u>1500</u>
Security			

TOTAL

\$ 1500

\$ 2550-00

Student Group Request for A.S. FundsOrganization Name: Human Rights Group at UCSBOSL Account Number: 372-2815 Date: 9/24/09☐ Requesting \$250 start-up funding for my organizationEvent Name: Kiva Benefit Banquet Event Date: 10/13/09Event Budget: \$ 3,528 Request Amount: \$ 2,378

How much have you received, from Finance Board, this:

Quarter? \$ 0 Year? \$ 0**List of other Financial Sources from which you have received funding...**

Organization	Funds/Equipment	Contact Name/E-Mail
AS CAB	\$	
AS IVCRC	\$	
AS Program Board	\$	
AS SCORE	\$ <u>400</u>	<u>Pending</u>
KCSB	\$	
Chancellor	\$	
Vice Chancellor	\$	
CSO	\$	
RHA	\$	
(other) <u>UCEN</u>	\$ <u>350</u>	<u>Gary Lawrence/gary.lawrence@ucen.ucsb.edu</u>
(other) <u>AS</u>	\$	
(other) <u>A.S. Women's Comm</u>	\$ <u>400</u>	<u>Pending</u>
(other)	\$	
(other)	\$	
(other)	\$	
(other)	\$	
(other)	\$	

I, David Schnall (print name), on 9/24/09 (date), do hereby agree to be held fiscally accountable for any Associated Students funding, should it be granted.

(signature) [Signature] Phone: (760) 815-6635
E-Mail: dmschnall@yahoo.com

Date: 9/24/09

(FB Liaison Signature)

Please fill out the budget below, or paste your budget over it.

Item	Cost	Quantity	Total Cost
Entertainment	\$ <u>80</u>		\$ <u>80</u>
Venue	\$ <u>100</u>		\$ <u>100</u>
Food	\$ <u>2,006</u>	<u>200</u>	\$ <u>2,006</u>
Publicity	\$ <u>604</u>		\$ <u>604</u>
Nexus	\$ <u>200</u>		
Facebook	\$ <u>0</u>		
Printing	\$ <u>404</u>		
T-Shirts	\$ <u>0</u>		
Security	<u>N/A</u>		
Equipment	\$ <u>300</u>		\$ <u>300</u>
Ticket Person	\$ <u>9</u>	<u>3hr</u>	\$ <u>27</u>
Parking	\$ <u>200</u>		\$ <u>200</u>
A/V & Laser	\$ <u>240</u>		\$ <u>240</u>

TOTAL\$ 3,528

**Human Rights Group at UCSB Budget for Human Rights Week
Kiva Benefit Banquet**

	Proposed	Spent
Venue (Corwin Pavilion)		Funded
		\$100
Speakers		
Kiva		\$80
Direct Relief International		\$0
Womyn's Comm		\$0
PUEBLO (Belen Seara)		\$0
Professor		
Performers		
Vocal Motion		\$0
Food		
UCEN Catering (200 people) @ \$10.03 per person		\$2,006
Publicity		
Nexus Ad		\$200
Printing		
11X17in. Color Posters (80)		\$79
1/4 sheet fliers (800)		\$56
8.5X11in. Posters (300)		\$21
Brochures (250)		\$194
Digiknow advertising		\$25
Equipment		
Profiles		\$100
Easles		\$0
Tables		\$0
Chairs		\$0
Staff (labor & A/V)		\$240
Ticket person (\$9x3hr)		Funded
		\$27
Security	n/a	
Other		
Materials (centerpieces, flowers, anything for stage)		\$200
Parking (Lot 3)		\$200
Total		\$3,528

\$ 780

Organization Name: Omega Psi Phi

OSL Account Number: 3776112 Date: 8/26/09


Event Name: Kickoff Event Date: 10/10/09

Event Budget: \$ 2430 Request Amount: \$ 2430

Quarter? \$ Ø Year? \$ Ø

[illegible]

I, Bill Lewis Jr (print name), on 8/26/09 (date), do hereby agree to be held fiscally accountable for any Associated Students funding, should it be granted.


 (signature) Phone: 510.472.4258
 E-Mail: lewisjr.hill@gmail.com

Please fill out the budget below, or paste your budget over it.

[illegible]

TOTAL

§



Campus Organizations

University of California, Santa Barbara

OSL

Sponsored by the Office

Campus Organization Budget Form

[Back to Main Menu](#)

Currently Logged in as : Jenkins-r

Event:	"The Kick-Off"	Event Date:	October 10, 2009
Organization:	Interested Gentlemen of Omega Psi Phi	Today's Date:	8/26/2009
Person Responsible:	Bill Lewis	Location:	UCen - Hub
Phone:	510 472-4258	Admission Price:	\$5. b-4 10:00 PM-\$10 After
Account Number:	3776112	Event Times:	09:00 PM-1:00 AM
Event Type:	Dance	Estimated Attendance:	400
Purpose of Event/Use of Income: Scholarships			

SUPPORT SERVICES	EST. COSTS	SPECIAL INSTRUCTIONS
Main Attraction	\$350	Please submit your organization's procedures for determining scholarship eligibility and selections to me. Apply for UCen Programming funding at : http://www.ucen.ucsb.edu/student_services/ss_scoups.html . Also apply for AS Finance Board funding @ http://www.as.ucsb.edu/financeboard/forms.php . Attend a Minor Events Committee meeting, Wednesdays at noon, beginning September 23 in OSL Conference Room Main Attraction: Complete a performance agreement or contract, get the signatures of both the service provider and an authorized signer on your account. Blank performance agreements are available, from an OSL advisor.
Facility Deposit	\$100	Facility Deposit: Your account will be encumbered for the use of the facility. Your organization's deposit will be returned in full, if cleaning and/or damage charges are not assessed against your organization.
Publicity Deposit	\$25	Publicity Deposit: Read OSL's Posting Service handout, it explains in brief campus rules and regulations governing posting. Additional posting information is available in your Campus Rules and Regulations booklet.
Cleaning Deposit	\$0	
Media Equipment	\$25	Media Equipment: Check with the artist to find out what technical support is required. Meet with the facility manager or outside vendor, order you technical equipment, and obtain price quotes from the manager or outside vendor. Complete a media equipment work order form and return it to your funding source bookkeeper. When using your OSI

Central Stores	\$0
Reprographics/Printing	\$400

account to defray the cost of services, a How To Fill Out Requisition binder is available at OSL's front desk, to guide you through this process. Central Store's telephone number is: 893-3596 Campbell Hall manager's telephone number is 893-2461 Isla Vista Theater manager's number is 893-4466 MCC number is 893-8411

Reprographic/Printing: Determine your printed advertisement strategy, get a price quote from either a campus or outside vendor, complete a requisition for services, and return the requisition to your funding source bookkeeper. When using your OSL account to defray the cost of services, a How To Fill Out Requisition binder is available at OSL's front desk, to guide you through this process. Central Store's telephone number is: 893-3596

Food Service	\$0
Fire & Rescue	\$0
Daily Nexus	\$0
Tickets/Ticket Seller	\$50
-from 08:15 PM to 12:00	

Ticket Seller: AS Cashier's Office is located in the UCen Building. Talk with the ticket manager about selling tickets at your event. The manager wants to know your advance ticket sales information, comp ticket information, what date and time a seller is to arrive, and who in your organization should the seller report. The organization is responsible for seller's security, comp list, and for security. AS will provide tickets, seller, starting cash fund, disbursement sheet and a cash box. **Police:** Read the event Security Agreement, before talking with the CSO's coordinator. Contact the CSO's Coordinator. The coordinator will determine security requirements for your event. The Coordinator's signature is required on this form.

Police Department	\$650
Other:	
10 CSO's @ \$16.00 @ 4 hours	\$700
Clean-up	\$130
Subtotal:	\$2430

TOTAL ESTIMATED COST: _____

Date Due: 9/26/2009

This form must be completed and turned in to the Office of Student Life, and the funds deposited in your group's trustee account, a minimum of ten working days before your event. When we receive the completed form and deposit we will send out work orders confirming the facilities, equipment, and services you have requested. **If we do not receive the completed form and the required deposit by this due date, your arrangements may be cancelled.**

If you are requesting a loan from Associated Students Finance Board, they require ten copies of this completed form be submitted to them prior to their meeting. Check with A.S. Finance regarding their deadlines and procedures.

A.S. Underwrite Requested? **No**
SIGNATURES REQUIRED

☐ Police Department: _____

UCSB Campus Organizations

	Signature	Date
<input type="checkbox"/> Env. Health & Safety:	_____	_____
<input type="checkbox"/> Business Services:	_____	_____
<input type="checkbox"/> Student Responsible:	_____	_____
<input type="checkbox"/> OSL Advisor:	_____	_____
<input type="checkbox"/> CSO Coordinator:	_____	_____
<input type="checkbox"/> Audio Visual Services:	_____	_____

Department	Contact	Phone	E-mail Addresses
Police:	Cathy Farley	893-3260	cathy.farley@police.ucsb.edu
Env. Health and Safety	Joe Harkins	893-7751	joe.harkins@ehs.ucsb.edu
Business Services	Lee Mudrick	893-2860	lee.Mudrick@buss.ucsb.edu
OSL	Richard Jenkins	893-4551	jenkins-r.ucsb.edu
CSO Coordinator	Rob Crew	893-2325	rcrew@police.ucsb.edu
Audio Visual Services	John Davis	893-3549	davis@id.ucsb.edu
AS Ticket Office	Mike Rogers	893-4471	miker@sa.ucsb.edu

Distr: 1-OSL Front Desk; 2-Campus Organization BookKeeper; 3-Scheduling; 4-Organization

Please fill out the budget below, or paste your budget over it.

see attached.

OSL Account Number: alp1970 Date: 9/22/09

Event Name: Pink @ UCSB Event Date: 10/28/09

How much have you received, from Finance Board, this:

List of other Financial Sources from which you have received funding...

I, Sharon Cheung (print name), on 9/22/09 (date), do hereby agree to be held fiscally accountable for any Associated Students funding, should it be granted.

Date: _____

TOTAL

[illegible]

Pink @ UCSB: Budget Proposal
Breast Cancer Awareness Event
Hosted by alpha Kappa Delta Phi

Event Date: Wednesday, October 28, 2009

Event Location: Student Resource Building (Multi-Purpose Room)

Event Description: The month of October is Breast Cancer Awareness Month. alpha Kappa Delta Phi is hosting its third annual "Pink @ UCSB" Breast Cancer Awareness Event on campus. This past year in the United States, 182,640 new cases of invasive breast cancer and 67,770 new cases of situ breast cancer amongst women will be diagnosed and 40,480 of those will die from the disease. This year's festivities will include *Breast Cancer Awareness shirts and pin sale, free food, games and educational information* about breast cancer and preventative methods one can take. This event is open for everyone to enjoy and all proceeds go towards the Susan G. Komen Foundation.

Budget Proposal:

Publicity \$570

Advertisements

Daily Nexus Ads: \$500

Fliers: \$70

Informational/Educational Supplies \$126

Pamphlets

Breast Cancer Self-Examination Cards: \$75

Breast Cancer Informational Booklets: \$30

Breast Cancer Fact Sheets: \$15

Breast Cancer Book marks: \$6

Promotional Giveaways \$1,486

Breast Cancer Awareness Ribbon Pins: \$486 (22 actives x 31 days = 682)

"Pink @ UCSB" t-shirts: \$1,000 (40s 30m 25l 3xl)

Food Stuffs \$170

Yoplait yogurt: \$50

Pizza: \$100

Water: \$20

Total: \$ 2,352

Gamma Zeta Alpha
Fall 2009

RUSH

Shirts	\$850
Football	\$15
Flags	\$15
Flyers (Printing Cost)	\$6
Sandwich Boards	\$50
Business Cards	\$250

Events	
Hermanas Unidas Mixer	
Beverages	\$25
Food	\$25

Sigma Alpha Zeta Beach Social BBQ

Food	\$125
Soda	\$29
Grill	\$18
Water Balloons	\$5
Plates & Utensils	\$17
Water	\$7
Chips	\$14
Tax	\$18

Lambda Sigma Gamma Hawaiiin Social

Lais	\$15
Limbo Bamboo Stick	\$15
Tiki Torches	\$100
Fruits	\$75
Beverages	\$50

Operating Budget	\$250
Did You Know Advertising	\$25

American Diabetes Association Awareness

ADA Brochures	\$60
1000 Copies of brochures for ADA month	\$100
25 black & white posters	\$250
25 color posters	\$250
Did You Know Advertising ADA week	\$25
Flyers for Guest Speaker	\$100
Sugar Free Ice Cream	\$50
Sugar Free Lollipops	\$50

TOTAL	\$2,884
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Fernando Camacho @ymail.ucsb.edu

TRAVEL REQUEST

REFER TO FINANCE BOARD TRAVEL GUIDELINES IN THE A.S POLICIES AND PROCEDURES BEFORE FILLING OUT THIS FORM.

EAB

Name of Organization

24 Sep 09
Date Requested

333
A.S Account Number

Reason For Travel:

Governor's Global Climate Summit
(Attach Conference Announcement or Agenda)

Travel Dates: From 30 Sep to 2 Oct

Destination: Los Angeles

Will you use: AIRLINE PRIVATE CAR UNIVERSITY VEHICLE RENTAL
(Circle all those that apply and attach necessary supplements)

A. Airline Total \$ X D. Conference Fees Total \$ 3x \$1750 Fee will be waived

Payable to: _____ Payable to: _____

B. Univ. Vehicle Rental \$ X E. Per Diem Request- Subtract Meals

Payable to: Regents—Transportation Services Provided at Conferences \$ 150

C. Private Car Total \$ 100

Payable to: _____

TOTAL COST \$ 250
(Add Up All The Amounts Under A-E Above)


How will these costs be covered? (e.g., A.S Account, OSL Account, Student Contribution?) EAB Account

If Applicable, how much are you requesting presently from A.S Unallocated, toward these costs? \$ 0

Additional Forms Required:

- ☐ A.S Travel Form, passenger list and Per Diem Request
- ☐ Waiver of Liability signed by each participant
- ☐ A.S Requisition
- ☐ UCSB Transportation Services Form

I understand that it is against campus regulations to knowingly furnish false information to the University. I hereby certify that all statements in this application are true and complete and are made for the purpose of obtaining funds for legitimate business of the Associated Students of the University of California, Santa Barbara.

 24 Sep 09
SIGNATURE OF APPLICANT DATE
EAB AS 2521 269-492-2235
ORGANIZATION CAMPUS ADDRESS TELEPHONE

APPROVALS
AUTHORIZED SIGNATURES

(1) _____
FINANCE BOARD CHAIR DATE
(2) _____
A.S EXECUTIVE CHAIR DATE

FISCAL ACCOUNTABILITY AGREEMENT

I have accepted \$_____ of Associated Students funds for following purpose:

I Agree to return receipts documenting the legitimate A.S Business which these funds were used for within four school days following the event. I realized that failure to supply these receipts or falsifying or alteration of these receipts is in violation of A.S Travel Regulations and can result in disciplinary action against me by Associated Students in conjunction with Dean of Students.

In Addition, I agree to return all preapproved funds which were unused. I realize that I am accountable for unused funds and failure to return them to Associated Students can result in disciplinary action against me in conjunction with the Dean of Students.

SIGNATURE OF RECIPIENT OF FUNDS DATE

GOVERNORS'

GLOBAL CLIMATE SUMMIT 2

ON THE ROAD TO COPENHAGEN

Join global experts from government, business, non-profit & organizations. Be a part of this global effort to combat climate change.

[View confirmed global climate leaders attending this conference.](#)

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Please join me, other U.S. Governors and subnational leaders at the

2009 Governors' Global Climate Summit 2
— on the Road to Copenhagen.

Following up on last year's successful Summit, we will continue to expand our network of subnational collaboration to stimulate economic growth, reduce our dependence on fossil fuels, create green jobs, promote clean energy solutions, and reduce greenhouse gas pollution.

We will continue to build upon partnerships with other states and subnational governments throughout the world. Join government leaders, business executives, organization heads and the scientific community... all representing a group of dedicated stewards of the environment coming together to find lasting solutions to global climate change.

Join me. Together we will make climate change history.

Yours Sincerely,

Arnold Schwarzenegger

GOVERNORS' GLOBAL CLIMATE SUMMIT 2

ON THE ROAD TO COPENHAGEN

*Co-hosted by Governor Arnold Schwarzenegger,
Governor Jim Doyle of Wisconsin,
Governor Jennifer Granholm of Michigan,
Governor M. Jodi Rell of Connecticut,
Governor David A. Paterson of New York, and
Governor Chris Gregoire of Washington.*

THE HYATT REGENCY CENTURY PLAZA
Los Angeles, California

SEPTEMBER 30 – OCTOBER 2, 2009

*In partnership with the
United Nations Development Program
United Nations Environment Program*

News and Resources

The New York Times: Schwarzenegger to Host Second Climate Summit, August 04, 2009 ...[read more](#)

Background Paper: "On the Road to Copenhagen: UNFCCC Climate Negotiations and the Role of Subnational Governments" ...[read more](#)

California Climate Adaptation Strategy ...[read more](#)



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