## COVO MINUTESASsquare_logo.tif

## Associated Students

DATE: 11/2/2020

LOCATION: Zoom Minutes/Actions recorded by: Niku Farhangi

**CALL TO ORDER: 7:00 PM by Leanne Lam, Co-Chair**

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| Shannon AdlerBoard Member | **Present** | Leanne LamCo-Chair | P**resent** |
| Jared ReganBoard Member | **Present** | Pre-entered Name |  |
| Gordon TamTreasurer | **Present** | Pre-entered Name |  |
| Claire ChenCo-Chair | **Present** | Pre-entered Name |  |
| Niku FarhangiSecretary | **Present** | Pre-entered Name |  |
| Natalie TjahadiBoard Member | **Present** | Pre-entered Name |  |

1. **Acceptance of Excused Absences**
2. **Acceptance of Proxies**

**B. PUBLIC FORUM**

1. **EXTERNAL REPORTS**
2. **Advisor’s Report**
3. **Executive Officer’s Report(s)**
4. **Group Project/Member Report(s)**
5. **ACCEPTANCE of AGENDA**

***MOTION/SECOND****: Lam/Chen*

***Motion Language:*** *Motion to accept the agenda*

***ACTION****: Vote:Approve*

1. **CONSENT ITEMS**
2. **Approval of our Action Summary/Minutes from:**
3. **ACTION ITEMS**

**F-1. Old Business:**

**F-2 New Business:**

1. **DISCUSSION ITEMS**
2. Introductions, CoVo brief overview
3. Grant discussion
	1. Overview of process and roles
	2. Due date set for 11/13/20
4. Retreat discussion
	1. set over several days
	2. possibly week 7 or 8
5. Scheduling discussion
	1. current time is good meeting time
	2. discussion of best communication methods
6. **REMARKS**
7. **ADJOURNMENT**

***MOTION/SECOND****: Chen/Lam*

***Motion Language:*** *Motion to adjourn*

***ACTION****: Vote: CONSENT*

*Vote Taken: 7:30 pm*