**COSWB Agenda**



Associated Students

5/20/14, 6:00pm

SRB – African Diasporic Room

**CALL TO ORDER** Diane Byun & Emily Lofthouse 6:00pm

**A. MEETING BUSINESS**

**Roll Call (Pre-entered Names)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Diane Byun |  | Lauren Nagra |  |
| Emily Lofthouse |  | Rogelio Gonzalez |  |
| Nimrita Singh |  | Molly Nickelson | Excused |
| Emily Wood |  | Margaret Lumley |  |
| Dillon Cao |  | Tiffany Park | **Excused** |
| Michelle Chiou |  |  |  |

Also present: Monte-Angel Richardson

**A-2. Acceptance of Excused Absences**

MOTION/SECOND: Diane/Dillon

Motion language: “I motion to excuse Tiffany and Molly from the May 20th meeting.”

Action: PASSED BY CONSENT

**A-3. Acceptance of Proxies**

**B. PUBLIC FORUM**

* **Monte-Angel Richardson**
  + AS member
    - Presenting a petition about AS elections

Announcements/Information/Introductions

Testimony for items on today’s agenda (out of order)

Appreciations/Concerns

Request to have item added to today’s agenda

**REPORTS**

**Advisor’s Report:**

**Executive Officer’s Report(s)**

**Group Project/Member Report(s)**

**ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.

b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next  scheduled meeting.

**ACCEPTANCE of ACTION SUMMARY/MINUTES**

**ACTION ITEMS**

Event Name: End of the Year Retreat

MOTION/SECOND: Emily/Michelle

MOTION LANGUAGE: “I motion to spend no more than $400 for the end year retreat at Hollister Brewing Co. ”

ACTION: PASSED BY CONSENT

Advisor/Staff recommendation/instruction/request:

Responsible for follow-up: Emily

**F-1. Old Business:**

**F-2 New Business**

* **Active Minds De-Stress Fest:**
  + Event Info: “Plant in Recycled Cups”
    - May 22nd, 10:00am-2:00pm
  + Schedule:
    - Setup: Diane
    - 10:00-11: Diane/Molly
    - 11-12:00: Emily/Margaret
    - Clean Up: Margaret @ 12
    - Supplies:
      * Soil, red solo cups, seeds, CSO keychains, business cards → \*\***MOLLY: please bring business cards with you.**
  + Representative Contact Information: Antonio → We have tables!
  + Responsible for Follow-Up:
    - Who will get supplies: Diane
    - Were supplies bought yet? -- Not yet. Will go tomorrow.
  + $150 passed for supplies
* **CSO Keychains**
  + How are they being distributed?
    - Passed out an entire box last Thursday at CAPS tabling
    - Diane get box from Michelle after meeting
* **Free Fitness Tuesdays**
  + How have FFT been? Dance updates:
    - Publicity is key so we can get a lot of people in attendance-evaluate FFT if this dance approach doesn’t work out
    - Only 2 people came for hip-hop
      * advertise it as “beginner or introductory”
    - Last Free Fitness was supposed to be next week but instructor can’t make it.
* **COSWB Eats** 
  + Updates on information on website
  + Lauren meet with Diane to figure out blog
    - Lauren give Diane your schedule
* **Requisition deadline is May 30th!**
  + For the year
* **COSWB Flower Tabling**
  + When will this take place? Need help?
  + Next week: Wednesday or Friday
  + Margaret make a Facebook poll
  + Follow-Up: Margaret & Roger
* **Take What You Need Campaign** 
  + Do it in dorms and Girvetz
  + Can do it by Friday
  + Do it next Tuesday
* **Goodie Bags for Finals**
  + When will we get this done?
  + $700
  + Get a Costco box to carry the goodie bags
  + Make 500 goodie bags
  + Assemble next Tuesday at meeting? If supplies come.
  + Supplies:
    - Scantrons
    - Bluebooks
    - Keychains
    - Pens
    - Stressballs
    - Granola Bars
    - Tangerines
    - Stamp cards
    - Fruit Snacks
    - If need be: tanks, t-shirts, etc.
* **CoC Recruitment and 2014-2015 Board**
  + Hollister Brewing Co. →
  + End of the year retreat/dinner
  + On average a meal costs about $13, 19 people at dinner, $400
  + Interview Progress:
  + Need to start hiring for next year so we can interview, train, and have people attend meetings.
    - Michelle applied to be Vice-Chair (may have conflict with mental wellness)
    - Lauren & Nimrita applied for Chair
    - Need to set up interviews!!
  + Send formal email to Diane about who you have chosen once you have made a decision with their contact info
  + Make sure their events are relevant to COSWB’s mission
  + Next years Board:
    - External Coordinator: Lindsey
      * Chosen because she is very involved in CAPS and Alcohol & Drug program (pool resources). Good vibe, involved in Greek life too.
      * Event Idea: Guest lecture on stress

**DISCUSSION ITEMS**

**REMARKS:**

**ADJOURNMENT** Time - 7:00