**COSWB Agenda**



Associated Students

5/20/14, 6:00pm

SRB – African Diasporic Room

**CALL TO ORDER** Diane Byun & Emily Lofthouse 6:00pm

**A. MEETING BUSINESS**

**Roll Call (Pre-entered Names)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| Diane Byun |  | Lauren Nagra |  |
| Emily Lofthouse |  | Rogelio Gonzalez |  |
| Nimrita Singh |  | Molly Nickelson | Excused |
| Emily Wood |  | Margaret Lumley |  |
| Dillon Cao |  | Tiffany Park | **Excused** |
| Michelle Chiou     |  |  |  |

Also present: Monte-Angel Richardson

**A-2. Acceptance of Excused Absences**

MOTION/SECOND: Diane/Dillon

Motion language: “I motion to excuse Tiffany and Molly from the May 20th meeting.”

Action: PASSED BY CONSENT

**A-3. Acceptance of Proxies**

**B. PUBLIC FORUM**

* **Monte-Angel Richardson**
	+ AS member
		- Presenting a petition about AS elections

Announcements/Information/Introductions

Testimony for items on today’s agenda (out of order)

Appreciations/Concerns

Request to have item added to today’s agenda

**REPORTS**

**Advisor’s Report:**

**Executive Officer’s Report(s)**

**Group Project/Member Report(s)**

**ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.

b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next  scheduled meeting.

**ACCEPTANCE of ACTION SUMMARY/MINUTES**

**ACTION ITEMS**

Event Name: End of the Year Retreat

MOTION/SECOND: Emily/Michelle

MOTION LANGUAGE: “I motion to spend no more than $400 for the end year retreat at Hollister Brewing Co. ”

ACTION: PASSED BY CONSENT

Advisor/Staff recommendation/instruction/request:

Responsible for follow-up: Emily

**F-1. Old Business:**

**F-2 New Business**

* **Active Minds De-Stress Fest:**
	+ Event Info: “Plant in Recycled Cups”
		- May 22nd, 10:00am-2:00pm
	+ Schedule:
		- Setup: Diane
		- 10:00-11: Diane/Molly
		- 11-12:00: Emily/Margaret
		- Clean Up: Margaret @ 12
		- Supplies:
			* Soil, red solo cups, seeds, CSO keychains, business cards → \*\***MOLLY: please bring business cards with you.**
	+ Representative Contact Information: Antonio → We have tables!
	+ Responsible for Follow-Up:
		- Who will get supplies: Diane
		- Were supplies bought yet? -- Not yet. Will go tomorrow.
	+ $150 passed for supplies
* **CSO Keychains**
	+ How are they being distributed?
		- Passed out an entire box last Thursday at CAPS tabling
		- Diane get box from Michelle after meeting
* **Free Fitness Tuesdays**
	+ How have FFT been? Dance updates:
		- Publicity is key so we can get a lot of people in attendance-evaluate FFT if this dance approach doesn’t work out
		- Only 2 people came for hip-hop
			* advertise it as “beginner or introductory”
		- Last Free Fitness was supposed to be next week but instructor can’t make it.
* **COSWB Eats**
	+ Updates on information on website
	+ Lauren meet with Diane to figure out blog
		- Lauren give Diane your schedule
* **Requisition deadline is May 30th!**
	+ For the year
* **COSWB Flower Tabling**
	+ When will this take place? Need help?
	+ Next week: Wednesday or Friday
	+ Margaret make a Facebook poll
	+ Follow-Up: Margaret & Roger
* **Take What You Need Campaign**
	+ Do it in dorms and Girvetz
	+ Can do it by Friday
	+ Do it next Tuesday
* **Goodie Bags for Finals**
	+ When will we get this done?
	+ $700
	+ Get a Costco box to carry the goodie bags
	+ Make 500 goodie bags
	+ Assemble next Tuesday at meeting? If supplies come.
	+ Supplies:
		- Scantrons
		- Bluebooks
		- Keychains
		- Pens
		- Stressballs
		- Granola Bars
		- Tangerines
		- Stamp cards
		- Fruit Snacks
		- If need be: tanks, t-shirts, etc.
* **CoC Recruitment and 2014-2015 Board**
	+ Hollister Brewing Co. →
	+ End of the year retreat/dinner
	+ On average a meal costs about $13, 19 people at dinner, $400
	+ Interview Progress:
	+ Need to start hiring for next year so we can interview, train, and have people attend meetings.
		- Michelle applied to be Vice-Chair (may have conflict with mental wellness)
		- Lauren & Nimrita applied for Chair
		- Need to set up interviews!!
	+ Send formal email to Diane about who you have chosen once you have made a decision with their contact info
	+ Make sure their events are relevant to COSWB’s mission
	+ Next years Board:
		- External Coordinator: Lindsey
			* Chosen because she is very involved in CAPS and Alcohol & Drug program (pool resources). Good vibe, involved in Greek life too.
			* Event Idea: Guest lecture on stress

**DISCUSSION ITEMS**

**REMARKS:**

**ADJOURNMENT** Time - 7:00