**COSWB Agenda**



Associated Students

5/13/14, 6:00pm

SRB – African Diasporic Room

**CALL TO ORDER** Diane Byun 6:00pm

**A. MEETING BUSINESS**

**Roll Call (Pre-entered Names)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Diane Byun |  | Lauren Nagra | Excused |
| Emily Lofthouse | Excused | Rogelio Gonzalez |  |
| Nimrita Singh | Excused | Molly Nickelson |  |
| Emily Wood |  | Margaret Lumley |  |
| Dillon Cao |  | Tiffany Park | **Excused** |
| Michelle Chiou |  |  |  |

Also present:

**A-2. Acceptance of Excused Absences**

MOTION/SECOND: Diane/Dillon

Motion language: “I motion to excuse Tiffany, Emma, Lauren & Nimrita from the May 13th meeting.”

Action: PASSED BY CONSENT

**A-3. Acceptance of Proxies**

**B. PUBLIC FORUM**

Announcements/Information/Introductions

Testimony for items on today’s agenda (out of order)

Appreciations/Concerns

Request to have item added to today’s agenda

**REPORTS**

**Advisor’s Report:**

**Executive Officer’s Report(s) -- New Financial Coordinator (Emily Wood)**

**Group Project/Member Report(s)**

**ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.

b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next  scheduled meeting.

**ACCEPTANCE of ACTION SUMMARY/MINUTES**

**ACTION ITEMS**

Event Name: Flower Tabling Event

MOTION/SECOND: Roger/Dillon

MOTION LANGUAGE:” I motion to spend no more than $400 for flower tabling.”

ACTION: PASSED BY CONSENT

Advisor/Staff recommendation/instruction/request:

Responsible for follow-up: Roger & Margaret

Event Name: Goodie bags for finals

MOTION/SECOND: Emily/Dillon

MOTION LANGUAGE: “ I motion to pass no more than $700 for supplies for goodie bags.”

ACTION: PASSED BY CONSENT

Advisor/Staff recommendation/instruction/request:

Responsible for follow-up: Roger/Margaret

**F-1. Old Business:**

**F-2 New Business**

* **Womyn of Color Conference on May 24th and 25th**
  + Asking for: $400 for speaker (black girl dangerous, queer black feminist)
  + \*\* Note to Diane: E-mail womyn’s comm about this.
  + Event Info: May 24th/25th, Self-care: day to day care, deal with the stresses of systemic oppression
  + Follow-Up: Diane should receive follow-up email
* **Mental Health Awareness Week**
  + “Get to Know Your Mental Health Resources”
    - Thursday, May 15th, 11-2, in front of CAPS
  + Who is free?
    - Set-Up/11:00am- Emily, Roger
    - 12:00pm- Margaret
    - 12:20-1: Lauren
    - 1:00: Clean up
  + What to table with? Activities? Goodies?
    - Activity: Jeopardy board
    - Supplies: keychains, tanks, pens, stickers, business cards
    - Follow-Up: Who will buy + make this?
  + Margaret to set up doodle

Ask Nimrita for hippie tablecloth

* **Active Minds De-Stress Fest:**
  + Event Info: “Plant in Recycled Cups”
    - May 22nd, 10:00am-2:00pm
  + Schedule:
    - Setup: Diane
    - 10:00-11: Diane/Molly
    - 11-12:00: Emily/Margaret
    - Clean Up: Margaret @ 12
    - Supplies:
      * Soil, red solo cups, seeds
  + Representative Contact Information: Antonio → We have tables!
  + Responsible for Follow-Up:
    - Who will get supplies: Diane
    - Were supplies bought yet?
  + $150 passed for supplies
  + Michelle email Antonio and ask if we will have a table or not
* **CSO Keychains**
  + Any updates?
    - We received them!
  + Responsible for Follow-Up: Michelle
  + Michelle, send out emails to people who might be interested in distributing keychains (Womyns Comm, CAB, CAPS, Health & Wellness, etc.)
  + Dillon talk to the RHA people to give out the whistles at the front desk
* **Psi Chi Get Involved**
  + No one can attend. \*\* Diane: e-mail them and let them know that we cannot make it.
* **Free Fitness Tuesdays**
  + How have FFT been? Dance updates:
    - Publicity is key so we can get a lot of people in attendance-evaluate FFT if this dance approach doesn’t work out
    - Only 2 people came for hip-hop
      * advertise it as “beginner or introductory”
* **COSWB Eats** 
  + New posts should be on COSWB Eats:
    - Follow-Up: Lauren
  + Publication will be for another time.
  + Lauren → bring flash drive to give to me.
* **Requisition deadline is May 30th!**
  + For the year
* **COSWB Flower Tabling**
  + Cost: $400
  + Cash Advance
  + Costco Flowers
* **Take What You Need Campaign** 
  + **$**
  + Lauren: how much would this cost?
* **Goodie Bags for Finals**
  + $700
  + Get a Costco box to carry the goodie bags
  + Make 500 goodie bags
  + Supplies:
    - Scantrons
    - Bluebooks
    - Keychains
    - Pens
    - Stressballs
    - Granola Bars
    - Tangerines
    - Stamp cards
    - Fruit Snacks
    - If need be: tanks, t-shirts, etc.
* **Free fitness/yoga series punch cards**
  + Reward System:
    - 12 stamps: Water bottle
    - 10 stamps: Hoodie
    - 8 stamps: Pants
    - 5 stamps: T-Shirt or Tank
    - 2 stamps: Pens
    - 1 stamp: Stickers
    - (stamps roll over)
* **CoC Recruitment and 2014-2015 Board**
  + Hollister Brewing Co. →
  + End of the year retreat/dinner
  + Diane will receive updates from Aidan regarding the interview/election process for next year’s board.
  + Need to start hiring for next year so we can interview, train, and have people attend meetings.
    - Michelle applied to be Vice-Chair (may have conflict with mental wellness)
    - Lauren & Nimrita applied for Chair
    - Need to set up interviews!!!

**DISCUSSION ITEMS**

**REMARKS:**

**ADJOURNMENT** Time - 6:52