**COSWB Agenda**



Associated Students

5/13/14, 6:00pm

SRB – African Diasporic Room

**CALL TO ORDER** Diane Byun 6:00pm

**A. MEETING BUSINESS**

**Roll Call (Pre-entered Names)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| Diane Byun |  | Lauren Nagra | Excused |
| Emily Lofthouse | Excused | Rogelio Gonzalez |  |
| Nimrita Singh | Excused | Molly Nickelson |  |
| Emily Wood |  | Margaret Lumley |  |
| Dillon Cao |  | Tiffany Park | **Excused** |
| Michelle Chiou     |  |  |  |

Also present:

**A-2. Acceptance of Excused Absences**

MOTION/SECOND: Diane/Dillon

Motion language: “I motion to excuse Tiffany, Emma, Lauren & Nimrita from the May 13th meeting.”

Action: PASSED BY CONSENT

**A-3. Acceptance of Proxies**

**B. PUBLIC FORUM**

Announcements/Information/Introductions

Testimony for items on today’s agenda (out of order)

Appreciations/Concerns

Request to have item added to today’s agenda

**REPORTS**

**Advisor’s Report:**

**Executive Officer’s Report(s) -- New Financial Coordinator (Emily Wood)**

**Group Project/Member Report(s)**

**ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.

b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next  scheduled meeting.

**ACCEPTANCE of ACTION SUMMARY/MINUTES**

**ACTION ITEMS**

Event Name: Flower Tabling Event

MOTION/SECOND: Roger/Dillon

MOTION LANGUAGE:” I motion to spend no more than $400 for flower tabling.”

ACTION: PASSED BY CONSENT

Advisor/Staff recommendation/instruction/request:

Responsible for follow-up: Roger & Margaret

Event Name: Goodie bags for finals

MOTION/SECOND: Emily/Dillon

MOTION LANGUAGE: “ I motion to pass no more than $700 for supplies for goodie bags.”

ACTION: PASSED BY CONSENT

Advisor/Staff recommendation/instruction/request:

Responsible for follow-up: Roger/Margaret

**F-1. Old Business:**

**F-2 New Business**

* **Womyn of Color Conference on May 24th and 25th**
	+ Asking for: $400 for speaker (black girl dangerous, queer black feminist)
	+ \*\* Note to Diane: E-mail womyn’s comm about this.
	+ Event Info: May 24th/25th, Self-care: day to day care, deal with the stresses of systemic oppression
	+ Follow-Up: Diane should receive follow-up email
* **Mental Health Awareness Week**
	+ “Get to Know Your Mental Health Resources”
		- Thursday, May 15th, 11-2, in front of CAPS
	+ Who is free?
		- Set-Up/11:00am- Emily, Roger
		- 12:00pm- Margaret
		- 12:20-1: Lauren
		- 1:00: Clean up
	+ What to table with? Activities? Goodies?
		- Activity: Jeopardy board
		- Supplies: keychains, tanks, pens, stickers, business cards
		- Follow-Up: Who will buy + make this?
	+ Margaret to set up doodle

 Ask Nimrita for hippie tablecloth

* **Active Minds De-Stress Fest:**
	+ Event Info: “Plant in Recycled Cups”
		- May 22nd, 10:00am-2:00pm
	+ Schedule:
		- Setup: Diane
		- 10:00-11: Diane/Molly
		- 11-12:00: Emily/Margaret
		- Clean Up: Margaret @ 12
		- Supplies:
			* Soil, red solo cups, seeds
	+ Representative Contact Information: Antonio → We have tables!
	+ Responsible for Follow-Up:
		- Who will get supplies: Diane
		- Were supplies bought yet?
	+ $150 passed for supplies
	+ Michelle email Antonio and ask if we will have a table or not
* **CSO Keychains**
	+ Any updates?
		- We received them!
	+ Responsible for Follow-Up: Michelle
	+ Michelle, send out emails to people who might be interested in distributing keychains (Womyns Comm, CAB, CAPS, Health & Wellness, etc.)
	+ Dillon talk to the RHA people to give out the whistles at the front desk
* **Psi Chi Get Involved**
	+ No one can attend. \*\* Diane: e-mail them and let them know that we cannot make it.
* **Free Fitness Tuesdays**
	+ How have FFT been? Dance updates:
		- Publicity is key so we can get a lot of people in attendance-evaluate FFT if this dance approach doesn’t work out
		- Only 2 people came for hip-hop
			* advertise it as “beginner or introductory”
* **COSWB Eats**
	+ New posts should be on COSWB Eats:
		- Follow-Up: Lauren
	+ Publication will be for another time.
	+ Lauren → bring flash drive to give to me.
* **Requisition deadline is May 30th!**
	+ For the year
* **COSWB Flower Tabling**
	+ Cost: $400
	+ Cash Advance
	+ Costco Flowers
* **Take What You Need Campaign**
	+ **$**
	+ Lauren: how much would this cost?
* **Goodie Bags for Finals**
	+ $700
	+ Get a Costco box to carry the goodie bags
	+ Make 500 goodie bags
	+ Supplies:
		- Scantrons
		- Bluebooks
		- Keychains
		- Pens
		- Stressballs
		- Granola Bars
		- Tangerines
		- Stamp cards
		- Fruit Snacks
		- If need be: tanks, t-shirts, etc.
* **Free fitness/yoga series punch cards**
	+ Reward System:
		- 12 stamps: Water bottle
		- 10 stamps: Hoodie
		- 8 stamps: Pants
		- 5 stamps: T-Shirt or Tank
		- 2 stamps: Pens
		- 1 stamp: Stickers
		- (stamps roll over)
* **CoC Recruitment and 2014-2015 Board**
	+ Hollister Brewing Co. →
	+ End of the year retreat/dinner
	+ Diane will receive updates from Aidan regarding the interview/election process for next year’s board.
	+ Need to start hiring for next year so we can interview, train, and have people attend meetings.
		- Michelle applied to be Vice-Chair (may have conflict with mental wellness)
		- Lauren & Nimrita applied for Chair
		- Need to set up interviews!!!

**DISCUSSION ITEMS**

**REMARKS:**

**ADJOURNMENT** Time - 6:52