

CONTROLLER'S OFFICE MINUTES



Associated Students

1/05/2021, 5:30 pm

Zoom Conference Call

CALL TO ORDER at 5:32 pm by Samantha Zhang

A. MEETING BUSINESS

A-1. Roll Call (Pre-entered Names)

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Samantha Zhang	Present	Evan Whitlock	present
Tomislav Medan	Present	Tejal Kolte	present
Bernie Nguyen	Absent	Spencer Wilfhart	
Michael Zargari	present	Nhung Tran	Present
Angeline Zhang	present	Anne Lin	present
Shivani Awasthi	Excused tardiness	Ahmed	present

A-2. Acceptance of Excused Absences

Accepted by Sam and seconded by Tomislav 5:35pm

B. PUBLIC FORUM

B-1. Spencer has resigned from his position

-shivani has begun creating a new post to advertise the single position of spencer

B-2. Each SBA can make a quick bullet point list of what they have been doing in Fall a

-they will also lay out their goals for the winter quarter and how they will achieve Them

B-3. Form for the position will need to be sent out; help will be needed to send it out

B-4. We received an update on the sustainable tech initiative and that we won't be involved too heavily in getting them to be an AS entity, rather reviewing their pitch

B-3. evan and ahmed are working on creating an LRC SROI final visual to give to them by THIS WEEKEND

-Ahmed says they most likely will be helping to create a connection with the pre-law fraternity and also getting ready with informational sessions from the LRC to students

B-4.

C. SBA DISCUSSION ITEMS

C-1. Michael's updates:

Reached out to the food bank last quarter, will send director a follow up email after this meeting. He think the problem is that the email isn't checked frequently

-he ran the stats on the CFF grant decrease, allowed them to reach 375 more students, 60% increase in students who benefitted

C-2. Nhung:

-in terms of AS recycling, reached out to cindy to get financial reports, and is working on bike shop marketing but is having trouble getting any analytics from the bike shop

C-3: Fall quarter recap, will be delivered next week

C-4: Evan can speak on behalf of Bernie

-evan has reached out to phil, will set up a meeting soon

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C-5: We have officially removed Spencer

Sam: I motion to remove Spencer Wilfahrt from the Office of the Controller as a Business Analyst

Evan seconded the motion

Everyone present, including Shivani, voted to approve this removal.

Spencer has been removed

C-5: Tomislav, Alex and Sam will be creating a continuity document for next year's office

D. ADJOURNMENT

MOTION/SECOND: Sam Zhang/Tomislav Medan

Consent

6:30 PM

