

CODE Transportation WorkGroup
Minutes
Tuesday May 17th, 2011

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Cindy Lopez

TIMELINE

- **Meet with Robert Defindini** from TPS beforehand for a short meeting - Jessie will email out questions to Robert Defindini and ask to hold a meeting with him, CODE co-chairs, Cerita, Stanley sometime Thursday / Goal: gather his concerns and address them in our next proposal draft, get questions answered
- **Meet with Kimberly** from University Property and Contracts Tuesday May 24th at 2pm, waiting on Marisela to let us know her availability

VEHICLE, INSURANCE

Leasing v Buying

AS leases some inventory and equipment such as copiers and recycling electric vehicles - pay a flat rate to Transportation. Downside is we pay more and University may make money off of it. Positives into purchasing a vehicle is that it won't be utilized too often and will last a while. Marisela is leaning more towards the latter option. Cindy got some feedback from TPS - leased vehicle rates

Questions for TPS:

Insurance

Can we use TPS insurance? If we purchase? If we lease?

Services

What services can TPS provide if we bought it from them? Separately? Maintenance?

Pricing

If we bought it through TPS, could we get a better price?

Parking

Where you can park it? Do we have to buy a spot? Donations from TPS?

Precedent

Are there are vehicles that are used by the University that are not leased?

Can we lease a particular vehicle for the first few trial months/year and then purchase the vehicle?

Will TPS let us choose vehicle or will they have us choose from a selection they provide?

Vehicle Types

Side v. Rear-Loading

Rear-loading can fit more passengers and up to two wheelchairs

Do we go for max seating in one van or do we want to remain under 10 passengers (avoid having to get a Class B license)

Quotes

Need to keep looking for quotes on vehicles, narrow down to a few (capacity, pricing, durability, gas mileage)

Orientation

Jessie spoke to Orientation staff - deadline latest for orientation pamphlets is latest dead week \$70 for half a page and \$120 for a full page.

Very rarely transport students with mobility limitations

rent out vehicles from TPS - don't look at driving records, no Class B (9-pass), not ADA compliant vans

LEGISLATIVE COUNCIL

Stanley will draft a directional resolution to staff directing them to continue research into the project proposal and authorizing the allocation of funds when we are at that point.

LOOKING AHEAD

2 complimentary documents to our proposal - budget & operations manual

We need to reach out to other University and College program manuals and begin drafting