



CODE AGENDA

Associated Students

5/6/20, 1:00pm

Zoom

Minutes taken by Xiomara Mendez

CALL TO ORDER at (TIME of meeting)

1:05 pm

A. MEETING BUSINESS

A-1. Roll Call (Pre-entered Names)

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Kai Yeung	Present	Sophia Lee-Park	Absent (excused)
Emily Nguyen	Absent (Excused)	Stephanie Ando	Present
Yasamin Salari	Present	Abigail Suratos	Present
Xiomara Mendez	Present		
Tianna White	Absent (Excused)		

A-2. Acceptance of Excused Absences

MOTION/SECOND: Salari/Suratos

Motion to approve the attendance on 5/6/20

ACTION: Vote: 5-0 to APPROVE.

A-3. Acceptance of Proxies

MOTION/SECOND: Ando/ Yeung

Motion to approve proxies on 5/6/20

ACTION: Vote: 5-0 to APPROVE.

B. PUBLIC FORUM

- a. Announcements/Information/Introductions
- b. Testimony for items on today's agenda (out of order)
- c. Appreciations/Concerns
- d. Request to have item added to today's agenda

C. REPORTS

- C-1. **Advisor's Report**
- C-2. **Executive Officer's Report(s)**
- C-3. **Group Project/Member Report(s)**

D. ACCEPTANCE of AGENDA/CHANGES to AGENDA

MOTION/SECOND: Mendez/Suratos
Motion to approve the acceptance of Agenda on 5/6/20
ACTION: Vote: 5-0 to APPROVE.

E. ACCEPTANCE of ACTION SUMMARY/MINUTES

E-1. Approval of our Action Summary/Minutes from 5/6/20

MOTION/SECOND: Salari/Ando
Motion to approve the minutes from 5/6/20
ACTION: Vote: 5-0 to APPROVE.

F. ACTION ITEMS

G. DISCUSSION ITEMS

G-1. Consideration of bags for the food bank

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Kai Yeung

- Kai paid for the bags this morning, 5/6/20
- He will get the money reimbursed, hopefully drops the bags off once the campus reopens

G-2. Consideration of brief description & dates item continued from (if applicable)

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Sophia Lee-Park

- May 9th, we planned to have a zoom hangout social for the DSP students, so we can get to know them and them to know us
 - time still has to be decided
- Since Sophia is absent we are not too sure about the details, we reached out to ask her and are waiting on a response
- Icebreakers, bingo game more so to let us get to know the DSP students, Gary to send a email blast to the DSP body

G-3. Consideration of repurposing AS Rides

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Advisor will provide

- Not really used right now since campus is closed, possibly changing to bring food to the disabled students in Isla Vista
- since it is already established, seeing if we can repurpose it
 - Reach out to Diana and see the progress we have and her contact with maricela

G-4. Consideration of website

Advisor/Staff recommendation/instruction/request: Advisor will provide
Responsible for Follow-through: Yasamin Salari and Abigail Suratos

- Editor permission was given to Yasamin and Abigail, they are to be working on recommendations and ideas given by Kai

G-5. Consideration of officer and general meetings

Advisor/Staff recommendation/instruction/request: Advisor will provide
Responsible for Follow-through: Advisor will provide

- If a lot of people start coming to the meetings, we should have a separate meeting for the officers
- having a general meeting with us being prepared and having ideas, after doing an officer meeting
- Idea once we have enough people so we do not overwhelm new members

G-6. Consideration of transition

Advisor/Staff recommendation/instruction/request: Advisor will provide
Responsible for Follow-through: Advisor will provide

- Week 8 we are supposed to work on new board members and allow time to shadow current board members
 - Something that has to be considered very soon
- There is an application live on COC but there has not been a lot of advertisement, contact COC since they can do some outreach for us
 - can make a canva to post on our stories with a link attached for our application, all applications are active and open to responses
 - Stephi to create a link to our applications and add that onto the canva flyer she will be making (deadline is week 8, may 15th)
 - consideration of interviews, give people a week to apply, give people a few days for interview slots, then vote
- Also have Gary distribute it via the DSP email
- Legal code descriptions for the chair don't really fit the work, idea of creating a transition binder (whether online or in person) that explains what each position has to do
 - It is a good idea, we are unsure if there is something like that that already exists, we will reach out to the previous commissioner to see if they had something like that
 - Chairs have a drive with their own folder, organized, basically describing their thought process throughout the year
 - Rodney Gould to begin to work on the table of contents

G-7. Consideration of fund rollovers

Advisor/Staff recommendation/instruction/request: Advisor will provide
Responsible for Follow-through: Advisor will provide

- There is not much of a reason to do so
 - Rollovers have to be done by this Friday
 - Jessica was our budget chair, Kai to reach out and ask her for advice

- Also budget position is another position we need to fill, consideration of changing bylaw to allow a treasurer
- Covid response donation is an option we have, we have to come up with a number and vote on it

ADJOURNMENT

MOTION/SECOND: Mendez/ Yeung

Motion to adjourn meeting of 5/6/20 at 1:32pm

ACTION: Vote: 5-0 to APPROVE.