## **CODE Agenda**

## Associated Students

3/10/20, 1:00pm

CODE Office in Annex Minutes taken by Xiomara Mendez

**CALL TO ORDER at (TIME of meeting)**

**TIME 1:00pm**

**A. MEETING BUSINESS**

1. **Roll Call (Pre-entered Names)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Jessica Dea | Present | Tianna White | Absent (Excused) |
| Kai Yeung | Present | Abigail Suratos | Absent (Excused) |
| Emily Nguyen | Present |  |  |
| Yasamin Salari | Present |  |  |
| Xiomara Mendez | Present |  |  |

1. **Acceptance of Excused Absences**

*MOTION/SECOND: Mendez/Dea*

*Motion to approve the attendance on 3/10/20*

*ACTION: Vote: 5-0 to APPROVE.*

1. **Acceptance of Proxies**

*MOTION/SECOND: Yeung/Nyguen*

*Motion to approve/deny proxies on 3/10/20*

*ACTION: Vote: 5-0 to APPROVE.*

**B. PUBLIC FORUM**

* 1. Announcements/Information/Introductions
  2. Testimony for items on today’s agenda (out of order)
  3. Appreciations/Concerns
  4. Request to have item added to today’s agenda

1. **REPORTS**
2. **Advisor’s Report**
3. **Executive Officer’s Report(s)**
4. **Group Project/Member Report(s)**
5. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**

*MOTION/SECOND: Salari/Dea*

*Motion to approve the acceptance of Agenda/Changes to Agenda on 3/10/20*

*ACTION: Vote: 5-0 to APPROVE.*

1. **ACCEPTANCE of ACTION SUMMARY/MINUTES**
2. **Approval of our Action Summary/Minutes from 3/10/20**

*MOTION/SECOND: Mendez/Yeung*

*Motion to approve the minutes from 3/10/20*

*ACTION: Vote: 5-0 to APPROVE.*

1. **ACTION ITEMS**

**F-2 New Business**

1. **Approval/Consideration of using $900 in order to purchase 200 canvas bags for accessibility**

*MOTION/SECOND: Dea/Mendez*

*Motion to approve* using $900 from our budget to purchase canvas bags to be used at the food bank. This will make it easier for students who may have a disability when it comes to carrying food and other necessities. It will contain a design created by Emily Nyguen and showcase our club.

*ACTION: Vote: 5-0 to APPROVE.*

**Advisor/Staff recommendation/instruction/request:** Ngyuen

**Responsible for Follow-through:** Ngyuen

**Additional approval required?** NO

1. **DISCUSSION ITEMS**

**ADJOURNMENT**

*MOTION/SECOND: Yeung/Ngyuen*

*Motion to adjourn meeting of 3/10/20 at 1:27pm*

*ACTION: Vote: 5-0 to APPROVE.*