



CODE MINUTES

Associated Students

Wednesday, February 27, 2013, 5:04 PM

ANNEX

CALL TO ORDER

A. MEETING BUSINESS

A-1. Roll Call

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Guadalupe Ibarra		David Schmidt	
Irene Sarmiento		Matt	
Elaine Valenzuela			
Elmar Aliyev	Absent		
Indelisa Muro	Departed early (5:53 pm)		

A-2. Acceptance of Excused Absences

A-3. Acceptance of Proxies

B. PUBLIC FORUM

- a. Announcements/Information/Introductions
 - Check-in
 - California forum for diversity in Graduate Education on Saturday, April 27 at UCI, \$20 to participate
 - Life of the Party's Save Spring Break tabling outside of SRB: March 6th from 1-2:30 pm, promote CODE
- b. Testimony for items on today's agenda (out of order) ? What does that mean? Out of order?
- c. Appreciations/Concerns
- d. Request to have item added to today's agenda If this is just the template, can take this out and just keep announcements above

C. REPORTS

C-1. Advisor's Report

- Budget for next year: maybe about \$2000
 - We requested and received a rollover last year
 - Budget proposed from FB is smaller for next year
 - It will affect future programming
 - Can request more from the president's budget or senate

- Can request money from FB if you run out of funds and have a project you would like funded.
 - Get active and get CODE name out, promote CODE
- Some lock-ins have automatic roll over ,CODE does not
- Promoting CODE
 - OrgSync
 - Update page
 - Web design it
 - Put up events
- Have goal planning
- C-2. Executive Officer's Report(s)**
- C-3. Group Project/Member Report(s)**
 - Are you able to eat ice cream?
 - Friday, March 8th at 1:30 pm on SRB lawn
 - Funding: \$170, keep all receipts for David and Matt
 - Meet at 1 pm for set up, finish at 2 pm or till food runs out, clean up after
 - University announcement: turn in on Friday
 - Make advertisements, posters ready for Wednesday tabling
 - Posters: CODE, mission statement
 - Banner will be made for future use
 - Pass out shirts at the end of the program
 - Tabling on Wednesday in Arbor
 - Transportation
 - Be prepared and thorough
 - Liability waivers, contact dispatch
 - wheelchair pushing may be a liability issue
 - Work with DSP
 - Divide different tasks within project
 - Vehicles: talk to TSP about charges, park, insurance
 - Student staff: maintenance, training manual
 - Scheduling: Google calendar
 - Route: most efficient, can go with vehicles
 - Advertisement: spread the word about service, work with DSP
 - Total budget: how much things will cost, vehicle cost, startup fee
 - Funding – A.S. recharge, ResHalls, Athletics Department, community grant, Finance Board
 - Separate meeting would help us with mission statement and our project
 - Make a timeline
 - This current meeting is for check-ins

- Next meeting time: Monday, February 25 at 7 pm
 - Have transportation down
- Goal planning and goal setting next quarter
 - Next week's meeting
- Legal Code – make changes, page 117
 - Next week's meeting
- Get a DSP presenter for next meeting
 - Disability, inclusivity, services they provide
 - Great information for our event next Friday

D. REMARKS

- See you all Monday!

ADJOURNMENT

5:58 pm