



## CODE MINUTES

Associated Students

Wednesday, February 27, 2013, 5:04 PM  
ANNEX

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### CALL TO ORDER

#### **A. MEETING BUSINESS**

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##### **A-1. Roll Call**

<b>Name</b>	<b>Note:</b> absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	<b>Name</b>	<b>Note:</b> absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Guadalupe Ibarra		David Schmidt	
Irene Sarmiento		Matt	
Elaine Valenzuela			
Elmar Aliyev	Absent		
Indelisa Muro	Departed early (5:53 pm)		

##### **A-2. Acceptance of Excused Absences**

##### **A-3. Acceptance of Proxies**

#### **B. PUBLIC FORUM**

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##### a. Announcements/Information/Introductions

- Check-in
- California forum for diversity in Graduate Education on Saturday, April 27 at UCI, \$20 to participate
- Life of the Party's Save Spring Break tabling outside of SRB: March 6<sup>th</sup> from 1-2:30 pm, promote CODE

##### b. Testimony for items on today's agenda (out of order) ? What does that mean? Out of order?

##### c. Appreciations/Concerns

##### d. Request to have item added to today's agenda If this is just the template, can take this out and just keep announcements above

#### **C. REPORTS**

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##### **C-1. Advisor's Report**

- Budget for next year: maybe about \$2000
  - We requested and received a rollover last year
  - Budget proposed from FB is smaller for next year
  - It will affect future programming
  - Can request more from the president's budget or senate

- Can request money from FB if you run out of funds and have a project you would like funded.
- Get active and get CODE name out, promote CODE
- Some lock-ins have automatic roll over ,CODE does not
- Promoting CODE
  - OrgSync
  - Update page
  - Web design it
  - Put up events
- Have goal planning

**C-2. Executive Officer's Report(s)**

**C-3. Group Project/Member Report(s)**

- Are you able to eat ice cream?
  - Friday, March 8<sup>th</sup> at 1:30 pm on SRB lawn
  - Funding: \$170, keep all receipts for David and Matt
  - Meet at 1 pm for set up, finish at 2 pm or till food runs out, clean up after
  - University announcement: turn in on Friday
  - Make advertisements, posters ready for Wednesday tabling
    - Posters: CODE, mission statement
    - Banner will be made for future use
  - Pass out shirts at the end of the program
  - Tabling on Wednesday in Arbor
- Transportation
  - Be prepared and thorough
  - Liability waivers, contact dispatch
  - wheelchair pushing may be a liability issue
  - Work with DSP
  - Divide different tasks within project
    - Vehicles: talk to TSP about charges, park, insurance
    - Student staff: maintenance, training manual
    - Scheduling: Google calendar
    - Route: most efficient, can go with vehicles
    - Advertisement: spread the word about service, work with DSP
    - Total budget: how much things will cost, vehicle cost, startup fee
    - Funding – A.S. recharge, ResHalls, Athletics Department, community grant, Finance Board
  - Separate meeting would help us with mission statement and our project
    - Make a timeline
    - This current meeting is for check-ins

- Next meeting time: Monday, February 25 at 7 pm
  - Have transportation down
- Goal planning and goal setting next quarter
  - Next week's meeting
- Legal Code – make changes, page 117
  - Next week's meeting
- Get a DSP presenter for next meeting
  - Disability, inclusivity, services they provide
  - Great information for our event next Friday

#### **D. REMARKS**

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- See you all Monday!

#### **ADJOURNMENT**

5:58 pm