## **CODE Agenda**

## Associated Students

11/04/2020, 4:00pm

Zoom Conference Call Minutes taken by Beverly Lemus

**CALL TO ORDER at (TIME of meeting)**

**4:03PM**

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Xiomara Mendez | Present | Marvia Cunanan | Present |
| Sophia Lee Park | Absent (not excused) | Rodeny Gould | Present (arrived late) |
| Stephanie Ando | Absent (excused) | Nathan Le | Absent (excused) |
| Beverly Lemus | Present |  |  |
| Sam Schiff | Present |  |  |

1. **Acceptance of Excused Absences**

*MOTION/SECOND:Mendez/Gould*

*Motion to approve the attendance on 11/04/2020*

*ACTION: Vote: 5-0 to APPROVE/DENY.*

1. **Acceptance of Proxies**

*MOTION/SECOND: Mendez/Gould*

*Motion to approve proxies on 11/04/2020*

*ACTION: Vote: 5-0 to APPROVE*

**B. PUBLIC FORUM**

* 1. Announcements/Information/Introductions
  2. Testimony for items on today’s agenda (out of order)
  3. Appreciations/Concerns
  4. Request to have item added to today’s agenda

1. **REPORTS**

Brief reports on matters relevant to the CODE and matters of general interest to the public in attendance.

1. **Advisor’s Report**
2. **Executive Officer’s Report(s)**
3. **Group Project/Member Report(s)**
4. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.

b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next scheduled meeting.

*MOTION/SECOND: Mendez/Gould*

*Motion to approve the acceptance of Agenda/Changes to Agenda on (Current Date of Meeting)*

*ACTION: Vote: 5-0 to APPROVE.*

1. **ACCEPTANCE of ACTION SUMMARY/MINUTES**
2. **Approval of our Action Summary/Minutes from 11/04/2020**

*MOTION/SECOND: Mendez/Gould*

*Motion to approve the minutes from 11/04/2020*

*ACTION: Vote: 5-0 to APPROVE*

1. **ACTION ITEMS**

These are generally financial approvals. Detailed information and staff recommendations/reports are provided in attachments. Approvals of allocations of funds require Senate approval. Travel requests and exceptions to policy require Finance Board approval.

1. **DISCUSSION ITEMS**

Items on which we may make a decision in the future. Public testimony is welcome. We will not make decision motions but may instruct members/staff to do research and/or place item on future agenda.

**G-1. Consideration of Email regarding closed captions**

**Advisor/Staff recommendation/instruction/request:** Advisor will provide

**Responsible for Follow-through: Xiomara Mendez**

* Hannah M, contacted Xiomara and worked alongside with Kai, for ucsb to meet qualifications to become accessible to deaf students with closed captioning.
* She reached out to know what we were doing and what we had planned and if we were still interested in continuing the project
  + Marvia believes that this is a great idea, and a proposal could be sent out to professors and to make classes more accessible for example with closed captions
  + Xiomara will reach out to hannah to continue this project
  + Sam agrees and has personal/friend experience with these accessibility issues

**G-2. Consideration of Gaucho Voices project email**

**Advisor/Staff recommendation/instruction/request:** Advisor will provide

**Responsible for Follow-through:** Xiomara Mendez

* Gaucho for transparency diversity and inclusion team there's a project to spread national employment disability work awareness month, to provide resources as well.
  + They have asked us to give some input and to possibly add to the draft sent.
  + Xiomara will email that out the rest of us
* Gaucho Voices similar sounds to what Sophia had in mind. There would be a talk on awareness and inclusion
* Marvia is wondering if we will continue with the discord when doing this project
  + Xiomara confirms yes and we will discuss this more later
  + Xiomara will draft up an email and send it out tomorrow
* Xiomara will email the draft that was emailed to her to Sam and Marvia

**G-3. Consideration of Facebook Login**

**Advisor/Staff recommendation/instruction/request:** Advisor will provide

**Responsible for Follow-through:** Xiomara Mendez

* xiomara fixed the login issue and now has access to the CODE facebook account
  + Xiomara believes we should just continue with discord and linking instagram and facebook; what we post to instagram will be linked and posted on facebook
* Xiomara will email the facebook password to Sam
  + Rodney would like to be added to the email to get the list of login information on the google docs ( for social media)
  + Xiomara will CC Rodney after the meeting

**G-4. Consideration of Senator for CODE**

**Advisor/Staff recommendation/instruction/request:** Advisor will provide

**Responsible for Follow-through:** Xiomara Mendez

* senator- nathan le, emailed Xiomara and would like to know how often we would like for him to join our CODE meetings
* Xiomara mentions that our voting party has changed, as of now we have 8 voting parties
* Nathan reached out with 3 options:
  + 1.) Come to weekly meetings
  + 2.) Bi-weekly
  + 3.) Not come at all only when needed
* rodney recommends he comes every meeting (nathan)
  + rodney suggest we could ask for a different senator that could come every week
* Xiomara will look into seeing if Nathan does want weekly or if we should request another senator
  + Xiomara will draft an email, asking if he is a good fit for code or if somethings else should be arranged
* FYI: to ALL veterans day is next week: 11/11/2020 meaning there will be NO meeting next wednesday
  + week 7 is our next meeting.

**ADJOURNMENT**

*MOTION/SECOND: Mendez/Gould*

*Motion to adjourn meeting of 11/04/2020 at 4:21 PM*

*ACTION: Vote: 5-0 to APPROVE*