## **CODE Agenda**

## Associated Students

10/14/20, 4:00pm

Zoom Conference Call Minutes taken by Beverly Lemus

**CALL TO ORDER at (TIME of meeting)**

**TIME: 4:00 PM**

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| Xiomara Mendez | Present | Marvia Cunanan | Present  |
| Sophia Lee Park | Absent-Excused  | Nathan Le | Present  |
| Stephanie Ando | Absent- Excused  |  |  |
| Beverly Lemus | Present  |  |  |
| Sam Schiff | Present  |  |  |

1. **Acceptance of Excused Absences**

*MOTION/SECOND: Mendez/Lemus*

*Motion to approve/deny the attendance on (Date of Meeting)*

*ACTION: Vote: 5-0 to APPROVE.*

**B. PUBLIC FORUM**

* 1. Announcements/Information/Introductions
	2. Testimony for items on today’s agenda (out of order)
	3. Appreciations/Concerns
	4. Request to have item added to today’s agenda
1. **REPORTS**

Brief reports on matters relevant to the CODE and matters of general interest to the public in attendance.

1. **Advisor’s Report**
2. **Executive Officer’s Report(s)**
3. **Group Project/Member Report(s)**
4. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.

b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next scheduled meeting.

*MOTION/SECOND: Mendez/Lemus*

*Motion to approve/deny the acceptance of Agenda/Changes to Agenda on (Current Date of Meeting)slack accounts to signing in*

*ACTION: Vote: 5-0 to APPROVE*

1. **ACCEPTANCE of ACTION SUMMARY/MINUTES**
2. **Approval of our Action Summary/Minutes from 10/14/2020**

*MOTION/SECOND: Mendez/Lemus*

*Motion to approve/deny the minutes from 10/14/2020*

*ACTION: Vote: 5-0 to APPROVE*

F. **Action items**

**G. DISCUSSION ITEMS**

Items on which we may make a decision in the future. Public testimony is welcome. We will not make decision motions but may instruct members/staff to do research and/or place items on future agenda.

**G-1. Consideration of summary of previous events with DSP**

**Advisor/Staff recommendation/instruction/request: Mendez**

**Responsible for Follow-through:**

* Xiomara mentioned there is a disability awareness week, once a year.
* Joint social event between CODE and DSP.
* One option is a study jam like last year, we could also try new ideas or try sophias’ previous idea

**G-2. Consideration of social media accounts and sign in sheet**

**Advisor/Staff recommendation/instruction/request:** Xiomara Mendez

**Responsible for Follow-through:** Sam Schaffer

* Xiomara Mendez informed us about an old alumni who had a sign in sheet for the facebook group.
* Ximoara Mendez asked Sam Schaffer if they were able to log in or look at the sign in sheet within the PR folder in google drive (Facebook. Account)
* Sam Schaffer was able to get into the account through a personal account, the sign in sheet did not have facebook info account information; on the actual sheet.

**G-3. Consideration of Introductions will be next week**

**Advisor/Staff recommendation/instruction/request:** Xiomara Mendez

**Responsible for Follow-through:**

* Nathan Lee asked about introducing himself
* Ximoara Mendez said the CODE introductions will be saved for next week. We will wait till everyone is here so there are no double introductions.

**G-4 Consideration of account issues with slack**

**Advisor/Staff recommendation/instruction/request:** Xiomara Mendez

**Responsible for Follow-through:** Xiomara Mendez

* Ximoara mentioned that Beverly had emailed her amount having problems logging into slack account, Xiomara had the same issue
* An email has been sent out, no response yet from Savannah
* Xiomara will keep us updated once a solution or response comes in

**ADJOURNMENT**

*MOTION/SECOND: Mendez/Lemus*

*Motion to adjourn meeting of 4:06 PM*

*ACTION: Vote: 5-0 to APPROVE*