**Committee on Committees Minutes/Action Summary**

Associated Students  
Pardall Center            Minutes Recorded by:  Priscilla Lee

March 2, 2016 7:00 PM

**CALL TO ORDER at 7:05 by Pedro Villalobos, External Chair**

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| **Oscar Zarate** | Present | **Sunny Chao** | Present |
| **Pedro Villalobos** | Late | **David Zhong** | Present |
| **Priscilla Lee** | Present | **Tony Aceves** | Late |
| **Megan Wong** | Present | **Theresa Tran** | Present |
| **Kelly Pearman** | Excused | **Tiffanie Vo** | Excused |
| **Christina Pallone** | Present | **Maren Roberts** | Present |

***A-2. Acceptance of Excused Absences***

***MOTION/SECOND: Lee/Zhong***

***Motion to approve the attendance and excused absences on 2-24-15***

***ACTION: Vote: passes by consent***

**C. DISCUSSION ITEMS**

**C-1: Appointments**

* Deliberations for UCEN Gov Board

**C-2: Com-Week**

* Week 2
* Monday - Lemonade Stand + Question Wheel
  + **Pardall**
  + Another food
  + Priscilla’s Flyer, Tiffanie’s Flyer (done by first week), Shared Governance Flyers, Taste of AS Flyers
* Tuesday - Goodiebag giveaway
  + Going inside the **UCEN**
* Wednesday - Panel of Senators, execs, staff, experienced AS members, etc. (**MCC/Hub**)
  + Q&A
  + Pre-prepared questions to get the ball rolling
* Thursday - Recruitment Fair (Storke)

**C-3: Recruitment Fair**

* Thursday, Week 2 1-3PM
* Don’t know how to have each entity bring a food; have at least ⅓ of entities bring food

**C-4: Fellows’ Newsletter**

* Any improvement suggestions:
* Have clear headings separating past events/future events
* Sectioning them off so it’s easier for people to find entities (alphabetical/concise)
* Make phrases a little easier to read, condense
* Add pictures
* Timeline/calendar of future events

**C-5: Unity of AS Ideas**

* Priscilla
  + Specific days where we bring in food to AS Main during office hours (snacks) during beginning of the year so that members of AS can meet us face-to-face (willingly) and become familiar with CoC
  + LinkedIn photoshoot for an “event”
  + Event specifically for new members of AS (have orientation + ice breakers) - easier for AS members to become friends with those they can identify and experience new things with
* Oscar
  + Bringing new tactics to bring different sectors closer
  + CoC Facebook needs to be more active (another game through the FB?)
* Pedro
  + Food
* David
  + CoCtail Party scale - have a mixer so that people can get to know each other better
* Sunny
  + Different entities that have some sort of common interest can meet up???
  + Somehow connect these entities together
* Tony
  + Like Priscilla’s idea of orientation type event for only new members of AS
  + Reach out to individual committees to present who we are (formally introduce Tony and Theresa to chairs)
* Christina
  + Active Facebook group for everyone in AS
* Megan
  + Destressing time for students during midterms/finals
  + Give out test materials during our office hours
  + Starting a campaign (like You Matter)
* Maren
  + Do an event that a lot of people wouldn’t do
  + Activities: ice skating, kayaking
* Theresa
  + Work with Habitat with Humanity and build something
  + Updating forum

**C-6: Com-Week**

* Deadweek Wednesday dinner (post on FB group page)
* Oscar - contact Esteni about Commchella photos

**C-7: Agenda Setting**

* Internal Climate:
  + Academic Workshop with LaDonte (Week 4 - Wednesday)
  + LinkedIn Photoshoot
  + April 7 - Elementary school
  + Week 3 and 4 events
* Shared Governance Representatives + Senators:
  + Give overview during office hours
  + Week 3 Event ?
  + Banquet planning for representatives
* AS Banquet/Spring AS Assembly

**D. REMARKS**

* Retreat next week Wednesday at Woodstock’s Pizza

***MOTION/SECOND: Lee/Aceves***

***Motion to approve 50 dollars from Programming to for Winter CoC Retreat***

***ACTION: Vote: passes by consent***

***Advisor/Staff recommendation/instruction/request: None***

***Responsible for Follow-through: Priscilla***

***Additional approval required?  No***

**ADJOURNMENT**

Meeting adjourned by Pedro at 8:11 PM