**Committee on Committees Minutes/Action Summary**

Associated Students
Senate Office   Minutes Recorded by:  Priscilla Lee

October 21, 6:00 PM

**CALL TO ORDER at 6:07 by Sydney Bennet, Chair**

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| **Sydney Bennet** | Present | **Oscar Zarate** | Present |
| **Andrew Neiman** | Present | **Pedro Villalobos** | Present |
| **Eve Kopecky** | Present | **Priscilla Lee** | Present |
| **Izeah Garcia** | Excused | **Stacey Heo** | Present |
| **Kelly Pearman** | Present |  |  |

**B.**     **ACCEPTANCE of ACTION SUMMARY/MINUTES**

**B-1.**         **Approval of our Action Summary/Minutes from 10/14/14**

***MOTION/SECOND: Lee/Neiman***

***Motion to approve minutes from 10/21/14***

***ACTION: Vote: 8-0 Consent***

***C.******ACTION ITEMS***

***C-2 New Business***

a. OSL Org. Fair

* Try to get there 10 minutes early
* Across SRB
* Give away shirts/ping pong balls
* Sign-up sheet with raffles?
* First 15 people to like our Facebook page
* Give general information about AS (AS Fellowship is already over)
* Tell people to go on and apply for open positions
* Look online and see which positions are still open so push for those

b. Open Positions

* All open positions, we will be interviewing with the chairs
* Not doing big deliberation groups anymore

c. Budget Update

* Line item - cannot be changed unless with finance board
* Expenses are in blue
* Honoraria in red
* Make sure you stay within remaining money
* Requisition forms -Events: put line item you’re drawing from
	+ Ex: Week of Welcome/CoCtail Party
* Corwin ~$100-$200

d. Academic Senate/Campus Advisory Training

* Friday 2-3:30 Oscar, Sydney, Andrew
* Quick ice breaker
* Beneficial for committee members to come
* Senate room
* Its going to cost 100 dollars for snacks
* Martinelli’s

***MOTION/SECOND: Bennet/Neiman***

***Motion to approve 100 dollars from programming budget***

***ACTION: Vote: X-X to Consent***

***Advisor/Staff recommendation/instruction/request: None***

***Responsible for Follow-through: Eve***

***Additional approval required?  No***

*b. Internal Climate Event*

* Early Thanksgiving Party
* Second week of November, not Wednesday (Senate)
	+ Thursday, November 13th
	+ 6-8pm
	+ SRB/MCC/Pardall Center
* Being grateful for other people in AS
* White Elephant or Secret Santa
* Open to all students and go to Finance Board
* Try to book Corwin + Catering and have Finance Board pay for everything
* Last resort is the committees potluck

*c. CoC Bonding*

* White elephant, maximum $10
* Secret Santa
* Saturday night cocktail party
* Pitch in $5 mojitos/wine&cheese
* 9-10pm Saturday

**E. REMARKS**

* Don’t need to sign in for meetings
* Start as early as possible

**ADJOURNMENT**

Meeting adjourned by Sydney Bennet at 6:44 pm

***MOTION/SECOND:  Lee/Bennet***

***Motion to end meeting at 6:44***

***ACTION: Vote: X-Consent***