

**Coastal Fund  
Minutes of Board of Directors Proceedings  
January 14, 2008**

The Coastal Fund Board of Directors meeting was called to order at 6:26 pm. By Lexie Brown, chair.

**I. Roll Call**

Board Members Present:

Cheryl Chen  
Jessica Spence  
Lexie Brown  
Pilar Alomia  
Jenna Newburn  
Joel Armin-Hoiland

Administrative Assistant

Kevin Le

Legislative Council Liaison:

Chris Wendle,

Outreach Coordinator

Michelle van Oppen  
Hannah Perry (absent)

Grants Manager/ Advisor

Scott Bull

Supervisor

Cindy Lopez

**II. ACCEPTANCE OF PROXIES, TARDIES, AND EXCUSED ABSENCES**

Kalea Jorgenson    absent

**III. BUDGET REPORT**

Currently there is \$188, 000 in the account but it does not accurately reflect the amount that is left for funding future projects. This is due to not all the projects from Fall quarter having been funded yet. But once the checks are cleared for those projects, then \$146, 000 will have been dispersed so far.

It was discussed within the Board on having a separate account for Outreach for their expenses as to not confuse their spending with grant money spending. The Outreach committee does not have an estimated budget per quarter yet and will project a budget for the next meeting.

#### **IV. BUSINESS**

##### West Campus Bluffs

The construction of the bike path is estimated to begin between mid-Spring quarter and the beginning of the summer. Bids for construction companies to manage the project will be ready in three weeks, but advertising the bid will take an additional six weeks. During the construction, sections of the bluff will be closed off but the construction is only estimated to take a month. The product used to make the path will be not out of asphalt or concrete, but out of natural material that is durable and long-lasting.

##### Condor Express Rider

Cindy Lopez reports the proposal was sent over to Vice Chancellor Young for him to decide whether or not it is a liability to the University as it may violate university policies for compulsory based student fees. Funding for the proposal has been in limbo since the Board and leg council approved to fund the project last quarter.

##### AS Policies

It is complicated for the Board that policies restricting project the board already funded was not established at start of the Fall quarter, but rather in the middle. Policies will help the Board make better-informed decisions. These policies were in place before and the Board wants to understand the issues and can now effectively do that this winter quarter. Homework for the Board is to come up with how Coastal Fund would use or interpret the AS policies so that Coastal Fund will have their own CLEAR POLICIES for applicants to view.

##### Final Report Form

The final report now has a template for all projects to complete. Having the report standardized will get rid of the inconsistencies in the reports since each organization sends in different documents as their final reports. The final report form will be used by both minor funded and major funded projects. There is a question whether the organizations should give Coastal Fund the original receipts or they themselves should keep them.

## Website

Phase3 is no longer designing the Coastal Fund website and the Board is looking for a student web designer to do it. Lexie has already edited the job scope and all that is left is to find someone to hire. The going rate in town is \$100/pg and the Coastal Fund site has about 30 pages. There will be an ad that will be put out to find a student designer. Pilar mentioned that a possible compromise could be reached between funding a professional designer and having the student intern so that way the student could learn how to professionally develop a website. AS wanted the website to be done by a student as to keep money in the students' pockets and maybe this compromise will work which will result in a professional site for Coastal Fund.

## Logo

The logo design is done and all that is left to change is its colors if need be. The Board is STOKED!!

## Outreach

### Merchandise

Now that the logo is finished, the Board can start ordering merchandise. Tide calendars are the first that should be ordered as the year is just starting. Michelle will look into prices regarding the rest of merchandise for the next meeting.

**MS Armin-Hoiland motion to approve \$500 to order tide calendars.**

**MSC Newburn, Motion is accepted.**

**The Motion was accepted 7:0.**

### Photo Contest

The wining photo was selected and mock ups for magnets of the top 3 photos will be presented at the next meeting. The winning photo will be published in the Nexus.

### Spring Quarter Event

IV Surfrider and Coastal Fund will partner to host the Concert for the Coast.

## Winter Quarter Event

A possible beach run is being discussed; the timing of it is the biggest issue. The main theme of the run will be fun, carnival type with wheelbarrow runs and 3 legged races. To be discussed if possible to pull off.

## Coastal Service Scholarship

The Scholarship notice will be resent out to the student body to remind them of its upcoming deadline in February. It is a scholarship geared to any student that wants to made a difference in cleaning up the coast.

## Coastal Service Program new coordinator

Sue has left for the quarter and the Board is in need of a new CSP coordinator. Notices will be sent out for students to apply. Encourage anyone you know that might be interested.

## New Vice- Chair

There are only 3 members of the Board who will not graduate at the end of the year and one of them will be the new Chair at the beginning of the new school year.

**MS Brown motion to approve Newburn as the new vice chair and will be the chair in Fall 08.**

**MSC Alomia, Motion is accepted.**

**The Motion was accepted 7:0.**

## Partnership for Excellence Sponsorship

This event is geared for non-profits and funding organizations to meet up and discuss issues to better organize the structure of non-profits, better communication, how to apply for funding, and how to run a Board better. Board members will attend as funders and represent Associated Students Coastal Fund.

**MS Armin-Hoiland motion to approve \$1000 to the Partnership for Excellence Conference Sponsorship.**

**MSC Newburn, Motion is accepted.**

**The Motion was accepted 7:0.**

## **V. Project Proposal Review**

Minor Funding Proposals

### **WIN08-01 Storke Ranch East Vernal Pool Restoration and Education 2**

The goals of the proposed project are to restore additional wetland buffer area at Storke Ranch to reduce weed invasion of vernal wetlands, and to ensure ongoing habitat protection through management guidelines and education. Funding is for student internships only.

**MS Brown motion to approve this proposal at \$950.**

**MSC Newburn, Motion is accepted.**

**The Motion was accepted 6:1.**

## **VI. ADJOURNMENT**

It was motioned to adjourn at 8:33PM. Everyone unanimously agreed.