**COMMUNITY FINANCIAL FUND (CFF) MINUTES** A picture containing text, book

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*Associated Students*

**Date:** October 14, 2020

**Location:** Remote Zoom Meeting

**Minutes/Actions Recorded By:** Vincent Ton

**Call to Order:** 5:00PM by Cheryl Chui, Chair

1. **MEETING BUSINESS**
2. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  Absent (Excused/Not Excused)  Arrived Late (Time)  Departed Early (Time)  Proxy (Full Name) | **Name** | **Note:**  Absent (Excused/Not Excused)  Arrived Late (Time)  Departed Early (Time)  Proxy (Full Name) |
| Cheryl Chui |  | Ashley Yung |  |
| Anusha Sinha |  | Risa Mori |  |
| Eliana Cazares | Absent (Excused) | Andy Long |  |
| Cole Weber |  |  |  |
| Sandy Nava |  |  |  |
| Vincent Ton |  |  |  |

1. **Acceptance of Excused Absences**

Absent of ELIANA CAZARES accepted by all present Board Members.

1. **Acceptance of Proxies**

None mentioned.

1. **PUBLIC FORUM**

* Not applicable.

1. **EXTERNAL REPORTS**

* Not applicable

1. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**

* Not applicable

1. **CONSENT ITEMS**

* Not applicable

1. **ACTION ITEMS**
2. **Workshop Timeline**

* All present Board Members agree to move timeline for Fall Grant Workshops. Sign-Up Week will be moved from Week 2 to Week 3. Grant Workshops will be held during Week 4 as opposed to the intended Week 3.
* Cheryl Chui reminds Board Members to sign up for slots.
* Kelsey Thibdeau suggests that each member should sign up for at least two workshops.
* Risa Mori to work on flier promoting the workshop.
* All present Board Members CONSENT to initiating the sign-up form on Thursday night (October 22, 2020).

1. **ACFE Workshop**

* Kelsey Thibdeau presents the ACFE Workshop schedule for interested Board Members; asks Board Members to look through the schedule and select the dates and topics that may work with each member’s schedule.
* Kelsey Thibdeau to research payment options for the ACFE Workshop.
* Kelsey Thibdeau reminds Board Members that CFF has funds set aside for conference attendance.

1. **Controller of the University Suggestions**

* Controller of the University report shows that 3% of the UC Santa Barbara student body was targeted by CFF. The Controller offers suggestions to reach more of the student body:
  + - Emergency Grant for disadvantaged or financially insecure students.
    - Lowering amount of grant to increase student population outreach.
      * Discussion arises between Board Members on the lowered amount. All present Board Members CONSENT to lowering the $320 grant amount from previous year to $200.

1. **DISCUSSION ITEMS**
2. **Introduction of Kelsey Thibdeau to Board Members** 
   * Kelsey Thibdeau returns as Advisor to CFF. New members introduce themselves to her.
3. **Requisition Forms**
   * Cheryl Chui sends link to Facebook Messenger group for reimbursement on purchases made by Board Members for giveaway.
4. **REMARKS**

* Not applicable.

1. **ADJOURNMENT**

***MOTION/SECOND:*** Cheryl Chui/Vincent Ton

***Motion Language:*** Motion to adjourn this meeting at 6:02PM.

***ACTION:*** Vote: 8-0 to CONSENT.