

Constitution and By-Laws MINUTES/ACTION SUMMARY

Associated Students

November 6, 2012, 5:00 PM

AS Main

Minutes/Actions recorded by: Kyley Scarlet

CALL TO ORDER 5:04 p.m. by Kyley Scarlet, Chair

A. MEETING BUSINESS

Roll Call

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Kyley Scarlet			
Neil Fasching			
Alex Choate			

New Business

1. Bill to Update the Legal Code for SIRRC

Section F.5

Change “Is” to “Are” before “required to be able”

Alex motions to bundle and approve all of the CBL Recommendations.

Seconded by Neil.

Kyley called consent.

ADJOURNMENT

MOTION/SECOND to ADJOURN: Scarlet/Fasching

ACTION: Alex calls consent.

Vote Taken: 5:10 p.m.

General Note to Minute-Taker:

Grey words are placeholders; please replace them with the applicable information. These notes are for your info and for the chair of the committee.

Fill in names at the beginning of the year and reuse. Adjust size of table as needed.
Please delete these notes as you complete minutes.

Note to Minute-Taker re: Absences and Proxies:

The BCC should make a single motion to approve excused absences and a single motion to approve proxies. Be sure to record full names and time periods for each absence and proxy in the motion language.

Please delete these notes as you go.

Note to Minute-Taker re: CONSENT ITEMS:

E-1 refers to this BCC's approval of their minutes from the previous meeting.

If this committee never has any other consent items, you can rename E. APPROVAL OF MINUTES and get rid of all the explanation. If they do use it for other items, they only need a single motion to approve all of them. That is what "Consent" means in this context.

Please delete these notes as you go.