**Community Affairs Board (CAB) Minutes**

Associated Students

Monday, April 18, 2016, 7:30 PM

CAB Office (UCEN 2523) Minutes/Actions recorded by: Sarah Heller

**CALL TO ORDER** 7:31 PM by Jeremiah Copeland, Co-Chair

A. MEETING BUSINESS

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| Celine Jeremiah (Co-Chair) | Present | Abriana Fernandez (Secretary) | Absent (excused) |
| Jeremiah Copland (Co-Chair) | Present  | Jennifer Jost (Senior Citizen Co) | Present |
| Amanda Brady (Alt. Breaks Co) | Present | Elizabeth Brock (Social Chair) | Present |
| Megan Wong (Alt. Breaks Co) | Arrived late (7:38) | Shivani Patel (Special Projects) | Present  |
| Adrian Gabriel (Childcare Dir.) | Present | Edwin Hernandez (Treasurer)  | Present |
| Mauricio Baltrons (Environmental)  | Present | Fabiola Perez (Youth Outreach) | Present |
| Maricarmen Zavala ((FLP Co) | Present | Danielle Woods (Animal Coordinator) | Present |
| Daniela Gonzalez (FLP Co) | Present | Michelle Leonard (Community Outreach Coordinator) | Present  |
| Sarah Heller (Historian)  | Present | Heather Vest (AS Liaison) | Absent |
| Tanvi Gurazada (Hunger/Houseless Co) | Present | Nawar Nemeh (AS Liaison) | Absent |
| Junior Anguiano (Hunger/Houseless Co) | Absent |  |  |
| Jacqueline Vierra (PR Co) | Present |  |  |

1. **Acceptance of Excused Absences**

*MOTION/SECOND: Brady/Gonzalez/Anguiano/Gurazada*

*Motion to approve the attendance and excused absences on 4-18-16.*

*ACTION: Vote: CONSENT*

**B. PUBLIC FORUM**

1. **REPORTS**
2. **Advisor’s Report(s)**
3. **Co-Chairs’ Report** (Jeremiah & Celine)
	1. [Superlatives Suggestions Questionnaire](https://docs.google.com/presentation/d/1Za_Wo1Y2ZTLSaV7S1nDuMiUuon3vavfuUoB6-YedtnU/edit?usp=sharing)
	2. AS Recruitment Fair
		1. 1-3pm Wednesday in front of the UCen
		2. Facebook sign up
	3. Chilla Vista Tabling
		1. Sign up on Facebook
	4. Meeting: [Powerpoint](https://docs.google.com/presentation/d/1Za_Wo1Y2ZTLSaV7S1nDuMiUuon3vavfuUoB6-YedtnU/edit?usp=sharing)
		1. Celine absent for Wed. meeting, Jac will be leading with Jeremiah
		2. Meeting set up/clean up
			1. Set up: Jen, Michelle, Jeremiah
			2. Clean up: Fabi, Elizabeth, Jac
	5. CAB Reunion (Alumni Weekend)
		1. April 30th
	6. Retreat
		1. Will be updated next week
		2. Weekend of Week 8, only during day
	7. Board Apps
		1. On COC website, Care-Mail
		2. Tell people who you think would be good to apply
		3. Questions asked during interview, look at Google Drive
	8. AS End of the Year Award Nominations due MONDAY!
		1. Student Staff of the Year (David?!?!)
		2. Member of the Year
		3. Board of the Year
		4. Other awards
			1. Check your emails!!
	9. Volunteer Week Festival
		1. April 29th
			1. Tentative date until I contact AMS tomorrow
			2. Also May 6th and May 13th open
			3. Thoughts?
		2. Celebrate 60th anniversary of CAB!
	10. Save the dates:
		1. AS banquet: May 20th (week 8)
		2. CAB Banquet: June 1st (week 10)
4. **Board’s Reports**
	1. Megan Wong & Amanda Brady (Alt. breaks Co)
		1. Location: Sunnyvale
		2. Working with farm that does sustainability
	2. Michelle Leonard (Community Outreach Coordinator)
		1. Thanks for helping out with Care Expo!
	3. Jacqueline Vierra & Connie Lin (PR Co)
		1. Chilla Vista tabling schedule posted on Facebook. Please sign up! (1-7pm)
		2. AS Recruitment fair schedule on Facebook as well! (12:30-3:00pm)
			1. Jeremiah will table
	4. Elizabeth Brock (Social Chair)
		1. Fill out Google forms on FB
		2. Need help with setting up ice breaker for Wed meeting: Jac
		3. Brunch/hike this Saturday, Apr 23rd at 10:30/11
	5. Shivani Patel (Special Projects)
		1. If you need test material or something, ask first
		2. You Matter went well
5. **ACTION ITEMS**
6. **CAB Historian: Print Photos**

*MOTION/SECOND: Jeremiah/Patel/Gurazada*

*Motion to fund $10 for photos.*

*ACTION: CONSENT*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB Social: Hike**

*MOTION/SECOND: Gabriel/Baltrons/Brady*

*Motion to fund $25 for food*

*ACTION: CONSENT*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB FLP: Mathylimpics**

*MOTION/SECOND: Gabriel/Vierra/Gurazada*

*Motion to fund $25 for food.*

*ACTION: CONSENT*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **DISCUSSION ITEMS**
2. Co-chairs
	1. Opening words from Ruth, regardless of whether or not you get the position, hope you will still be around
	2. Questions
		1. Jeremiah
			1. Jac: Do you have any experience planning big events?
				1. What is something you found difficult to planning that event?
			2. Michelle: How do you think your newness to CAB can help CAB?
			3. How would each of you handle a coordinator who isn’t really doing their job?
		2. Adrian
			1. Michelle: Are you going to be doing anything else next year?
			2. How familiar, honestly, do you feel with everyone’s positions?
			3. How compatible do you think you two are?
		3. Fabi
			1. What is one structural thing you would like to improve in CAB?
		4. Danielle
			1. Any experience leading a group like this or parliamentary procedure?
		5. Celine
			1. What are 2-3 of your main goals for CAB next year?
			2. What are your communication styles and how do you think they can be used beneficially?

**ADJOURNMENT**

*MOTION/SECOND to ADJOURN: Patel/Gonzalez/Heller*

*Motion to adjourn meeting 4-18-16 at 9:25 PM*

*Action: CONSENT*