**Community Affairs Board (CAB) Minutes**

Associated Students

Monday, November 17, 2014, 7:30 PM

CAB Office (UCEN 2523) Minutes/Actions recorded by: Abriana Fernandez

**CALL TO ORDER** 7:31 by Adrian Gabriel , Chair

A. MEETING BUSINESS

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Adrian Gabriel (Co-Chair) | Present | Jeremiah Copeland | Present |
| Stacy Gee (Co-Chair) | Present | Keanna Cohen | Present |
| Abriana Fernandez | Present | Kerina Yao | Present |
| Amy Tsang | Absent | Lauren Dumapias | Present |
| Christine Hu | Present | Lindsey Co | Present |
| Connie Lin | Present | Maricarmen Zavala | Present |
| Courtney Wills | Present | Nelson Moreno | Absent |
| Daniela Gonzalez | Present | Roberto Perez | Present |
| Edwin Hernandez (Intern) | Present | Shivani Patel (Intern) | Present |
| Esther Remigio | Absent | Tanvi Gurazada (Intern) | Absent |
| Jack Lin | Absent | Zoie Beckham | Present |
| Josephine Amos | Present (Departed Early 9:14 PM) | Emani Oakley (AS Liaison) | Present |
|  |  | Cassandra Mancini (AS Liaison) | Absent (excused) |

1. **Acceptance of Excused Absences**
2. **Acceptance of Proxies**

**B. PUBLIC FORUM**

1. **REPORTS**
2. **Advisor’s Report(s)**
3. **Co-Chairs’ Report**
   1. General Meeting: Presentation
      1. Direct Relief - tour of the headquarters and disaster relief efforts → future volunteering care-package events
4. **Board’s Reports**
   1. Courtney
      1. Parent’s Night Out on Dec. 11th from 5-7pm!
   2. Keanna
      1. Care Expo
         1. ad submitted to Word Magazine
         2. working on receiving invoice
      2. CoVo: REMINDER major grant apps due Jan. 16
      3. Spring Event
         1. pilot meeting Thursday, Dec. 4 at 6pm in Nati Conference Room
         2. looking like it might resemble a TED talk conference
      4. Tabling: Thursday 12/4, 11am-12pm with succulents
         1. Abriana: I can be there to help if you need it!
   3. Abriana
      1. I will be contacting some of you directly to ask about your attendance at the last general meeting because I lost my attendance sheet. Please do not take it personal if I do not remember if you were there. Thanks! :)
      2. If we have a “Spotlight Volunteer” this week, can the board member who nominates them send me their OK/permission to put their name on Care Mail and the website?
      3. Care Mail events can be sent to me until Tuesday night, so please send them by then or text me to let me know when you can get them in
   4. Zoie
      1. Holiday Social this Thursday! Santa Rosa Formal Lounge (I have it booked from 5:30-8 PM)
      2. Downtown Holiday Parade this Friday! (Parade is from 6:30-8:30) Planning on meeting at the bus stop prior.
   5. Connie & Roberto
      1. Will be editing the CAB video this week. Send any footage you’ve recorded AND any pictures you’ve taken for your events by this Thursday before 3 PM!! Please send them to cabpublicrelations@gmail.com
   6. Jeremiah, Josephine, Tanvi
      1. i. Interviews for our final three spots this week, social this weekend or end of the week!!
   7. Esther & Nelson
      1. Wrapping up FLP for the quarter this coming Thursday
      2. Looking to find new bigger places for next quarter
      3. Overall had a good quarter, rough start but by now we have a good amount of regular kids and tutors coming in
      4. FLP will resume Week 2 of Winter quarter :)
   8. Maricarmen
      1. Working on getting in contact with other organizations that would be interested in helping organize the event I am planning with the Isla Vista Teen Center
      2. Amiguitos! and Juguemos is going well. We have had a lot of new people interested in volunteering.
   9. Lindsey and Shivani
      1. please email us any pictures that you have from your events!
      2. cabhistorian@gmail.com
      3. cabpublicrelations@gmail.com
   10. Daniela
       1. Adopt-a-Block tomorrow 3:30
       2. Tree planting event is this Saturday 9:30-12
          1. I really need drivers because the bus doesn’t starts running until 10 and she wants volunteers there by 9:30. Its only a 7 minute drive.
   11. Kerina & Edwin
       1. Dinner club was a success! last one for december until Jan.
       2. Working on having a volunteer event with Casa Esperanza
       3. Dinner club tomorrow 3:30
   12. Amy
       1. Jolly Holly Saturday 2-3pm
       2. Speaker from SB Village for January 14l
       3. Speaker (Imke Bowman) from Friendship Manor for sometime in February.
       4. First workshop was tonight with Stacy! Went really well. Still thinking of ways to convey our message better. Last time I checked the sign in list, it was 3 ½ pages filled with names and emails for CARE!!!!!!!!!!!!!
5. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**
6. **ACCEPTANCE of ACTION SUMMARY/MINUTES**
7. **ACTION ITEMS**

**F-2 New Business**

1. **UCEN: UStudy Week**

*MOTION/SECOND: Co/Cohen/Copeland*

*Motion to fund $385 for AV operators.*

*ACTION: Vote: 16-0-0 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB Internal Community: Gingerbread Decorating**

*MOTION/SECOND: Cohen/Perez/Amos*

*Motion to fund $20 for decorations for Holiday Social (streamers, crafts, etc).*

*ACTION: Vote: 17-0-1 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB Family Literacy Program: Family Literacy Program Winter Quarter**

*MOTION/SECOND: Co/Gonzalez/Beckham*

*Motion to fund $425 for snacks and $250 for parking permits for Winter quarter.*

*ACTION: Vote: 17-0-1 APPROVED*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB Environmental: Tree Planting**

*MOTION/SECOND: Copeland/Beckham/Hernandez*

*Motion to fund $50 for snacks and water.*

*ACTION: Vote: 17-0-1 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB Special Projects: You Matter**

*MOTION/SECOND: Copeland/Beckham/Tsang*

*Motion to fund $200: $100 for food, $100 for test supplies*

*ACTION: Vote: 18-0-1 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **DISCUSSION ITEMS**

**REMARKS**

**ADJOURNMENT**

*MOTION/SECOND to ADJOURN: Gabriel/Perez/Co*

*ACTION: Vote: 18-0-0 APPROVE*

*Vote Taken: 8:30 PM*