**Community Affairs Board (CAB) Minutes**

Associated Students

Monday, November 24, 2014, 7:30 PM

CAB Office (UCEN 2523) Minutes/Actions recorded by: Abriana Fernandez

**CALL TO ORDER** 7:32 PM by Adrian Gabriel , Chair

A. MEETING BUSINESS

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| Adrian Gabriel (Co-Chair) | Present | Jeremiah Copeland | Absent |
| Stacy Gee (Co-Chair) | Present | Keanna Cohen | Present |
| Abriana Fernandez | Present | Kerina Yao | Present |
| Amy Tsang | Present | Lauren Dumapias | Present |
| Christine Hu | Present | Lindsey Co | Absent |
| Connie Lin | Present | Maricarmen Zavala | Present |
| Courtney Wills | Present | Nelson Moreno | Present |
| Daniela Gonzalez | Absent | Roberto Perez | Present |
| Edwin Hernandez (Intern) | Present | Shivani Patel (Intern) | Absent |
| Esther Remigio | Present | Tanvi Gurazada (Intern) | Present |
|  |  | Zoie Beckham | Present |
| Josephine Amos  | Present  | Emani Oakley (AS Liaison) | Absent (excused) |
|  |  | Cassandra Mancini (AS Liaison) | Present |

1. **Acceptance of Excused Absences**
2. **Acceptance of Proxies**

**B. PUBLIC FORUM**

**B-1.** Best Buddies

* 1. [Funding Request](https://drive.google.com/file/d/0B6KnVI08xBzYNWRsVUVQVFF3elFOUDRZQ29LXzFJaVByekxr/view?usp=sharing) and [Budget](https://drive.google.com/file/d/0B6KnVI08xBzYeTBvbG8zNXpYWDMxanRGdWdicWRiMkFrQXlF/view?usp=sharing)
	2. Form one on one friendship with people with intellectual and developmental disabilities
		1. Put on about 7-10 events/year
		2. 3-4 hour activities (bowling, special olympics)
		3. Usually free events
	3. Conference
		1. Biggest, nation-wide conference in Indiana, June/July
		2. One college buddy and one elected buddy
	4. How do you get involved with Best Buddies?
		1. Spreading awareness throughout campus
		2. Club fair
		3. Meetings once a month
		4. Website coming soon
	5. Banner?
		1. Downtown SB Holiday Parade
	6. Funding from other Orgs?
		1. Grant from one of the buddies’ helper
		2. Besides that only funding from CAB
		3. Credit Union last year
		4. No funding from other A.S. groups
	7. They do not have a budget of their own
		1. Request notes that they are pitching in $100
	8. Amy: Really like their events, great seeing how much you make the buddies’ days
		1. Funding for the year
	9. CAB and Best Buddies Relationship
		1. Used to be really connected
		2. They grew and matured as a group on their own
		3. However, we should not feel obligated to fund in full
		4. They have other resources they could reach out to
			1. Community Volunteer Funding & Finance Board
		5. Really fits CAB mission statement
	10. Funding events more than chapter events
		1. Airfare funding is more difficult for groups to find
		2. Not funding t-shirts
		3. Figuring out more about internal process for who goes to conference
			1. It’s a lot of money especially for conference per person for airfare
	11. If we funded bocce ball, we would have to keep the set
	12. Comfortable paying for events and membership fees
		1. $2360
1. **REPORTS**
2. **Advisor’s Report(s)**
	1. Allina:
		1. Carpools - Drivers should have drivers license and car insurance on file before trip and Waivers of Liability from each passenger
		2. Mileage Reimbursement - Talk to me about figuring out the calculations for mileage. Make sure to pass money for carpools.
		3. Wrap up event plans for the quarter: Communicate with your volunteers and sites, Turn in last volunteer logs before you leave for the holidays, Think about what you need for next quarter to start off smooth.
3. **Co-Chairs’ Report**
	1. New Special Projects: Carrie Newman
	2. Check-ins are still ongoing, however there are some topics that need to be addressed to the board as a whole;
		1. Board meetings/minutes - updating minutes individually before the start of every meeting
			1. In the beginning of the year, we agreed to post updates BEFORE meeting; however this has not been happening
			2. Sharing minutes earlier for updating throughout the week and also posting them into CAB Facebook
			3. Alternatives: Meeting 15 minutes before (7:15 PM) meeting and going through minutes together  - Flexible time
		2. Volunteer Week - Ideally have back to back service events every weekday, we have been jotting down preferences for working groups to each tackle a day, however Care-Expo is all hands on deck
			1. Internally deciding who you want to work with
			2. 6 days to cover
		3. Retreat - Doodle will be sent out for potential dates of the retreat. We are also asking for input from the board to determine a location and schedule.
			1. When considering dates, please confirm dates that you can make. Good opportunity for us to bond and plan as a board.
			2. Weekends in mind: Weekend before class starts winter quarter, week 1, or week 2 (3-day weekend)
			3. Locations being discussed: 6 Flags, Disneyland, and Camping…
			4. Let’s be creative and have fun
			5. Inclusive Language Workshop, Safe Zone Training
	3. Honoraria - Committee on Honoraria sent us your requests today evaluation, we will review them over Thanksgiving Break and Honoraria should be available for pick up the week before finals week.
	4. CoC Chairs Meeting -
		1. Now have A.S. Assembly (in place of what was formerly known as BC4). First one is scheduled for Saturday, January 24 and is open to all positions in Associated Students not just chairs.
			1. Week leading up to assembly will be a series of workshop. We have to attend one but we encourage everyone on leader board to attend whichever they can and potentially host one is they’d like.
		2. Other projects to watch out for Winter 2015 are;
			1. An A.S. brochure that lists groups, meetings, contact information, etc.
			2. Launching of a new A.S. website.
			3. Stressing the events calendar, which we are currently looking to get PR access to.
4. **Board’s Reports**
	1. Cassie
		1. Push for using events.as.ucsb.edu
			1. Putting all A.S. units events there
			2. Tab for Volunteer events
			3. Tell organizations that we fund to put their event on website as well
	2. Zoie
		1. Trivia night tomorrow at Woodstocks @ 9PM!
		2. Holiday social December 4th. 5:30-7:30 (or 6-8)
		3. Downtown Holiday Parade December 5th 6:30-8:30
		4. We will have to leave earlier for busses
	3. Amy
		1. Jolly Holly on December 6
		2. Planning a Valentine’s Day dance
		3. There are a million people going to meals.
		4. CAB Workshops focusing on volunteering (specifically for greek life)
			1. Good outreach for CAB
			2. Thinking of group volunteer activities
	4. Connie & Roberto
		1. Jacket sign ups are due tonight at midnight. <http://www.customink.com/signup/c00nnog9>
		2. Record your events if you have any free time to do so!
	5. Esther & Nelson
		1. Potluck with parents, tutors, and children
		2. Half of the kids showed up even though, they don’t have school this week
		3. Parents really grateful for what we do :)
		4. Last tutoring session December 4th, 2014
	6. Courtney
		1. Funding for holiday parents night out event
		2. Gift exception has been granted
		3. Next PNO Dec 11th 5pm-7pm
		4. Funding request $250 for PNO (food, advertisement, xmas tree ornament making materials)
	7. Jeremiah, Josephine, Tanvi
		1. Apps are open until Dec. 1st, please please please tell anyone that you think would be good for an alternative break to please apply!
	8. Keanna
		1. Will be tabling at Arbor next Thursday 12/4 from 12-1 with succulents
		2. Reminder: CoVo major grant applications due January 16, 2015
		3. Care Expo
			1. Wednesday, Feb. 11, 12:00 PM-3:00 PM
			2. Volunteers will be needed
			3. Request $1,018 for Corwin Pavillion
			4. Request $200 for Word Magazine ad
		4. Spring Event
			1. Wednesday, April 22 (Earth Day)
			2. Corwin: $484.25
			3. Make it a TEDx type event?
				1. How much $$$$ are we willing to allocate for speakers?
				2. No transportation funding but we can give them a stipend
				3. Rough estimates coming soon
				4. Public Service Speakers
				5. Looking at recently published books but the problem with that is that they are more academic based
	9. Daniela
		1. Adopt-a-Block tomorrow at 3:30 PM
		2. Tree planting event Saturday Dec. 6; 9:30 AM-12PM
			1. Week 9 before finals
			2. If anyone is interested in going would you be able to drive?
	10. Maricarmen
		1. Spoke with Isla Vista Teen Center and we are working on a new project for next quarter.
			1. Jr. HIgh Students in community
	11. Lauren
		1. Dog shelter Tuesdays at 2? 2:30?
		2. Bee Keeping Club: looking at weekends
	12. Edwin and Kerina
		1. Dinner Club tomorrow
5. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**
6. **ACCEPTANCE of ACTION SUMMARY/MINUTES**
7. **ACTION ITEMS**

**F-2 New Business**

1. **Best Buddies**

*MOTION/SECOND: Gabriel/Tsang/Dumapias*

*Motion to fund $2,360 for $60 bocce ball game set, $300 membership fees, $500 food fees, $1,500 charter bus fees and, tabling the rest of funding until next week.*

*ACTION: Vote: 18-0-0 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB: Childcare Director**

*MOTION/SECOND: Amos/Beckham/Dumapias*

*Motion to fund $250 for Parents Night Out.*

*ACTION: Vote: 16-0-1 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB: Social Chair**

*MOTION/SECOND: Dumapias/Hernandez/ Cohen*

*Motion to fund $135 for Santa Rosa Hall, food, and decorations for Holiday Social.*

*ACTION: Vote: 16-0-1 APPROVED*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB: Alternative Break**

*MOTION/SECOND: Cohen/Lin/Perez*

*Motion to fund $500 for the remainder of vehicles and mileage coverage for Alternative Break Oakland trip.*

*ACTION: Vote: 16-0-2 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB: Community Outreach Coordinator**

*MOTION/SECOND: Gee/Amos/Gabriel*

*Motion to fund $1,218 for Corwin space and Word Magazine Ad for Care Expo.*

*ACTION: Vote: 17-0-1 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **DISCUSSION ITEMS**
2. **REMARKS**

**ADJOURNMENT**

*MOTION/SECOND to ADJOURN: Tsang/Dumapias/Perez*

*ACTION: Vote: 18-0-0 APPROVE*

*Vote Taken: 9:12 PM*