## ASsquare_logo.tifCommunity Affairs Board (CAB) Minutes

## Associated Students

Monday, October 13, 2014, 7:30 PM

CAB Office (UCEN 2523) Minutes/Actions recorded by: Abriana Fernandez

**CALL TO ORDER** 7:31 by Adrian Gabriel, Chair

A. MEETING BUSINESS

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Adrian Gabriel (Co-Chair) | Present | Jeremiah Copeland | Absent |
| Stacy Gee (Co-Chair) | Present | Keanna Cohen | Present |
| Abriana Fernandez | Present | Kerina Yao | Present |
| Amy Tsang | Present | Lauren Dumapias | Present |
| Christine Hu | Present | Lindsey Co | Present |
| Connie Lin | Present | Maricarmen Zavala | Present |
| Courtney Wills | Present | Nelson Moreno | Present |
| Daniela Gonzalez | Present | Roberto Perez | Present |
| Edwin Hernandez (Intern) | Present | Shivani Patel (Intern) | Arrived Late (7:36 PM) |
| Esther Remigio | Absent | Tanvi Gurazada (Intern) | Arrived Late (7:38 PM), Departed Early (8:42 PM) |
| Jack Lin | Absent | Zoie Beckham | Present |
| Josephine Amos | Present | Emani Oakley (AS Liaison) | Present |
|  |  | Cassandra Mancini (AS Liaison) | Absent (excused) |

1. **Acceptance of Excused Absences**
2. **Acceptance of Proxies**

**B. PUBLIC FORUM**

**B-1.** Kappa Kappa Gamma - Lindsey

a. [Funding Request](https://drive.google.com/file/d/0B6KnVI08xBzYcUtkZERkZGt3RUU5WEtXcTM1UE1DSkVlem0w/view?usp=sharing) and [Budget](https://drive.google.com/file/d/0B6KnVI08xBzYTEpxaHJUR1ZqU01aeThIX0p6Zm5fMDhGLTA4/view?usp=sharing)

b. Asking for funding for “color” for their color run

c. Kappa Dash October 25th

d. 5k run/walk with the UCSB community – invitation extended to greek/non-greek, parents, and families

e. 100% of proceeds go to the Ovarian Cancer Society

f. $6,000 usually raised

g. $350-$400~ for color dye (environmentally friendly), $25 for DigiKnows, $100 for Ads – attempting to reach out to the dorms

h. CAB can set up a promotion booth

i. $12 participation fee

i. Think about how this event relates to our mission

j. Funding advertisement because it is an attempt to reach out to the community

1. **REPORTS**
2. **Advisor’s Report(s)**
   1. Funding Request:  America Reads / America Counts Tutor Training
      1. Request $500 for the year for breakfast snacks (Muffins, bagels, juice, yogurt, fruit)
      2. 9 Trainings throughout the year, Mandatory for ARAC tutors and open for any volunteers working with kids.  (once a month every Saturday)
      3. Attendance on average is 35
   2. 2 student jobs open in A.S (Student Graphic Artist/ Student Videographer)
   3. Reminder: Mandated reporter training for leaders and volunteers this Saturday October 18th  9:00 AM  in the AS Annex
   4. Ruth: Idea for putting on a workshop for Philanthropies to show them what CAB is about and what we would like to see in what we fund
3. **Co-Chairs’ Report**
   1. Leader of the week: Keanna
   2. Reminder: Tap your access card to the scanner outside
   3. Pardall Carnival
      1. A lot of traffic from button maker!
   4. Campus Orgs Fair this Wednesday 10/15 is from 10AM to 3PM, arrive by 9:30AM for set-up. Tables will be designated on a first come first served basis
      1. Abriana and Daniela - set up @ 9 AM
      2. Sign-up sheet will be created/posted later
   5. Meet Your Neighbors Day this Saturday, Oct. 18. CAB will be tabling, hosting an activity and volunteering in an AS sponsored park.
      1. CAB tabling, volunteers, host an activity: Keanna taking charge of this
      2. Funding for bounce house for the children that attend?
         1. $175 large,$99 medium, $84 small
   6. One-on-ones, are going to be scheduled for Week 3 so please sign up!
      1. 15-20 min meeting with each of coordinators/co’s
      2. Personal updates/plans/advice
      3. Sign up for time slots
   7. First Meeting
      1. Good turn out
      2. Next time can we have a clean up crew - 10-15 MIN
      3. Looking for new location  - Let everyone know ASAP
   8. CAB Leader Office Hours - make sure you are coming to those
   9. Intro - Emani CAB Liaison
4. **Board’s Reports**
   1. Christine
      1. Working on updating the list of groups we funded for this year- will be ready by next meeting
      2. Writing a new “What to do after you’ve been funded’ document to send to people
      3. Still need to do finance workshop to be authorized signer- so I still don’t have a concrete number for our budget
   2. Keanna
      1. IV Parks & Rec Meeting 10/7/14
         1. October 18
         2. Volunteers needed:
            1. 1pm-4pm
            2. 4pm-6pm
            3. Contact Monte ([monteangel.richardson@gmail.com](mailto:monteangel.richardson@gmail.com))
      2. IV Community Development Corporation Meeting 10/9/14
         1. Purpose: determine what County-owned buildings will be used for
         2. Assessments: Looking at poverty rates and IV needs
         3. Moving forward: what are the “gaps” in IV community
            1. This could be an opportunity for CAB to either a) fill the gaps temporarily, or b) be a part of permanent proposal
            2. Categories

Arts, Entertainment, and Culture: Dancing, IV culture museum

Education: Tutoring space for kids in IV

Nutrition and Health: Kitchen, Open Pantry, Food bank

Public Services: Driving/transportation

c. Look at minutes to get more details and provide input

* 1. Daniela
     1. Adopt-A-Block Thursdays at 3:00 PM
  2. Esther & Nelson
     1. As of now we have the MCC meeting room reserved for Monday October 20th from 5-6pm- We will be meeting with parents and letting them know what the situation is.
     2. Still trying to find a place to make our permanent tutoring location
     3. A.S Annex is a possibility but it might require a “computer monitor” in order to keep the children from messing with the computers located inside the Media Room.
     4. Pardall Center another possibility
     5. Interviews for tutors will begin this week and carry on until next Tuesday
     6. Last day to turn in application this Friday, October 17th at 5pm
     7. New starting day for FLP has been moved to next Thursday, October 23rd.
  3. Maricarmen
     1. Amiguitos! begins this Tuesday
        1. Every week Tuesday and Thursday from 4:00-5:00pm
        2. Working on getting the volunteers to do the training and filling out the Youth Outreach Application before they begin tutoring
     2. Juegemos
        1. Every week from 2:00-3:00 PM on Thursdays at IV Elementary
  4. Jeremiah/Josephine/Tanvi
     1. Our tentative dates for the trip is anytime between Dec. 18th-23rd. We’re most likely going to make the trip shorter than usual due to our winter break that’s only two weeks as opposed to three.
     2. We’re still looking for a place, should find one very soon! We’ll let you all know!
     3. We’re going to try and get on agendas for hall councils of all the dorms, advertise through digiknows, university announcements, tabling, word of mouth, etc.! We want to really publicize(we’ll be working very close with the PR coordinators.)
     4. Planning on having apps out by beginning of next week.
  5. Lauren
     1. Went to the BUNS shelter and another Dog shelter (other than DAWG). Waiting on the emails from their volunteer coordinator, but should be starting next week!
  6. Courtney
     1. Parents Night Out Tuesday October 28th from 6-8 at Storke Family Housing’s Community Center
        1. Funding Request: $300
           1. Food from Co-Op $170~
           2. Pumpkins for children $100~
           3. Crafts $20-30~
     2. A.S. Food Bank “Family Night In” Thursday, October 16th from 5-7pm
        1. Need volunteers/occasional funding
        2. Will be partnering with them in the future
        3. Healthy food demos (possibly a weekly event)
  7. Lindsey/Shivani
     1. Polaroid leaderboard bios if a couple of you can stay after we can get your picture! (It will only take a couple of minutes!) we can also try and get some of your pictures at the Wednesday general meeting too
  8. Roberto/Connie
     1. Leaderboard Jacket ideas
        1. Two different designs
        2. Position Titles?
     2. New Promotional Product Ideas (4imprint.com)
        1. Beach Balls: 200 is $294 @ $1.47 each // 300 is $378 @ $1.26 each // 400 is $484 @ $1.21 each
        2. Drawstring bags: 201 is $355.77 @ $1.77 each // 300 is $495 @ $1.65 each // 399 is $642.39 @ $1.61 each
        3. Lanyards: 200 is $337 @ $1.50 each // 300 is $359 @ $1.08 each // 600 is $1 each
        4. Lanyards and drawstring bags are more reusable as opposed to beachball
        5. Other ideas: Cardholders that attach to lanyard, USB drives, elastic bike light, chapstick
        6. Order more pens
        7. Handing items out before bigger events
  9. Amy
     1. Adopt-a-Grandparent Social for Wednesday, October 22/Thursday October 23  Thinking about $60 for food (finger foods, sandwiches, ice cream, paper for crafts).
     2. Thursday night serving dinner at Friendship Manor.
  10. Abriana
      1. If you still haven’t sent in your bio or office hours please do so as soon as possible

1. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**
2. **ACCEPTANCE of ACTION SUMMARY/MINUTES**
3. **ACTION ITEMS**

**F-2 New Business**

1. **Kappa Kappa Gamma: Kappa Dash**

*MOTION/SECOND: Dumapias/Cohen/Perez*

*Motion to fund $85 for DigiKnow, Nexus and The Bottom Line advertisements.*

*ACTION: Vote: 18-0-0 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **America Reads/America Counts Tutor Training**

*MOTION/SECOND: Co/Tsang/Dumapias*

*Motion to fund $500 for breakfast snacks for the year.*

*ACTION: Vote: 17-0-1 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB: Adopt-A-Grandparent Social**

*MOTION/SECOND: Amos/Perez/Gabriel*

*Motion to fund $60 for food for grandparents and grandkids.*

*ACTION: Vote: 17-0-1*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **Isla Vista Parks and Recreation: “Meet Your Neighbor” Day**

*MOTION/SECOND: Gonzalez/Dumapias/Perez*

*Motion to fund $358 for bounce houses.*

*ACTION: Vote: 18-0-0 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **CAB: Childcare Parents Night Out**

*MOTION/SECOND: Yao/Beckham/Co*

*Motion to fund $300 for Parents Night Out food ($170) and craft activity supplies ($130) from the Childcare account.*

*ACTION: Vote: 17-0-1 APPROVE*

*Advisor/Staff Instruction/Request: N/A*

*Responsible for Follow-through: N/A*

*Additional approval required: YES (Senate)*

1. **DISCUSSION ITEMS**
2. **REMARKS**

**ADJOURNMENT**

**9:01 PM**