



## BIKE COMMITTEE WEEKLY MEETING MINUTES

### Associated Students

October 25, 2017 Time (Ex: January 20, 2017 11:00am)

Location: Blke Comm Office

### CALL TO ORDER 3:32

#### A. MEETING BUSINESS

##### A-1. Roll Call

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Kevin Jin Chair	Present	Adriana Ocasio Associated Officer	Present
Annie Golay Vice Chair	Present		
Lianna Nakashima Media Coordinator	Present	Sarah Siedschlag Advisor	Present

##### A-2. Acceptance of Excused Absences and Proxies

*MOTION/SECOND: Mei/Golay*

*Motion to acceptance of excused absences and proxies*

*ACTION: Vote: Consent*

##### A-3. Acceptance Previous Minutes

*MOTION/SECOND: Mei/Golay*

*Motion to approve the previous minutes of October 18*

*ACTION: Vote: Consent*

#### B. PUBLIC FORUM

##### a. General Announcements

- i. Introducing Sarah, Bike Committee's new Graduate Student representative
  - a. Works with undergraduates who work on the interactive campus map
  - b. Updating the bike paths for this map

- i. Want to include routing on this map
- b. Appreciations/Concerns
- c. Request to have item added to today's agenda

## B. Committee Business

## D. REPORTS

### C-1. Advisor Report

- a. Sarah talked with Adam about ordering around 540 pairs of bike lights; the lights should come in today or tomorrow

### C-2. Associate Officer(s) Report

### C-3. Administrative Officer Report

### C-4. Project Manager Report

### C-5. Media Coordinator Report

- a. \*\*Talk to Lianna about promotional flyers for IV Lux; need to get the advertising out for that!
- b. Coordinate with media representatives to get footage for a bike committee promotional video
  - i. Get a few seconds of background pictures of the bike paths
  - ii. Lianna talked with Chelsea about this videography

### C-6. Vice-Chair Report

- a. \*\*Annie and Adriana will pick up the Cinnabread from Woodstocks around 4:30pm-4:45pm

### C-7. Chair Report

- a. Kevin wants to create promotions for IV LUX by Monday; post advertisements on Monday
- b. Lianna will make a new banner for IV LUX
- c. Locations for advertisements:
  - i. Digino in dining commons
    - 1. Submit by next Monday; Friday at the latest
  - ii. Pardall Tunnel sign
  - iii. Facebook
    - 1. Tag Woodstocks, SBBIKE Coalition, UCPD, CHP--anyone who is participating in the event or donating food/supplies
- d. Motion to pass \$10 for Digino for IV LUX

**MOTION/SECOND:** *Mei/ Nakashima*

*Motion to pass \$10 for digino for IV LUX*

**ACTION:** *Vote: Consent*

## E. Old Business

## F. New Business

- a. Updating the UCSB campus bicycle map
  - i. Transfer the Transportation Alternatives Bicycle Map onto the Main Campus Bicycle Map
  - ii. To add to the map:
    1. New library construction
    2. Bioengineering
    3. Bioengineering open bike path and bike parking
    4. Transfer all the bike lots
    5. Include bike locker locations throughout campus
  - iii. \*Have geography Bike Committee members sit down with Chelsea to revise this map
    1. Adriana is willing to meet with Chelsea to
- b. Potential maps to create
  - i. A new regional map that extends or shows Goleta beach
  - ii. A map that shows bike paths/facilities in Isla Vista (near Embarcadero Hall & IV Theater) and other off campus university housing trails (Santa Ynez, Storke Family Housing, Santa Catalina, San Joaquin, Sierra Madre)
- c. Potential new project: an interactive bike map version for use on app
  - i. See if anyone is interested in creating a digital map
  - ii. \*Bring up later this quarter to see if we should write a proposal
- d. Using Facebook Advertisements for Future Social Media
  - i. Ex. since South Hall is really crowded, we could create an announcement that says there is another bike lot 10 seconds from the South Hall Lot

*MOTION/SECOND: Mei/Golay*

*Motion to pass \$100 for Facebook advertising for the year*

*ACTION: Vote: Consent*

- e. Bike Rack Counts
  - i. Counting bikes parked outside of racks and inside racks

*MOTION/SECOND: Mei/Ocasio*

*Motion to allocate \$46.84 for pizza for Week 2 general meeting*

*ACTION: Vote: Consent*

## G. DISCUSSION ITEMS

- a. Set up plan and schedule for IV LUX--Wednesday, November 8
  - i. Adriana will drive the lights from the AS Bike Shops to the Bike Comm office and then bring the lights to the Pardall Center
    1. Coordinate with Adam and the Pardall Center where to put the lights
  - ii. Matt Stern will be setting up the lantern light before 5pm
  - iii. Set-up: starts at 4pm at the Pardall Center
    1. Annie

2. Adriana
3. Chase
- iv. Cinnabread pick-up at 4:30pm
  1. Annie
  2. Chase
  3. Get/order more compostable plates (pass money for this next week)
    - a. Go the Annex desk assistant with a requisition form and ask for extra compostable plates

**MOTION/SECOND:** *Mei/Golay*

*Motion to allocate \$100 for compostable items for the entire year.*

**ACTION:** *Vote: Consent*

4. Tell Woodstocks we don't need plates, we'll bring our own
- v. Adriana leaves at 5:45pm
- vi. Sarah is available after 5pm until 7pm
- vii. Kevin is available throughout the entire event
- viii. Chase is also available to help with cleanup
- ix. Roles:
  1. Committee members/Volunteers should be the ones to pull bikers over to give them a present
- x. Don is bringing volunteers to help with this event
- b. Potential free swag that is useful for people
  - i. Print on shower caps
  - ii. Ex. Coastal fund has calendars with the tides on them
  - iii. Bells

#### ADJOURNMENT

**MOTION/SECOND:** *Mei/ Golay*

*Motion to adjourn the meeting at 4:32*

**ACTION:** *Vote: Consent*