Associated Students Bike Committee

Committee Meeting Minutes

1/23/15 @ 11:00am- Nati Conference Room

**CALL TO ORDER 11:09AM**

1. **Meeting Business**

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Present/Absent | Name | Present/Absent |
| Emily Littleworth | Absent | Cecilia Guevara | Present |
| Mac Kennedy | Present | Cody O’Reilly | Present |
| Richard Lo | Present | Fabi Perez-Lua | Present |
| Chris Bustos | Present | Kevin Jin | Present |
| Ava Cheng | Present | Joey Lee | Absent |
| Nicole Ng | Present | Sarah Siedschlag | Present |

1. **Public Forum**
   1. General Announcements
   2. Appreciations/Concerns
      1. Construction by San Rafael: confirmed it will be until Mar. 2016
   3. Requests to have items added to the agenda
2. **Committee Member Reports**
   1. **Associate Officer(s) Report**
   2. **Administrative Officer Report**
      1. Announcement at Residence Halls: need officers to make announcement Jan. 27th
   3. **Treasurer Report** 
      1. Will meet with Emily to discuss budget
   4. **Project Manager Report**
      1. Meeting with Karen (CSO) to discuss CSO bike auction,
      2. set a scheduled time
      3. SRB root re-done
      4. Will get HSSB quotes
   5. **Social Media Report**
      1. Will talk to Judian for help with website, using WordPress
      2. Potential flyer and new logo
   6. **Vice Chair Report** 
      1. In discussion with Matt Stern on Student Health signage
      2. IVTU will fund $700 for fix it station
   7. **Chair Report**
      1. Address office hours
3. **Action Items**
   1. **Approval of New Associate Officer, Tiffany Wu**
      1. **Mac motions/Richard seconds/Cody calls to question**
      2. **Approved**
4. **ECOalition Report**
   1. TGIF Deadline
   2. CALPIRG lock-in fee
   3. Misc. groups with upcoming events
5. **Office Hours**
   1. Best to set up before or after someone
   2. Turn in hours by Monday
6. **Bike Safety Week**
   1. Bike Lights & Shirts
      1. Bike Lights $3.50 each for bike lights,(approximately). Found extra bike lights
      2. When?
         1. Possibly second week of spring quarter
         2. In conjunction with bike auction
      3. Shirts: Alex unresponsive
         1. IV Printing: get a quote from IV Printing
         2. Last year: $10-12/shirt (approximately)
         3. Last Year: 200 tanks: 100 W, 100 G
         4. Quantity of sizes of shirts: tanks more popular than shirts. Go off numbers from last year.
      4. Signs
         1. Chris will buy wooden stakes
7. **Campus Improvement Updates**
   1. **Projects Completed**
      1. SRB Tree Root
         1. Striping messed up. Paint fading on roundabouts. Check warranty on paint. Will email Dennis/Steve.
         2. Glow in the dark option.
   2. **Projects Underway**
      1. Psychology
         1. Will not finish over the weekend. May not finish until over spring break. Get a definite answer.
      2. HSSB Parking
         1. Funded (????).
         2. Will be done over separate weekends.
         3. Extra cost for a plaque if we decide to add it.
   3. **Priority Project List Voting**
      1. SAASB Parking Revamp (Instead of Campbell)
      2. MCC
         1. Waiting on a quote
      3. UCen
      4. Library
      5. HFH
   4. **Maintenance**
      1. El Collegio Signage in front of Health Center
         1. Matt still working on it. Will get back.
      2. Fading Roundabout Striping
         1. Delay.
      3. Trim Leaves Storke Roundabout
         1. Delay. Try contacting John Cook, Director of the Grounds, directly. Cecilia will be contact.
   5. **Naming Bike Paths**
      1. Committee to decide what to name bike paths
         1. Draft will be on Facebook group page. Everyone should comment.
   6. **Pardall Dero Air Kit** 
      1. Estimate: $1,571.95
      2. IVTU will fund $700
      3. IVCRC won’t fund, EAB & COSWB waiting on reply.
      4. Contact Jamey and Facilities to figure out how to install
      5. Richard will ask Jamey about installation. Quote includes shipping and tax.
      6. Postponed until replies come in.
8. **Committee Business**
   1. Speaking with Marc Fisher on Raising Fee Initiative
      1. Haven’t heard back. Mac will follow up.
   2. Han Bike Repairs
      1. Kevin: agreed to fund locks and work in AS Bike Shop.
      2. Get permission from Adam to use rack. Fund 2 locks
      3. Talk to Dennis: can give a graveyard rack at AS Bike Shop.

**ADJOURNMENT 11:49AM**