## **Bike Committee** Minutes

## Associated Students

Fri, 2019.05.24, Nati Conference Room

**CALL TO ORDER at 1:34PM by Annie, minutes recorded by Annie and Emily**

1. **ATTENDANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** | **Name** | **Note:** |
| **Annie Golay****Chair** | Present | **(vacant)****Outreach Coordinator** |  |
| **Jacky Tang****Vice Chair** | Present | **Jason McDaniel****Project Coordinator** | Present |
| **Emily Orr****Administrative Coordinator** | Present | **Sarah Siedschlag****Advisor** | Present |
| **Thomas Eckman****Graduate Representative** | Absent (not excused) |  |  |

*MOTION/SECOND: Annie/Emily*

*Motion language: Motion to approve attendance*

*ACTION: Consent*

*Additional approval required: (Senate)*

1. **COMMITTEE BUSINESS**
2. **Approval of Minutes**

*MOTION/SECOND: Emily/Jacky*

*Motion language: Motion to approve last week’s minutes*

*ACTION: Consent*

*Additional approval required: (Senate)*

1. **Approval of Agenda**

*MOTION/SECOND: Emnily/Annie*

*Motion language: Motion to approve agenda*

*ACTION: Consent*

*Additional approval required: (Senate)*

1. **INDIVIDUAL REPORTS**
	1. Chair
* nothing to report
	1. Vice Chair
* nothing to report
	1. Administrative Coordinator
* Our Admin Coordinator Sev and New Outreach Coordinator Felix is coming to an orientation on May 31st
	1. Project Coordinator
	2. Outreach Coordinator
* NA
	1. Advisor
* We need to submit the names of the new and continuing members to AS so it can be officially approved
	+ Emily will do this
1. **PROJECT UPDATES**
	1. Bren Updates
	2. Priority Projects:
* **Broida bike lot**
	+ The Broida Bike Lot site has been approved for a future building site (6-8 year timeline)
		- Consider how much we’re willing to spend on this
		- The main lot floods during the rain
	+ In the main bike lot at Broida, we’d have to clean up the lot by removing plants/trees
	+ Dennis’s preliminary count 1420 spots = $120,000
	1. South Hall
	2. UCSB Library
* Letter to Garry Mac Phearson
1. **DISCUSSION**
	1. Final Meeting
* Monday of Dead Week--to pass funds for Broida
	1. Bike safety signs
* no updates
	1. Give Sale Planning
* June 12th, 14th, and 15th (most important days)
	+ June 12th (1pm-4pm)
		- Annie
		- Emily
	+ June 14th (1pm-4pm)
		- Emily
		- Jacky
		- Jason
		- Annie ? (check commencement schedule)
	+ June 15th (1pm-4pm)
		- Jacky
	+ June 16th (1pm-4pm)
		- Emily
		- Annie
* Annie will make canva poster advertising bike drop off times
	+ digiknow
		- annie will do after we discuss
	+ Flyer (11 x 17in)
		- looks good!
	+ Banner
	+ **1 flyer** advertising the event ahead of time around campus (to put up everywhere)
	+ And **a 2nd flyer** that says: “Donate your bike here”
		- Talk to Jamey about that and he can print us a banner
	+ Location of drop off: Isla Vista Community Center parking lot (make a simple map of the drop off location and a bike icon)
	+ emphasize not abandoning bikes
	+ Send out a bulk umail
	+ Send as a PDF
	1. Gaucho FYI Video
* policy video
	+ shown at Gaucho FYI
	+ arbor is not place to ride, actually park in a rack, etc
* safety video
	+ how to use bike circles, plug for bike comm, etc
* maintenance
	+ how to lube chain, etc.
* hopefully summer turnover will not affect video
	1. Library Letter
* Jacky made Sarah’s edits, talked about original bike parking violating campus protocol
1. **NEW BUSINESS**
2. Broida Bike Lot

*MOTION/SECOND: Annie/Jason*

*Motion language:* Motion to approve $150,000 for bike racks at the Broida Bike lot

*ACTION: CONSENT*

*Additional approval required:*

1. Orientation Meeting

*MOTION/SECOND: Annie/Jason*

*Motion language: Motion to pass $50 for snacks for the Bike Committee Orientation*

*ACTION: CONSENT*

*Additional approval required:*

**ADJOURNMENT AT 2:23PM**