## **Bike Committee** Minutes

## Associated Students

Fri, 2019.05.24, Nati Conference Room

**CALL TO ORDER at 1:34PM by Annie, minutes recorded by Annie and Emily**

1. **ATTENDANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** | **Name** | **Note:** |
| **Annie Golay**  **Chair** | Present | **(vacant)**  **Outreach Coordinator** |  |
| **Jacky Tang**  **Vice Chair** | Present | **Jason McDaniel**  **Project Coordinator** | Present |
| **Emily Orr**  **Administrative Coordinator** | Present | **Sarah Siedschlag**  **Advisor** | Present |
| **Thomas Eckman**  **Graduate Representative** | Absent (not excused) |  |  |

*MOTION/SECOND: Annie/Emily*

*Motion language: Motion to approve attendance*

*ACTION: Consent*

*Additional approval required: (Senate)*

1. **COMMITTEE BUSINESS**
2. **Approval of Minutes**

*MOTION/SECOND: Emily/Jacky*

*Motion language: Motion to approve last week’s minutes*

*ACTION: Consent*

*Additional approval required: (Senate)*

1. **Approval of Agenda**

*MOTION/SECOND: Emnily/Annie*

*Motion language: Motion to approve agenda*

*ACTION: Consent*

*Additional approval required: (Senate)*

1. **INDIVIDUAL REPORTS**
   1. Chair

* nothing to report
  1. Vice Chair
* nothing to report
  1. Administrative Coordinator
* Our Admin Coordinator Sev and New Outreach Coordinator Felix is coming to an orientation on May 31st
  1. Project Coordinator
  2. Outreach Coordinator
* NA
  1. Advisor
* We need to submit the names of the new and continuing members to AS so it can be officially approved
  + Emily will do this

1. **PROJECT UPDATES** 
   1. Bren Updates
   2. Priority Projects:

* **Broida bike lot**
  + The Broida Bike Lot site has been approved for a future building site (6-8 year timeline)
    - Consider how much we’re willing to spend on this
    - The main lot floods during the rain
  + In the main bike lot at Broida, we’d have to clean up the lot by removing plants/trees
  + Dennis’s preliminary count 1420 spots = $120,000
  1. South Hall
  2. UCSB Library
* Letter to Garry Mac Phearson

1. **DISCUSSION**
   1. Final Meeting

* Monday of Dead Week--to pass funds for Broida
  1. Bike safety signs
* no updates
  1. Give Sale Planning
* June 12th, 14th, and 15th (most important days)
  + June 12th (1pm-4pm)
    - Annie
    - Emily
  + June 14th (1pm-4pm)
    - Emily
    - Jacky
    - Jason
    - Annie ? (check commencement schedule)
  + June 15th (1pm-4pm)
    - Jacky
  + June 16th (1pm-4pm)
    - Emily
    - Annie
* Annie will make canva poster advertising bike drop off times
  + digiknow
    - annie will do after we discuss
  + Flyer (11 x 17in)
    - looks good!
  + Banner
  + **1 flyer** advertising the event ahead of time around campus (to put up everywhere)
  + And **a 2nd flyer** that says: “Donate your bike here”
    - Talk to Jamey about that and he can print us a banner
  + Location of drop off: Isla Vista Community Center parking lot (make a simple map of the drop off location and a bike icon)
  + emphasize not abandoning bikes
  + Send out a bulk umail
  + Send as a PDF
  1. Gaucho FYI Video
* policy video
  + shown at Gaucho FYI
  + arbor is not place to ride, actually park in a rack, etc
* safety video
  + how to use bike circles, plug for bike comm, etc
* maintenance
  + how to lube chain, etc.
* hopefully summer turnover will not affect video
  1. Library Letter
* Jacky made Sarah’s edits, talked about original bike parking violating campus protocol

1. **NEW BUSINESS**
2. Broida Bike Lot

*MOTION/SECOND: Annie/Jason*

*Motion language:* Motion to approve $150,000 for bike racks at the Broida Bike lot

*ACTION: CONSENT*

*Additional approval required:*

1. Orientation Meeting

*MOTION/SECOND: Annie/Jason*

*Motion language: Motion to pass $50 for snacks for the Bike Committee Orientation*

*ACTION: CONSENT*

*Additional approval required:*

**ADJOURNMENT AT 2:23PM**