**BIKE COMMITTEE WEEKLY MEETING MINUTES**

**Associated Students**

Feb 22, 2018 5:00PM

Location: BIke Comm Office

# CALL TO ORDER at 5:23

1. **MEETING BUSINESS**

**A-1. Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time) departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused) arrived late (time)  departed early (time) proxy (full name) |
| Kevin Jin  Chair | present | Adriana Ocasio  Associated Officer | absent (excused) |
| Annie Golay  Vice Chair | present | Sara Lafia  Graduate | absent (excused) |
| Lianna Nakashima  Media Coordinator | present | Sarah Siedschlag  Advisor | present |
| Danny Kolosta  Project Manager | present |  |  |

**A-2. Acceptance of Excused Absences and Proxies** *MOTION/SECOND: Jin/Golay Motion to acceptance of excused absences and proxies ACTION: Vote: Consent*

**A-3. Acceptance Previous Minutes** *MOTION/SECOND: Jin/Golay Motion to accept the minutes of January 13th ACTION: Vote: Consent*

# PUBLIC FORUM

* 1. General Announcements
  2. Appreciations/Concerns
  3. Request to have item added to today’s agenda

# B. Committee Business

1. **REPORTS**

**C-1.Advisor Report**

* 1. Final two companies in contention for campus bike share
  2. Next week call together meeting regarding new officer applications and outreach
     1. Monday 2pm 2/26

# C-2.Associate Officer(s) Report

**C-3.Administrative Officer Report**

**C-4.Project Manager Report**

**C-5.Media Coordinator Report**

**C-6.Vice-Chair Report**

**C-7.Chair Report**

# Old Business

1. Update on Library
   1. Bid going out to improve south library area landscaping
   2. Quote from peak racks but will wait until full quote from facilities
2. Update on Psych
   1. Dennis in progress of developing designs
3. Update on generic letter to SRB governance board
   1. Annie – in progress
4. Update on rack counts

# New Business

1. **DISCUSSION ITEMS**
2. Fill out honoraria
   1. Open now – check email
3. FM Budget Updates
   1. Telli is now consistent project manager
   2. Whenever we pass money for either initial estimate phase or full estimate phase, we must send minutes to Telli, Ron, and Dennis
   3. More accurate estimates coming forward
   4. ~$250000 left in AS funds, maintenance fund is out
   5. Work with FM more to track projects and funds
4. Timeline for survey
   1. Additional comments section
   2. Continue to develop to help Sara
5. Make new pamphlet with new bike map
   1. Chelsea responsible for most recent 2017 bike map
   2. If we decide to print, do not print as many
   3. Distribute current ones on hand (Annie) before printing any more new pamphlets
   4. Link to Sara’s reporting app
   5. Some reformatting

ADJOURNMENT

*MOTION/SECOND: Kolosta/Golay Motion to adjourn the meeting at 6:04 ACTION: Vote: Consent*