**BIKE COMMITTEE WEEKLY MEETING MINUTES**

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**Associated Students**

May 23, 2018 4:00pm

Location: BIke Comm Office or Nati Conference Room

**CALL TO ORDER ​4:15pm**

|  |  |  |  |
| --- | --- | --- | --- |
| **A. MEETING BUSINESS** |  |  |  |
|  | **A-1.** | **Roll Call** |  |  |  |
|  |  |  |  |  |  |
|  |  |  | **Note:** |  | **Note:** |
|  |  |  | absent (excused/not |  |
|  |  |  |  | absent (excused/not excused) |
|  |  | **Name** | excused) | **Name** |
|  |  | arrived late (time) |
|  |  | arrived late (time) |
|  |  |  |  | departed early (time) |
|  |  |  | departed early (time) |  |
|  |  |  |  | proxy (full name) |
|  |  |  | proxy (full name) |  |
|  |  |  |  |  |
|  | Kevin Jin |  | Present | Adriana Ocasio | Absent/Not excused |
|  | Chair |  |  | Associated Officer |  |
|  |  |  |  |  |
|  | Annie Golay | Present | Danny | Present |
|  | Vice Chair |  |  |  |
|  | Lianna Nakashima | Absent | Sarah Siedschlag | Present |
|  | Media Coordinator |  | Advisor |  |

**B. PUBLIC FORUM**

1. General Announcements
2. Appreciations/Concerns
3. Request to have item added to today’s agenda

**B. Committee Business**

**D. REPORTS**

**C-1.Advisor Report**

**C-2.Associate Officer(s) Report**

**C-3.Administrative Officer Report**

**C-4.Project Manager Report**

**C-5.Media Coordinator Report**

**C-6.Vice-Chair Report**

**C-7.Chair Report**

**E. Old Business**

**F. New Business**

Withdrawal of Funding for East Bike Library

**G. DISCUSSION ITEMS**

Recruitment & Interview

* Graduate Student Representatives
* Danny schedules meeting with Jason and Annie schedules meeting with Jacky
	+ What we do, the type of projects we do, and if they have questions
	+ **\*\*Send them a doodle to get availability​**--Jacky, Danny, and Jason
		- Week 9 and 10

Advertising plan for bike map project

ADJOURNMENT

*MOTION/SECOND:​Last name/ last name*

**

*Motion to adjourn the meeting at ​time*

*ACTION: Vote: Consent*