



# BIKE COMMITTEE WEEKLY MEETING AGENDA

Associated Students

May the fourth be with you, 2017, 6:00PM

5/4/17

Bike Committee Room, MCC 2521

CALL TO ORDER at 6:10 pm

## A. MEETING BUSINESS

### A-1. Roll Call

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Kevin Jin Chair	Present		
Annie Golay Vice Chair	Present	Angela Ho Associate Officer	Absent (excused)
Tiffany Yeh Project Manager	Present	Daniel Kolosta Associate Officer	Present
Rohan Malpure Finance Manager	Absent (excused)	Ngoc Hoang Associate Officer	Present
Lianna Nakashima Media Coordinator	Present	Navpreet Khobra Associate Officer	Absent (excused)
Jorge Sandoval Admin Coordinator	Absent (excused)	Sarah Siedschlag Advisor	Present

### A-2. Acceptance of Excused Absences and Proxies

*MOTION/SECOND: Kolosta/Jin*

*Motion to accept attendance*

*ACTION: Vote: Consent*

## B. PUBLIC FORUM

- a. General Announcements
  - i. Sarah will be attending the California Higher Education Sustainability Conference
- b. Appreciations/Concerns
- c. Request to have item added to today's agenda

## B. Committee Business

## D. REPORTS

- C-1. Advisor Report
- C-2. Associate Officer(s) Report
- C-3. Administrative Officer Report

**C-4. Education Officer Report**

**C-5. Project Manager Report**

- a. Gaucho Bike Fair
  - i. Yeh – Start planning now for smooth transition
  - ii. Jin – Will not be here this summer but I will start reaching out
  - iii. Sarah – Wait until June/July for initial planning and site reservation

**C-6. Media Coordinator Report**

- a. Social media rotations
  - i. Nakashima – Leaning towards getting rid of rotations because many people ask me if what they are and unsure if what they're posting is “right”
  - ii. Maybe it's better to give Lianna suggestions, links, photos, events, etc. so I can go post myself to all platforms. I've given detailed instructions before but it seems people mostly schedule to Facebook.
- b. Mailchimp
  - i. Nakashima – Could we reboot this?
  - ii. Old login should be somewhere within dropbox or google drive
  - iii. Nakashima – Coordinate with project manager about photo postings
- c. Spring Recruitment
  - i. Reminder to change your photo, bio, or anything else
  - ii. Share to your Facebook
  - iii. Make your profile and/or cover photo
  - iv. No more associate officers
- d. Marketing
  - i. Invite your friends to bike committee on Facebook (you can use invite all extension)
  - ii. Share event to other orgs, groups, friends, list serves, etc.
  - iii. create reminder posts if I did not make enough or left out pertinent info

**C-7. Finance Manager Report**

**C-8. Vice-Chair Report**

- a. COSWB event this Sunday – Bike ‘n Blenders
  - i. Could be raining but we will give out prizes anyways
- b. Katie Maynard suggested we be part of Healthy Campuses Initiative subcommittee
  - i. Discuss later

**C-9. Chair Report**

- a. Due to the accounting of allocating cushion amount for projects, we have an estimated extra amount of 60,000. So in total, we still have about 210,000 for projects

**E. Old Business**

**F. New Business**

1. Motion to allocate \$120 for registration for Tiffany Yeh to present at California Higher

Education Sustainability Conference about Gaucho Bike Fair this summer

- a. <https://chesc.org/>

*MOTION/SECOND: Yeh/Jin*

*Motion to allocate up to \$120 for registration for Tiffany Yeh to present at California Higher Education Sustainability Conference about Gaucho Biek Fair this summer.*

*ACTION: Vote: Consent*

2. Motion to allocated \$2,300 to a street sign reserve for streets along Ocean Rd

*MOTION/SECOND: Yeh/Jin*

*Motion to allocate \$2300 to street sign reserve fund to maintain the street signs on Ocean Road*

*ACTION: Vote: Consent*

## **G. DISCUSSION ITEMS**

1. Summer priority for summer projects
  - a. Repave bike path between Music and Girvetz Hall
    - i. cost: ~\$100,000 from us, ~100,000 from facility, and ~100,000 from VC
    - ii. Yeh – If there is no expansion why should we have any hand in funding this?
    - iii. Sarah – Good question to ask Dennis, table this for now
  - b. UCEN lot
    - i. Yeh – Have not heard anything about this lot
  - c. Expansion of Arbor Lot
    - i. Jin – Waiting on Maricella to hear back from Chicano Studies Department
  - d. 3 Way intersection NW of South Hall
    - i. Yeh – See if we can squeeze some new bike parking in the space and restripe roundabout
2. Voting/applying for returning and new positions
  - a. No need to do anything new

## **ADJOURNMENT**

*MOTION/SECOND: Kolosta/Yeh*

*Motion adjourn the meeting at 7:00 pm*

*ACTION: Vote: Consent*



