## AS Food Bank Minutes

## ASsquare_logo.tifAssociated Students

10/7, 7:00 PM

Email Vote

**CALL TO ORDER**

**A. MEETING BUSINESS**

1. **Roll Call (Pre-entered Names)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Katie Freeze | Present | Honglei Liu | Present |
| Erick Lankey | Present | Zoe Monty Montalvo | Present |
| Tina Lee | Absent | Tuyen Nguyen | Present |

**B. PUBLIC FORUM**

* 1. Announcements/Information/Introductions
  2. Appreciations/Concerns
  3. Request to have item added to today’s agenda

1. **REPORTS**
2. **Advisor’s Report**
3. **Executive Officer’s Report(s)**
4. **Group Project/Member Report(s)**
5. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**
6. **ACTION ITEMS**

**E-1. Old Business:**  None

**E-2. New Business:**

1. **Approval/Consideration of an open purchase order for Tuyen.**

**Advisor/Staff recommendation/instruction/request:** Tuyen requested an open purchase order in the amount of $6,000 for herself for food purchases from stores around the area

Motion: I make a motion to allocate $6,000 out of the food section of the budget for local grocery purchases for Tuyen.

Proposed motion/seconded/question/consent: Erick/Katie/Zoe/Honglei

Vote: 4-0

**Additional approval required?** Yes Senate

1. **Approval/Consideration of an open purchase order for Tuyen.**

**Advisor/Staff recommendation/instruction/request:** Tuyen requested an open purchase order in the amount of $10,000 for food purchases at the Santa Barbara Food Bank

Motion: I make a motion to allocate $10,000 from the food section of the budget for an open purchase order towards the Santa Barbara Food Bank.

Proposed motion/seconded/question/consent: Erick/Katie/Zoe/Honglei

Vote: 4-0

**Additional approval required?** Yes Senate

1. **Approval/Consideration of an open purchase order for Tuyen.**

**Advisor/Staff recommendation/instruction/request:** Tuyen requested a cash advance for the amount of $3,000

Motion: I make another motion to allocate $3000 for a cash advance for Tuyen.

Proposed motion/seconded/question/consent: Erick/Katie/Zoe/Honglei

Vote: 4-0

**Additional approval required?** Yes Senate

1. **Approval/Consideration of an open purchase order for Tuyen.**

**Advisor/Staff recommendation/instruction/request:** For our student coordinator Rachel Rouse to be repaid for previous purchases while working at the AS Food Bank

Motion: I make a motion to allocate $500 for a requisition for Rachel Rouse, the student coordinator for the AS Food Bank.

Proposed motion/seconded/question/consent: Erick/Katie/Zoe/Honglei

Vote: 4-0

**Additional approval required?** Yes Senate

1. **DISCUSSION ITEMS**
2. **REMARKS**

**ADJOURNMENT**