**Zero Waste Committee Minutes Minutes Taken By simran kaur**

## **Associated Students**

April 23rd, 2018

EOP Conference Room

CALL TO ORDER at 6:48 PM by Riley Anderson

**A. MEETING BUSINESS**

1. Roll Call

|  |  |  |  |
| --- | --- | --- | --- |
| Name | Note:  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | Name | Note:  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Jessica Schmitt | Present | Xzavria Alcala | Absent |
| Navpreet Khabra | Excused | Nico Fuller | Present |
| Riley Anderson | Present | Nadia Abushanab | Present |
| Nathan Kruse | Present | Isabel Franco | Present |
| Aimee Wang | Present | Briana Zhen | Present |
| Cynthia Torres | Excused | Gustavo Munoz | Absent |
| Simran Kaur | Present |  |  |

1. Acceptance of Excused Absences

*MOTION/SECOND: Franco/Kruse*

*Motion to approve the attendance*

Attendance: 9

1. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**

The Chair may, with members’ consent, add items to the agenda for consideration at the current meeting if they meet one of the following criteria:

a) Emergency Situation -- the issue falls within ten days from this meeting.

b) Deadline -- if the issue arose after the agenda deadline and must be acted on before the next scheduled meeting.

*MOTION/SECOND: Abushanab/Kruse*

**B. PUBLIC FORUM**

**C. REPORTS**

1. **Chair Report**
   1. **Earth, Wind, and Fire Festival recap**
      1. **Navpreet and Riley tabled on the San Migolas Lawn**
   2. **IV Earth Day recap** 
      1. **Riley and Isabel tabled and gave out reusable utensils (which ran out fast)**
         1. **In the future, we should give out different promotional items and refine our questions (make them less specific)**
      2. **Promoted the ZWF**
   3. **Gleaning event through FoodCycling**
      1. **April 29th, 8 to 11:30 AM**
      2. **Transportation provided through carpooling**
      3. **Picking up leftover harvest and produce**
      4. **The food will be donated to local food banks, community, and volunteers can take some home**
      5. **Invite friends to the Facebook event or sign up yourself**
2. **Group/Member Report**
   1. **Activities Chair**
      1. **Zero Waste Mixer Potluck**
         1. **Rescheduled to May 8th so more environmental organizations can attend**
         2. **From 7 to 9 PM in the GSA lounge**

**2. Gleaning Event**

1. **If an officer needs to host an event, you can lead this one. Cynthia will be attending the event as well**
2. **Zero Waste Committee was asked to pass money for transportation**

***MOTION/SECOND: Kruse/Abushanab***

***Motion to allocate up to $100 for drivers for the Gleaning event on 4/29***

***ACTION: Vote: 6-0***

***Advisor/Staff Instruction/Request: Jessica Schmitt***

***Responsible for Follow-through: Cynthia Torres***

***Additional approval required:***

* 1. **Secretary** 
     1. **We need to reimburse drivers for the Botanical Gardens event**

***MOTION/SECOND: Abushanab/Franco***

***Motion to allocate up to $42.00 for mileage reimbursement for the Botanical Garden event on 4/14***

***ACTION: Vote: 5-0***

***Advisor/Staff Instruction/Request: Jessica Schmitt***

***Responsible for Follow-through: Simran Kaur***

***Additional approval required:***

* 1. **Treasurer**
     1. **The website to order compostable ware online will be launching next Monday (4/30)**
     2. **Receptionists at the annex need to be trained**
     3. **A message will be sent out to AS groups once the website is live and ready for use**

***MOTION/SECOND: Abushanab/Franco***

***Motion to allocate up to $2000 for compostable ware***

***ACTION: Vote: 5-0***

***Advisor/Staff Instruction/Request: Jessica Schmitt***

***Responsible for Follow-through: Nico Fuller***

***Additional approval required:***

* 1. **Public Outreach**
  2. **Marketing Coordinator**
     1. **Aimee has looked into contacting classes to advertise the ZWF**
        1. **She will be emailing professors directly**
     2. **Officers should share the event page for the ZWF on Facebook**
  3. **Compost Coordinators**
     1. **Santa Rosa Compost Program update**
        1. **Briana will be confirming whether the compost bins have arrived in Santa Rosa**
        2. **Once the bins and signage are in place, Briana and Nathan will be going door-to-door in Santa Rosa to talk to students about compost and the program**
  4. **ZWF Planning** 
     1. **Funding** 
        1. **Got another $1000 from IVTU**
        2. **Total of $5700 in funding from other others**
     2. **ZWF Task Sheet** [**https://docs.google.com/spreadsheets/d/1P\_k8xpI4EibuibCD8BjWhYAg5HRFNXeqHI\_GP9M4yfk/edit#gid=0**](https://docs.google.com/spreadsheets/d/1P_k8xpI4EibuibCD8BjWhYAg5HRFNXeqHI_GP9M4yfk/edit#gid=0)
        + 1. **Outreach Spreadsheet**
          2. **Use ZW Festival Email:** [**zwfestival.ucsb@gmail.com**](mailto:zwfestival.ucsb@gmail.com)**, password: weh8tra$h**
     3. **Marketing** 
        1. **Post to instagram**
           1. **Nothing posted yet on our Instagram**
           2. **Pope sent short videos about the speakers, which could be posted on Instagram**

**Aimee will post**

* + - 1. **Everyone invite all their friends to the FB event!! Even if they don’t live in the area!! Something about the algorithm**
      2. **Focus marketing on points of intervention panel on Thursday b/c we need people to attend**
      3. **Sign up for marketing tasks**
    1. **Day of Schedule for event: Fill out remaining shifts**

[**https://docs.google.com/document/d/1LB--acC67khA\_qKjSsAXLX\_\_1DRWOzBsAPOAW07GZy4/edit?usp=sharing**](https://docs.google.com/document/d/1LB--acC67khA_qKjSsAXLX__1DRWOzBsAPOAW07GZy4/edit?usp=sharing)

1. **Set-up**
2. **Pop up Thrift Store**
   1. **Bring your clothes to the event when you show up**
3. **Floater**
4. **Clean up**
5. **Advisor Report** 
   1. **VOTE**
      1. **AS Elections are this week**
      2. **DPW is up for reaffirmation**
   2. **The MyLastTrash fellows are working on getting reusable containers at campus eateries** 
      1. **Once this program is established, they will need help with promotion/marketing**
   3. **Jessie will be posting open positions for the summer and next year** 
      1. **Jessie will let us know when the application is available online**

**E. DISCUSSION ITEMS**

**G. REMARKS**

**ADJOURNMENT**

*MOTION/SECOND: Riley Anderson*

*Adjourned at 7:53 PM*