

Program Board Agenda

## Associated Students

February 24, 2020

SB Harbor Room

**CALL TO ORDER: 5:02PM by Kiyomi Morrison**

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Adam Salton |  | Kari Liu |  |
| Alexis Xa |  | Kathryn Quinones |  |
| Bethel Tammerat |  | Kiyomi Morrison |  |
| Brenna Collins |  | Lucas Jackson |  |
| Brett Friedman |  | Mikio Sacramento |  |
| Carlos Aviles-Sullivan |  | Mitchell Lewis | Absent |
| Conner Jones |  | Nathaly Pacheco |  |
| Enaiya Judkins |  | Sarah Danielzadeh | Absent |
| Erica Ko |  | Benjamin Chocron | Late Arrival 6:50PM |
| Esteban Alvarado |  |  |  |
| Gabriel Reyes |  |  |  |
| Greer Jacobs | Absent |  |  |

**Acceptance of excused absences, absences, early departure and proxies**

Motion: Lucas, Second: Kat. Consent with 16 present.

**B. PUBLIC FORUM**

1. Alpha Delta Pi’s ADPidol 3/4, 7-9PM
   1. Embarcadero Hall- singing contest to raise funds for Ronald McDonald charity
   2. Expecting ~250 people
   3. Looking for event staff to keep things under control and people to take tickets at doors
      1. Want staff to arrive at 6:30PM

**C. ACCEPTANCE of AGENDA/CHANGES to AGENDA**

Motion by Nathaly, second by Gabe. Consent with 16 present.

**D.ACCEPTANCE of ACTION SUMMARY/MINUTES**

Motion by Conner, second by Brett. Consent with 16 present.

**E. ANNOUNCEMENTS**

1. Quarter Reports DUE TUES 2/25 at 5PM.
   1. If you haven’t worked events make sure you sign up and say that you’ll be working it in the report
   2. 5 half board events- everyone needs to work 3
   3. If you have issues, email Kiyomi
   4. **NOTE:** Conner will be doing winter 20 bagel day- another half board event
2. KARAOKE!!! This Friday 2/28
   1. At Nathaly’s house

**F. WEEK IN REVIEW**

1. Free Tues Film: Waves - 2/11
   1. 7PM- 45 people, 10PM- 75 people
2. Free Tues Film: Queen & Slim - 2/18
   1. 7PM- 87 people, 10PM- 133 people
   2. Graphic went up later than usual for 7PM showing
3. Dr. Lafayette - 2/20
   1. All went smooth, Esteban was his buddy for the whole day
   2. Met with staff at 6:30, call time 7:15
   3. Doors opened a little early
   4. 91 reserved tickets, attendance ~50 maybe
   5. Should count next time
   6. Q&A- people asked some ~interesting questions
   7. They didn’t tell us he was planning on selling books- could have helped facilitate more if we had known
   8. Was supposed to be co-sponsored by BSU but didn’t hear a response back
      1. Will discuss at future meeting
   9. Lighting was a little weird- they seemed confused
   10. May want to look into booking smaller lecture halls for lectures
4. Noon Storke Show: Better Than Sex - 2/21
   1. Rough start- miscommunication about what needed to be brought- production worked it out with missing amps
   2. Collaborated with zero waste festival and a lot of people came

**G. PREVIEW OF THE WEEK**

1. Free Tues Film: Zombieland Double Tap - 2/25
   1. Call time 6:30- Bethel, Mitchell, Carlos
   2. Call time 9:30- Nat, Mikio, Kat
   3. 11 sold so far.
   4. Popular movie- looking for high turnout
   5. Be sure to show up on time for shifts
2. Battle of the Bands - 2/27
   1. All bands are lined up and event is being pubbed
   2. Nathaly- hosp, Conner- runner
   3. 6:30 call time: Esteban, Mitchell, Kat, Alexis, Gabe, Enaiya, Brett
   4. 25 minute sets for each band, will use Google survey for crowd to select winner
   5. Posters: Got graphic late so posters were not put up over the weekend
      1. Need help from board members with postering this week
      2. Will send sign up sheet in Slack
   6. Timekeeping- Nathaly and Alexis (stage managers-ooh)
3. Noon Storke Show: Jazz Fusion - 2/28
   1. Will resend sign-ups- 1 of 2 last storke shows
   2. Hoping for big turnout for Jazz like previous shows
4. Drive-In - 2/29
   1. GSA Lounge
   2. 2 Schools confirmed:
      1. UC Riverside: 10 people
      2. UCSD: 3 people
   3. Us and both schools will be giving short presentations
   4. Thinking about collaborating with guests more than just hosting a pannell
   5. Providing breakfast and lunch
   6. Time: 9-3ish
   7. Call time: 8:45; working: Alexis, Enaiya, Gabe, Alexis, Brett, Brenna, Erica, Esteban, Kari, Nathaly
   8. Well send schedule when finalized
   9. Planning on having tour of Lagoon lawn, Hub, and Storke Plaza- where we have events
   10. Need to reserve lounge from AS Media
   11. Full board event- if you can’t make it let Kiyomi and Bethel know

**H. OLD BUSINESS**

1. Artist A - 3/4
   1. Just got graphic done today- will be sent to pub upon approval
      1. Waiting on approval
         1. May need to discuss getting posters finished more quickly
   2. Working: Brenna, Nathaly, Enaya, Erica, Carlos, Alexis, Esteban, Sarah, Benji, Lucas, Kiyomi, Bethel,Kari, Kat
      1. Runners: Enaiya and Sarah
   3. Do coordinator’s events count as half-board events for themselves?
      1. Production and Event Safety might not meet all half-board events
      2. Different positions have different conditions
         1. Need to have larger conversation about requirements for hourly board members
   4. Tickets going on sale:
      1. Need to let ticket office know in advance- sent 3 weeks ago, need to find date
      2. Can’t wait until graphic is approved to start selling tickets if it’s late
      3. Could put tickets on sale with approved photo while waiting for graphic
      4. Ticketing info should be out this week
   5. Got submissions for student opener- reviewing submissions and will choose by end of week
   6. Will have event safety staff
2. Battle of the DJs - 3/5
   1. Sheet with soundcheck and set times is done
   2. Waiting on one W9
   3. Issue with insurance dates- agreement renews March 1st- can’t approve insurance until then but can start contracts now
      1. Brett used different company once before that could work again- as long as they have insurance it’s ok
   4. Talked to bookstore because judge wanted a sweater- gave us $50 gift card and will give in hosp
      1. Can’t spend money on other judges- can see about getting t-shirts for them
   5. Hosp: Brett & Gabe
   6. Runner: Carlos
   7. Call time: 6:30; Working: Enaiya, Nathaly, Mikio
      1. Mikio will work table and Enaiya pub
   8. Need to make DOS schedule
   9. Will contact judges on Thursday and give them a call time
   10. Announcements are posted on social medias
   11. Kat will time sets and Brett will help
       1. Need to be strict because prize is bigger
       2. On DOS, will have artists sign saying they agree not to go over 20 minutes
       3. Could look into getting a clock so performers can track time
       4. Borrow A.S. Senate’s clock? Also on Amazon
       5. Rent projector and project time on back wall?
   12. For both battles, do posters get signed?
       1. Yes
   13. Non-UCSB students want to attend both battles
       1. Yes, open it to general but don’t change wording on poster
       2. Issue for “student” vote for battle of the bands
          1. Can see if Google system allows ballot to only be sent to UCSB student emails
3. ASPB Reunion - 3/7
   1. Sent out budget and itinerary already
      1. Renting production equipment through the UCen and waiting on catering
   2. Name tags will have names, old position, and year
   3. UCen catering- 125 people
      1. Dinner- $2,416
   4. Schedule:
      1. 12PM- informal lunch at Woodstocks
         1. Board doesn’t host, just shows up
         2. Will talk to Woodstocks
      2. 3PM- campus tour
         1. Gabe will lead tour
         2. Would be nice to have current board on tour
      3. 5PM- Reception on lagoon patio
         1. Refreshments- $400 for lemonade, tea, and water; $250 for soft beverage package
            1. Plus delivery fee
         2. Need CSOs if alcohol is served outside- adds some more complications
         3. Is there a point in keeping the lagoon reception?
            1. Expensive but we don’t do this often
            2. We can keep the reception without the expensive lemonade
         4. Musician to do a diddle during?
         5. Add appetizers?
            1. Extra cost
         6. MCC lobby instead of patio?
            1. May be able to bring our own food
            2. MCC may be booked
            3. Wanted an outdoor aspect
         7. Could also have people hangout in the office
            1. Space- could move couches
      4. 6PM- Hub
         1. Need to create an introduction piece / mingle
         2. Dinner / Photo booth
         3. Kiyomi presentation
         4. Could do ASPB trivia in down time
      5. Feels like a lot of blocks of time in between events?
         1. people are going to want to do their own thing but there are meeting spots at given times
         2. Different years will want to do different things
   5. Do we want a formalized setting for reminiscing about things?
   6. Items- pint glasses and tote bags
      1. Ended up being more expensive than expected
      2. People want both
   7. Help setting up for reception and Hub: Bethel, Brenna, Alexis, Brett, Conner, Adam
      1. 4:30-6:00PM
      2. Call time for everyone else is 5PM
   8. Total Budget (w/o lemonade): Under $5k
4. The Warm Up - 4/4
   1. Support
      1. Everyone seemed to be on the same page about Artist B as support
         1. VS Artist C and Artist D
      2. Who do we want as contingency for Artist A?
         1. Artist C
            1. More listens
      3. Artist A with Artist C as contingency
         1. If both turn it down, can discuss passing more money or other artists

* 1. Hosp team
     1. Brenna + Bethel and Esteban
  2. Department Updates
     1. Production
        1. Need to fix aspects of rider
     2. Event Safety
        1. Waiting on invoice for barricades
        2. ECen takes care of Marborg and fencing
     3. Pub
        1. Want to sit down and solidify pub plan
     4. Volunteers
        1. Will talk separately- volunteer stations last year were effective
     5. Tickets
        1. Go on sale the Monday we come back from spring break at 10AM
        2. Make sure to add additional parking passes to drive

1. Prescreening with Artist E - 4/22
   1. Talked to agent- $10k minimum wanted. Seemed like people were okay with 10k offer-
      1. Total amount that will be lost: ~$11,655
   2. Thoughts on doing it for free and only for students?
      1. He is well known and a lot of boards put on free events
         1. Don’t want to go more than $10k
   3. Would motion to amend for free event but don’t need to pass more money
      1. Re-pass for current budget
2. Extravaganza - 5/17- May need to wait until Wednesday meeting- need to send out offer so we can wait
   1. 2nd Slot contingency
   2. Tix for extension and grad students?
   3. Water bottles
   4. Website- make clear about grad/extension students
   5. NOTE: Don’t say you won’t make it to meetings right before

**I. NEW BUSINESS**

1. Photo Booth- Alexis will send out photo booth pros & cons and budget. plan on voting next week.
   1. HALO Simple Booth seems more reliable, has more reviews on their website but wasn’t able to give us a direct reference
      1. 1st option also comes with their own software plan at $30/a month
      2. $2,990 + $30/mo for software
      3. Concerns are maintenance/ongoing costs, storage, and use
   2. Slim Helio iPad Ringlight Photobooth is cheaper but the site seems a little sketchy
      1. $1,900
2. Spring Hub Shows
   1. Brett sent out band info and budget for Spring Hub shows
      1. EDM artist and considering spending backline money on better light show.
      2. Let's discuss ticket prices to maximize attendance
      3. Kari- Artist F might be catering to too similar artist following as Umi, something to consider
      4. Adam & Nathaly- Artist G is rising in popularity, he’s playing coachella last year and this year
      5. Artist H, Artist I, Artist J, Artist K also mentioned

**J. ACTION ITEMS**

1. The Warm Up - 4/4
   1. N/A
2. Extravaganza - 5/17
   1. N/A
3. BOTB BOTDjs - Open to Public
   1. Nathaly Motions to open to public:
   2. Passes with 17 votes
4. Spring Hub Shows
   1. Artist G - 10, Artist H - 2, or Artist K - 2

**K. FINANCIAL ACTION ITEMS**

1. Reaffirm Email Votes
   1. Nathaly Motions to reaffirm vote for Artist L for fourth slot of Extravaganza starting at 20k ending at 35k for 4th slot. Second by Kat. Consent with 16 present.
   2. Motion by Bethel, second by conner to pass $120 dollars for cosponsorship for delta gamma co-sponsorship. Consent with 17 present.
   3. Adam motions to reaffirm $350 for 2 hours of production lighting training on February 18th.
      1. Second by Lucas. Consent with 17 present.
2. ASPB Reunion - 3/7
   1. Alexis motions to pass $4915 for reunion, second by Bethel.
   2. Consent with 17 present
3. The Warm Up - 4/4
   1. Motion by Nathaly, second by Adam to pass Artist A as support for TWU starting at 10k ending at 10k and Artist C as contingency starting at $5k ending at $10k
4. Extravaganza - 5/17
   1. Motion to table the 2nd slot contingency discussion until Wednesday’s X meeting.
   2. Motion by Nat second by Esteban. Consent with 17 present.
5. Spring Hub Shows
   1. Brett motions to pass $21,672 for Artist G April 24th asking starting 8k- ending at 13k student tix at 14, general at 18, doors at 22.
   2. Motion by Brett 2nd by Nathaly-
   3. Y- 16- 0-1
6. ADPiDol - 3/4
   1. Carlos motions to pass $180 for 4 event safety March 4th, second by Alexis
   2. Consent with 17 present.
7. Prescreening
   1. Gabe motion to pass the budget for prescreening on April 22, for $12,200, with tickets free and students only.
   2. Second by Nathaly
   3. Consent with 17 present.

**L. REPORT**

**Facebook Factory / Tuesday Slide / Thursday Ad**

* **Free & For Sale post**

**Kudos**

**The Marilyn Report**

Marisela is out next week

**The Kris Report**

Looking forward to BOTB and BOTDJs.

**Commissioner's Report**

Turn in your quarterly reports due tomorrow at 5pm

Excited for the reunion

**Deputy Commissioner’s Report**

Excited for the drive in. Stay attentive to the schedule.

**Coordinators’ Reports**

Adam Excited for BOTB and BOTDJ.

Brett - Excited for all of the future events.

Carlos - Excited to finalize the lineup of Extrav.

Conner - Posters in the office.

Erica Look out for the Artist A post coming out this week

Esteban - I’m blonde now. I’m not having mental breakdown.

Gabriel - Excited for Artist A and Artist E. Excited for spring lectures.

Greer n/a

Kari - Excited for all the events.

Mitchell n/a

Nathaly - Have the pre-event meeting for TWU tomorrow. Excited for shows.

**Assistants’ Reports**

Alexis - Just excited for everything that’s planned.

Brenna - Excited for BOTB and all of the upcoming events

Enaiya - Also really excited for BOTB. grab your posters and poster in IV

Kathryn - Excited for BOTDJ and BOTB, I still have midterms though

Lucas - Stoke levels are high.

Mikio - Excited for everything

**Senator’s Reports**

Benjy - Not much. If you need help let me know, had class.

Sarah - N/A

**ADJOURNMENT: 7:37**

**Artists mentioned:** Channel Tres, Dom Dolla, 100 Gecs, Zack Fox, Party Favor, Anna Lunoe, GTA, Eric Andre, Dijon, Omar Apollo, G Jones, Benee