## AS Food Bank Agenda

## Associated Students



3/3, 6:00 PM

Food Bank Lounge

**CALL TO ORDER 6:10pm**

**A. MEETING BUSINESS**

1. **Roll Call (Pre-entered Names)**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time)  proxy (full name) |
| Brendan Byrne | Present | Honglei Liu | Absent |
| Katie Freeze | Present | Tuyen Nguyen | Present |
| Olga Gomez | Absent | Andre Taylor | Absent |
| Erick Lankey | Present |  |  |

**B. PUBLIC FORUM**

* 1. Announcements/Information/Introductions
     + Last Student Staff Meeting-Friday March 15th
     + Send off for Connor
     + Committee is invited
     + At Tuyen’s apartment
  2. Appreciations/Concerns
  3. Request to have item added to today’s agenda

1. **REPORTS**
2. **Advisor’s Report**
3. **Executive Officer’s Report(s)**
4. **Group Project/Member Report(s)**
5. **ACCEPTANCE of AGENDA/CHANGES to AGENDA**
6. **ACTION ITEMS**

**E-1. Old Business:** None

**E-2. New Business:**

1. **Approval/Consideration of Funding for T-shirt Order**

Advisor/Staff recommendation/instruction/request: Erick Lankey/We will need funding for the t-shirt order for volunteers. We are ordering 72 of the green t-shirt option at a price of $7 per t-shirt (plus other fees and tax). The total estimated invoice is $619.82. The committee will pay for half of the total and operational will pay for the other half.

Motion: I make a motion to allocate **$310** from the special projects section of the budget for the ordering of volunteer t-shirts.

Proposed motion/seconded/question/consent: Erick, Katie, Brendan

Vote: 3-0 to APPROVE

**Additional approval required? Yes Senate**

1. **DISCUSSION ITEMS**

**F-1 Discussion of Food Frenzy Event**

* March 7th 12-2pm SRB Lawn
* Finalize Recipe
  + Black Bean Salad
    - Canned Black Beans
    - Canned Corn
    - Canned Tomatoes
    - Lettuce
    - Carrots
  + Dressing
    - Oranges
    - Lime
    - Olive Oil
    - Salt
    - Pepper
  + How we are going to get ingredients
    - Buy during Friday Purchasing Day at the SB Food Bank
    - Buy things we can’t get at the SB Food Bank at the IV Food Co-op
    - Erick-Contact Rachel to get list of what we can order at the SB FoodBank
      * Submit Order into Rachel by Wednesday
* Schedule for the event 11:00am-2pm
  + Set-up/Prep
    - Erick
    - Katie (11-12)
  + Event
    - Erick
    - Brendan 12-1pm
  + Katie-email volunteers to see if anyone is interested in helping out
    - Have them start coming at 11:30 at the earliest and then go until 2

**F-2 Discussion of Tshirt Designs and Allocations (5-10 min)**

* Looked at new designs that Beth made
  + Like the new green t-shirt with food bank logo on front and WTF logo on back
  + Orange t-shirt very similar too-just took away logo
* What shirt do we want to order first?
  + Green because it would go straight for volunteers
  + Look into have option for staff/other students to pre-order orange and order later on
* How much does it all cost?
  + Three options tultex ($7), anvil($7.45), next level ($8.25)
  + Minimum number of t-shirts we must order in order to get this price (72)
  + Decided we want cheapest most sustainable option (tultex)
  + Total for all shirts with two screen set up and tax ($619.92)
    - In order to be able to afford costs now, decided to split the cost between committee and operational

**F-3 Discussion of Student Affairs Account For All Gaucho Reunion**

* Create a way for alumni and those connected with the University to donate and be recognized for their gift
* Will be able to track and add up all donations to campus
* 6% admin fee
* Would ideally be great to direct alumni to donate through this account instead of our current Paypal so it is on the same form as other donations
* Paypal is 3% admin fee (note: we would not delete the paypal, still leave it open for donors who prefer to give this way)
* Committee-thinking that the extra 3% admin fee is worth it in order for donors to be in same system as the rest of the University as well as be recognized
* MOTION: I motion to direct Tuyen to work on creating the student affairs account so it is ready for All Gaucho Reunion.
  + VOTE: 3-0
  + NO FINANCIAL IMPACT
* Tuyen will talk with Aaron about the account
* Erick will let Senate know either through email or at meeting this week
* Possibly look into a future resolution on fundraising options for the Association as a whole

**F-4 Discussion of AS Food Bank Committee Charge (10-15 min)**

* Restructuring Draft of New Legal Code
* Create a new charge for our committee:
  + Use what is currently on the website and modify it slightly
* Brainstorming session of new charge
  + Find a way to put better servicing the people who come into the Food Bank in our charge
  + New Charge: The AS Food Bank Committee governs and advises the operation of the AS Food Bank, helps to sustain the stock of the AS Food Bank, and provides additional programs and educational workshops to enhance the service of the AS Food Bank and better cater to students who depend on it.
* Erick will forward this to Andre to amend the bill when it is brought up in Senate on Wednesday

**F-5 Discussion of Debriefing February Food Month**

* Reaching out to Staff-What’s the best time to reach them?
  + during lunch: noon to 1pm
  + Or early afternoon events worse case
* Less events
  + We had too many for the month
  + Co-op Film Screenings-ended up being a bigger commitment on our behalf in terms of planning and logistics
    - Hard to focus on all three
    - Instead maybe focus on one
* Couponing Challenge
  + Good idea just need more participants for next year
  + Possibly work with CoC and put couponing competition into the AS Olympics (as a donation drive or event leading up between BCC’s) and create more buzz around Olympics (and defend our title of course)
  + Winner of past couponing competition-agreed to do a guide to couponing effectively
    - Will post on website and possibly Facebook
    - Maybe create a print copy and have up in the Lounge
* SNAP Challenge
  + Tip guide for basic saving money on food
  + Very moving for people involved
  + Have it again next October during National Hunger Month
* Cooking Guides
  + Easy-Microwave
  + Intermediate-Tuyen/Erick’s cooking habits
  + Pro-IV Food Co-op
* Idea of how we can better service the people who use the Food Bank
  + People who come out to events aren’t usually the same as those who use our space
  + Events we could do to reach out
    - Mini Cooking Demos in the Food Bank one day during distribution
      * Have other students who use the service volunteer to present a demo that they like to make (give back)
    - More programs in the Res Halls
    - More programs as we get closer to the end of the year/over summer when students may be transitioning out of the dorms and into IV
    - Work with Health and Wellness for these events
      * They have a lot more resources than we do
      * Mesh Healthy and Affordable Mix

**F-6 Discussion of Debriefing February Food Month (10 min)**

* Katie will create a google doc to document all donation walks
  + Date, Organization, Streets Covered

1. **REMARKS**

**ADJOURNMENT 7:05pm**