## Elections Board Minutes

## ASsquare_logo.tifAssociated Students

2/14/18, 2:00 PM

Nati Conference Room

**CALL TO ORDER**

**A. MEETING BUSINESS**

1. **Roll Call**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:** absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) | **Name** | **Note:**absent (excused/not excused)arrived late (time)departed early (time)proxy (full name) |
| Mary Zhu | **Present** | Kia Sadeghi | **Present** |
| John Paul Renteria | **Present** | Hieu Le | **Absent** |
| Davis Quan | **Present** | Ali Suebert | **Absent** |
| Stoddy Carey | **Absent** | Ruth Garcia Guevara | **Present** |

**B. DISCUSSION ITEMS**

**B.1. RHA rep coming in to speak on RHA elections**

Francesca: My name is Francesca Gonzales and I’m here on the behalf of RHA and as chair for RHA Elections Committee.

Mary: Did you have anything in particular you wanted to know?

Francesca: Do you have any important dates?

Ruth: The most important dates: Elections would like to go week 3 and contact the halls and basically just to vote.

Francesca: Is that door to door?

Mary: Typically, we would have flyers and set them at the front desk.

Ruth: Are you requiring flyers from each candidate to get some sort of sign off from RHA?

Francesca: Typically, we would get one email from the party and just sign it off from them.

Ruth: Okay. Also, we would also invite ya’ll to the candidate meeting. Once we solidify everything, we’ll have ya’ll hash out the info. That would be declaration of candidacy, which is week 8. We will also have active campaigning Wednesday March 18th at 8pm. Week 4 is the actual voting.

Francesca: I believe we don’t have any set dates but I will get back to you on that.

Ruth: Anything else?

Francesca: One feedback we received, we might trim the flyers.

Ruth: Parties tend to have unified party flyer, so that might cut down the usage.

Francesca: Ya’ll might have taken notice of resident rights posters last year. I think that was most effective thing last year.

Ruth: As soon as you have the information, just relay it with the board. Also, what was the intention of having elections for RHA at the same time as elections for AS?

Francesca: intent to draw out the elections committee. I think it was to get it all done at the same time. It would’ve been that midterms week if it was a different week.

Ruth: I think the concern was that we did not want voter fatigue. Thank you so much for coming. Please, if any questions just email us.

Francesca: Thank you so much.

**B.2. Elections Website**

Shawn: I’ve been working with elections since 2003.

Ruth: He has a lot of information and resource.

Shawn: I am redoing the website because the current website was built a long time ago. I’m going to completely redo it with modern technology. I need to know what you want as an aside and what the candidates want aside. Is there anything at the top of your head you wanted?

Ruth: What did you think of the website?

Kia: Honestly, I don’t remember the details of it.

Shawn: The two main ones: candidate work flow and admin work flow, basically to confirm the person’s candidacy. Verified and check to GPA above 2.0.

Ruth: Maybe preliminary eligibility. Some of the forms on the website are not necessary.

Shawn: They can login with your netID.

Ruth: Can we pull in legal code with name?

Shawn: If it’s changed, then I’ll change it.

Ruth: Do you recall anything about policy around names? Either a student is trans/international.

Shawn: I pull in the legal name from the directory. But that is not always what they want.

Ruth: Let’s find out what the exact policy.

Shawn: I also added color party,

Davis: what happens if the party wants the same color?

Mary: What about shades?

Shawn: They would have to give me a hex code. I doubt that parties will have the same exact color.

Ruth: What I would like on here is when declaration of candidacy is due.

Shawn: The profile has a declaration of candidacy check box, then it has the next steps and the deadline, the statement etc.

Ruth: Okay. We have a character limit for the statement, I think it was a 1000-character limit. I suggest having a character limit and making it clear, because what we don’t want is a candidate having like 5 pages.

Shawn: If we look at the admin profile, it shows what individual candidate has completed.

Ruth: The only admins in the past are the advisor and the chair, no one else.

Shawn: We can do levels with admin access, not an all or nothing.

Ruth: That is where we get our supplement from. We’re inputting the stuff in, and then it is public.

Shawn: Verification and additional controls, they never see the word verified, approved or election.

Ruth: ‘Verified’ is the first eligibility check.

Shawn: Statements can only be done once.

Ruth: when candidates enter the candidate statement, do we only want them to submit once without them checking it? Or should we give them opportunity to edit until the deadline? Or when the supplement goes live?

Mary: Is it when ballots are posted by senate because that April 11th.

Ruth: Due date when it is due then.

Shawn: Alright.

Ruth: I feel like the date should be extremely apparent to reiterate, and we would also need to reiterate it at the candidacy meeting.

Shawn: Making it super clear with all the deadlines. Electronic versus paper, where some forms don’t need paper.

Davis: How about the budget form?

Ruth: yeah, that’s perfect. Another form is the party slate form. Like why do we have the slate form?

Shawn: I’m probably going to have the two menus, just general all the time resources. There should be some clear distinction.

Ruth: Party liaisons having them on there too, so we

Shawn: Liaison resources for example.

Mary: For endorsements, would that be a new night. We wanted an endorsement tab.

Ruth: Right now, it’s a paper form.

Shawn: How do we confirm that it is legitimate? We can have a form with their netID, so they wouldn’t have to change their profile. Send them a copy, and dropdown list of all the candidates? Maybe have them say what they want?

Ruth: I’m also thinking of a list because when would it show up, the supplement?

Davis: Can we make it to have a separate tab?

Ruth: people are going to look for the discrepancy of endorsement?

NOTE: Candidate portal has both legal and nickname on it?

Ruth: I wonder if also the liaison portal, can we have contact information and their mission statement, as far as endorsements go?

**B.3. Board Placements**

Mary: create interactive map on the same website. Is that possible?

Shawn: I don’t think I would be able to do it in time though.

Davis: if worst comes to worse we could just do it on paper?

Mary: Yeah.

**Meeting Adjourned by Mary Zhu at 4:00pm**