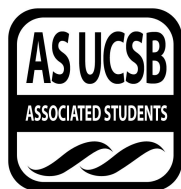


CODE AGENDA



Associated Students

4/8/20, 12:40pm

Zoom Call

Minutes taken by Xiomara Mendez

CALL TO ORDER at (TIME of meeting)

TIME 12:40pm

A. MEETING BUSINESS

A-1. Roll Call (Pre-entered Names)

Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)	Name	Note: absent (excused/not excused) arrived late (time) departed early (time) proxy (full name)
Kai Yeung	present	Sophia Lee-Park	Present
Emily Nguyen	present	Stephanie Ando	Present
Yasamin Salari	Absent (excused)		
Xiomara Mendez	present		
Tianna White	present		

A-2. Acceptance of Excused Absences

MOTION/SECOND: Mendez/White

Motion to approve the attendance on (4/8/20)

ACTION: Vote: 6-0 to APPROVE.

A-3. Acceptance of Proxies

MOTION/SECOND: Nguyen/Ando

Motion to approve proxies on (4/8/20)

ACTION: Vote: 6-0 to APPROVE.

B. PUBLIC FORUM

- a. Announcements/Information/Introductions
- b. Testimony for items on today's agenda (out of order)
- c. Appreciations/Concerns
- d. Request to have item added to today's agenda

C. REPORTS

- C-1. **Advisor's Report**
- C-2. **Executive Officer's Report(s)**
- C-3. **Group Project/Member Report(s)**

D. ACCEPTANCE of AGENDA/CHANGES to AGENDA

MOTION/SECOND: Yeung/Mendez

Motion to approve the acceptance of Agenda/Changes to Agenda on (4/8/20)

ACTION: Vote: 6-0 to APPROVE.

E. ACCEPTANCE of ACTION SUMMARY/MINUTES

E-1. Approval of our Action Summary/Minutes from 4/8/20

MOTION/SECOND: White/Nguyen

Motion to approve the minutes from (4/8/20)

ACTION: Vote: 6-0 to APPROVE.

F. ACTION ITEMS

G. DISCUSSION ITEMS

Items on which we may make a decision in the future. Public testimony is welcome. We will not make decision motions but may instruct members/staff to do research and/or place items on future agenda.

G-1. Consideration of transcribing

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Kai Yeung

- Kai is considering transcribing online lectures, but will have to contact professors in order to do so
- Continue transcribing videos online, will have to reach out to DSP for more information

G-2. Consideration of CODE website

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Emily Nguyen

- Idea that was proposed by Stephy was to implement a read aloud option for paragraphs of text in order to make it more accessible
 - Also the consideration of translating the website into spanish
- Main concern will be to update the aesthetic and fix the structuring of the website to be more coherent
- Include updates to our meeting times to show people that we are still active
 - Include a forum where people can post how the ongoing situation is affecting them
 - A possible recruitment flyer that is available on the website, advertising for new members

G-3. Consideration of mapping out campus accessibility

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Xiomara Mendez

- Proposal to create an interactive or a paper map that will highlight ramps, signs, and disabled parking across campus
 - Xiomara will reach out and talk with Sophia in order to plan out what can be done and what should be included

G-4. Consideration of idea to create funding for UBERS or food delivery

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Advisor will provide

- Idea was mentioned about creating school funding to help provide UBER rides for disabled students who live off campus
 - In addition, the mention of funding food delivery from surrounding grocery stores

G-5. Consideration of future ideas/plans

Advisor/Staff recommendation/instruction/request: Advisor will provide

Responsible for Follow-through: Advisor will provide

- Consideration of incoming freshman and them being unable to see/visit campus before fall quarter
 - Provide a way to help people navigate the campus, find resources
- Idea of creating a flyer or poster in order to recruit people to the club but to also emphasize how important DSP is
 - The creation of a possible forum in order to receive input on how people view DSP
 - possible email being sent out in order to create awareness about the program, answer any questions, and how to contact CODE
 - Idea was proposed to create a virtual space in order to meet students in DSP, provide guidance and an idea of campus to incoming freshman
 - breakout rooms where they can meet the members of CODE or other DSP students and talk about their experiences
- Possible reach out in order to provide activities for DSP students who are affected by the COVID-19 stay at home order
- Overall become more active on our social media accounts, instagram has a large following, and become more visible
 - at least post once a week

ADJOURNMENT

MOTION/SECOND: Ando/ Lee-Park

Motion to adjourn meeting of 4/8/20 at 1:27pm

ACTION: Vote: 6-0 to APPROVE.