## ASsquare_logo.tif Coastal Fund Minutes

## Associated Students

Tuesday, 10/09/18, Nati Conference Room

**CALL TO ORDER** 6:01 by Jordan, minutes recorded by Emily and Rebecca

1. **ATTENDANCE**

|  |  |  |  |
| --- | --- | --- | --- |
| **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time) | **Name** | **Note:**  absent (excused/not excused)  arrived late (time)  departed early (time) |
| **Jordan Gallagher**  **Chair** | **Present** | **Jem Unger Hicks**  **Outreach Coordinator** | **Present** |
| **Maria McCausland**  **Co-Chair** | **Present** | **An Nguyen**  **Outreach Coordinator** | **Present** |
| **Lauren Enright**  **Undergraduate Rep** | **Present** | **Sarah Siedschlag**  **Advisor** | **Present** |
| **Angela Chu**  **Undergraduate Rep** | **Present** | **Rebecca Nishide**  **Administrative Assist** | **Present** |
| **Kate Mcleod**  **Undergraduate Rep** | **Present** | **Emily Orr**  **Administrative Assist** | **Present** |
| **Alana Ayasse**  **Graduate Student Rep** | **Present** | **Alex Funk**  **Senate Liaison** |  |
| **Juliette Verstaen**  **Graduate Student Rep** | **Present** | **Alli Adam**  **Senate Liaison** |  |

1. **COMMITTEE BUSINESS**
2. **Approval of Attendance and Proxies**

*MOTION/SECOND: Jordan/Alana*

*Motion language: Motion to approve attendance and proxies.*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

1. **Approval of Minutes**

*MOTION/SECOND: Jordan/Maria*

*Motion language: Motion to approve Summer Minutes*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

1. **PUBLIC FORUM**

(Announcements, appreciations, concerns, requests to have items added to agenda)

* + 1. **Icebreakers**
    2. **Pre-Meeting Notes**
    3. **Site Visits** 
       1. we want to start doing them consistently with some kind of structure
       2. Alana will coordinate site visits
       3. each board member should do one site visit

1. **REPORTS**
   1. **Advisor Report: Siedschlag**
      1. Do not ride Bird Scooters on campus
   2. **Chair Report: Gallagher**
      1. Jordan - LTER conference: two UCSB grads presented posters on CF funded projects (SPR 17-13, WIN 18-16)
         1. grad students in MSI
      2. ECOlition
         1. group on campus that wants to meet with us this quarter, usually an outreach thing
         2. group of all Environmental groups on campus
   3. **Vice Chair Report : McCausland**
      1. Went to AS orientation
         1. sarah gave a good sustainability presentation
   4. **Senate Report:**
   5. **Administrative Report: Nishide**
      1. one grant so far, they’re due on Friday
   6. **Coastal Service Program Report: Orr**
      1. Intro to what CSP is
      2. Outreach to Greek life
   7. **Outreach and Education Report: Unger Hicks & Nguyen**
      1. Intro to what Outreach does
      2. Pardall Carnival this weekend (12-4)
         1. An, Emily, Jem will be tabling
      3. North Campus Open Space Opening this weekend (9-1)
         1. Jordan/board members will be tabling
      4. Who wants new stickers, we only have 20 left
         1. Will change design, pass money next week
   8. **Sub-Committee Reports**
2. **AGENDA**
3. **Approval of Agenda/Additions to Agenda**

*MOTION/SECOND: Alana/Lauren*

*Motion language: Motion to support CCBER Co Sponsorship Budget adjustment*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

1. **OLD BUSINESS**
2. **CCBER Cosponsorship reallocation**

*MOTION/SECOND: (name)/(name)*

*Motion language:*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

1. **NEW BUSINESS**

**Fall 16-14 Extension Request**

* Seems like new project, Will recommend that she re-apply because board has changed since she applied and our standard practice when we feel that a project has changed from original application is to formally close out project and resubmit a modified application
  + Will ask for letter of intent for scheduling purposes
  + Will give her a week from Friday date, October 19th
* Right after she got grant, had to leave for a year because of pregnancy

*MOTION/SECOND: Jordan/Alana*

*Motion language: Deny FALL 16-14 extension request,*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

**Fall 16-14 Reallocation Request**

*MOTION/SECOND: Jordan/Juliette*

*Motion language: Motion to deny FALL 16-14 Reallocation Request*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

**Fall 17-17 Extension Request**

* In support

*MOTION/SECOND: Alana/Angela*

*Motion language: Motion to approve FALL 17-17 Extension Request*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

**Fall 17-20 Extension Request**

*MOTION/SECOND: Jordan/Alana*

*Motion language: Motion to approve FALL 17-20 Extension Request*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

1. **DISCUSSION**
   1. Office hours: pick one any time from 8 AM-7 PM
      1. What to do during office hours/preparation for board meetings
      2. fill out google sheet that jordan made
      3. often a good time to read grants, catch up on CF work
   2. Conflict of Interest
      1. intro to what conflict of interest is, we have guidelines to pass around
         1. we exit interviews/discussion/decision if we know applicant personally, recuse self if appearing unbiased is not possible
            1. process must look fair by external examination
            2. if unsure, say it and the board will decide
         2. Conflict of interest if you are applying or you would receive money from the grant being requested
            1. if you sat through a presentation/voted, you can not apply
         3. violation can cause removal from board
         4. fill out forms
   3. Contact info: verify & add pronouns <https://docs.google.com/document/d/1BDlt34zzcveGkpGPsJSK15PFwIfDI57ugNxDhaUMUCM/edit?usp=sharing>
      1. will add pronouns on namecards
   4. Meeting schedule
      1. 11/27 = decision
      2. Thanksgiving week?
      3. 11/6 Election Day?
      4. Meet neither: 4 weeks available, 4-5 per week
      5. Meet 1 of 2: 5 weeks available, meet all: 6 weeks available, mostly 3 usually 4
      6. Alana: Does Feels strongly about not want to skip two week, meetings will be too long
         1. But important that everyone can vote
      7. Some people will for sure not be here for Thanksgiving day
         1. Can vote other times on voting day
      8. We will meet on election day, we will not meet thanksgiving week
         1. no meeting is preferable than more spread out, but if we still have to meet anyways would rather spread out the interviews
   5. Slack
      1. log into workspace, sarah will give you log in info- people are confused
   6. CF room access
      1. form that you and Sarah need to sign, take to AS office during business hours with access card
2. **PROJECT REVIEW**

Project Title:

Sponsoring Organization:

Presenter Name:

Summary:

Presentation Notes:

Board Questions:

Board Discussion:

*MOTION/SECOND: (name)/(name)*

*Motion language:*

*ACTION: Consent*

*Additional approval required: YES (Senate)*

**ADJOURNMENT AT (time)**

*MOTION/SECOND: Jordan/Alana*

*Motion language:Motion to adjourn meeting at 7:11*

*ACTION: Consent*

*Additional approval required: NO*