Associated Students
Tuesday, 01/14/19, Nati Conference Room

CALL TO ORDER: 6:03, minutes recorded by Carissa

A. ATTENDANCE

<table>
<thead>
<tr>
<th>Name</th>
<th>Note: absent (excused/not excused) arrived late (time) departed early (time)</th>
<th>Name</th>
<th>Note: absent (excused/not excused) arrived late (time) departed early (time)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Jeremy Francoeur Chair</td>
<td>present</td>
<td>Anushna Patel Outreach Coordinator</td>
<td>present</td>
</tr>
<tr>
<td>Mike Martin Co-Chair</td>
<td>present</td>
<td>Katherine Fukuda Outreach Coordinator</td>
<td>present</td>
</tr>
<tr>
<td>Jackie Rigley Undergraduate Rep</td>
<td>present</td>
<td>Sarah Siedschlag Advisor</td>
<td>present</td>
</tr>
<tr>
<td>Karen Thornton Undergraduate Rep</td>
<td>present</td>
<td>Carissa Stewart Administrative Assist</td>
<td>present</td>
</tr>
<tr>
<td>Ethan Estrada Undergraduate Rep</td>
<td>present</td>
<td>Kevin Sway Senate Liaison</td>
<td>absent</td>
</tr>
<tr>
<td>Phoebe Racine Graduate Student Rep</td>
<td>present</td>
<td>Emma Swanson Senate Liaison</td>
<td>present</td>
</tr>
<tr>
<td>Laura Ingulsrud Graduate Student Rep</td>
<td>present</td>
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</tbody>
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B. COMMITTEE BUSINESS

1. Approval of Attendance and Proxies
MOTION/SECOND: Jeremy/Karen
Motion language: Motion to approve attendance and proxies.
ACTION: consent
Additional approval required: YES (Senate)

2. Approval of Minutes
MOTION/SECOND: Jeremy/ Karen
Motion language: Motion to approve minutes from November 19, 2020
ACTION: consent
C. PUBLIC FORUM
(Announcements, appreciations, concerns, requests to have items added to agenda)

    1. Ice Breaker: If you had control of the president’s Twitter account for one Tweet, what would you say?
    2. Jeremy is going to take a fifth year and double major
    3. Karen is not going to be on coastal fund next quarter
    4. All board members are required to do office hours

D. REPORTS

1. Advisor Report: Siedschlag
   i. Jeremy and Sarah will put together the budget for next year
   ii. Environmental Affairs Board is doing a plastic reduction fair from 1-4 next Wednesday
   iii. Hopr will be leaving UCSB at the end of the quarter
       1. new system in Santa Barbara will have docking system and part electric
   iv. Won’t put up fencing for the new building until June
       1. will be doing circulation study and will be advocates against the project
   v. Go over the scientific dive fee applications and rate your favorites

2. Chair Report: Francoeur
   i. NRS Quarterly Meeting
       1. Banning dogs soon at Coal Oil Point, CSO backup but legally can’t tell people to leave so COPR is trying to work with police
       2. Controlled burns @ Sedgewick, might have some fire research projects
       3. if you are missing a meeting text or email Jeremy

3. Vice Chair Report: Martin
   i. no report

4. Senate Report: Swanson
   i. eswanson@as.ucsb.edu email
   ii. senate is going to advocate for the students against the building lock
   iii. can advertise for new positions
   iv. can help with the legal code

5. Administrative Report: Stewart
   i. no report

6. Coastal Service Program Report: Stewart
   i. calendar is set
7. Outreach and Education Report: Patel and Fukuda
   i. underwater parks sea festival at 10 on Saturday
   ii. will be hiring new outreach coordinators for next year

8. Sub-Committee Reports
   i. NRS scholarships
      1. all set just need to finalize grants
      2. Look over NRS scholarship
      3. Might release application week 3 or 4
   ii. Long-term funding application
      1. finalizing that process
   iii. Pre-screening process for applications
      1. Haven’t met since last quarter but trying to mirror long term funding application
      2. Try to remember decision meeting

E. AGENDA

1. Approval of Agenda/Additions to Agenda
   MOTION/SECOND: motion to approve agenda and additions to agenda
   Motion language: Jeremy/Karen
   ACTION: consent
   Additional approval required: YES (Senate)

F. OLD BUSINESS

G. NEW BUSINESS

   MOTION/SECOND: Jeremy/Karen
   Motion language: Motion to allocate $2,250 for spring Scientific Dive fee support
   ACTION: Consent
   Additional approval required: YES (Senate)

   SPR 18-13 Reallocation Request - Effect of nutrients leached from mud from recent mudflows on phytoplankton bloom dynamics in the Santa Barbara Channel
   MOTION/SECOND: Jeremy/Laura
   Motion language: Motion to approve SPR 18-13 Reallocation Request
   ACTION: Consent
   Additional approval required: YES (Senate)

   Fall 18-09 Extension Request – CCBER Restoration Interns: Winter & Spring 2019
   MOTION/SECOND: Jeremy/Karen
   Motion language: Motion to approve Fall 18-09 Extension Request until February 29, 2020
   ACTION: Consent
Fall 18-13 Extension Request #2 - Investigating the synergistic impact of elevated temperature and carbon dioxide on a phytoplankton species from the Santa Barbara Channel.

**MOTION/SECOND:** Jeremy/Mike
**Motion language:** Motion to approve Fall 18-13 Extension Request #2 until March 21st, 2020
**ACTION:** Consent

**Additional approval required: YES (Senate)**

Fall 18-15 Extension Request - Fate of Pharmaceuticals and Personal Care Products in Wastewater Treatment Plants (Changed from: Quantification of Pharmaceuticals and Personal Care Products in a Santa Barbara Wastewater Treatment Plant)

- Phoebe recuses herself

**MOTION/SECOND:** Jeremy/Laura
**Motion language:** Motion to approve Fall 18-15 Extension request
**ACTION:** Consent

**Additional approval required: YES (Senate)**

WIN 19-03 Extension Request - The proof is in the pollen: using pollen metabarcoding techniques to monitor native pollinator communities on the UCSB campus and restored coastal areas.

**MOTION/SECOND:** Jeremy/Karen
**Motion language:** Motion to approve WIN 19-03 extension request
**ACTION:** Consent

**Additional approval required: YES (Senate)**

SPR 19-01 Extension Request – COPR Internships and additional funding support for conservation, education, and restoration programs for summer and fall 2019

**MOTION/SECOND:** Jeremy/Laura
**Motion language:** Motion to approve SPR 19-01 Extension request
**ACTION:** Consent

**Additional approval required: YES (Senate)**

SPR 19-33 Reallocation Request - Monitoring the invasive grass species of Los Padres National Forest

**MOTION/SECOND:** Jeremy/Mike
**Motion language:** Motion to approve SPR 19-33 Reallocation request
**ACTION:** Consent

**Additional approval required: YES (Senate)**

**H. DISCUSSION**

1. Office hours: pick one any time from 8 AM-7 PM
   1. In current business Week 2 folder
   2. All board members have to do one hour, so sign up
   3. For people to come and ask questions
ii. What to do during office hours/preparation for board meetings
   i. fill out in Current Business folder by right-clicking and selecting “open with Google Sheets”
      i. often a good time to read grants, catch up on CF work
2. Walkthrough meeting structure, dress code (“California business casual” above the waist)
   1. Collared shirt, but wear pants
   2. Can keep shirt in office, look reasonably presentable
   3. Go over all reports and agenda and grants
   4. Just go over current business and correct week for copy of applications
   5. Add questions
      a. last quarter there was 4 presentations per meeting, give 15 minute rundown (Put down computers), 15 minutes for questions, then talk about it more after they leave, can discuss but mostly table discussion until end of quarter meeting, usually break right before they come in
      i. People usually bring dinner before applicants
         1. Possibly bringing in snacks?
2. Walkthrough of grant cycle structure
   1. Applications will start to come in, due friday
   2. Minor grants due week 6 or 7
   3. Carissa will correspond with applicants
      a. Couple grants per week
      b. Take notes because you will not remember first applicants
2. Site Visits
   1. Board members can do site visits if they so choose, usually handled by outreach coordinators
      a. everyone can go on board to get more involved
i. Not starting with anything right now
2. Conflict of Interest-Sarah
i. Intro to what conflict of interest is, we have guidelines to pass around, problems in past
   1. State your involvements at the beginning, can add conflict of interest later, can be questioned by other board members, still recuse for perceived Conflict
   2. we “recuse” ourselves from interviews/discussion/decision if we know applicant personally, recuse self if appearing unbiased is not possible
      a. process must look fair by external examination
      b. if unsure, say it and the board will decide
         2. Conflict of interest if you are applying or you would receive money from the grant being requested
            a. if you sat through a presentation/voted, you can not apply
               2. violation can cause removal from board
               3. fill out forms
               4. Administrator cannot be biased and schedule differently
ADJOURNMENT AT (time)
MOTION/SECOND: Jeremy/ Phoebe
Motion language: Motion to adjourn at 7:29 Pm
ACTION: Consent
Additional approval required: NO