



AS Community Affairs Board Minutes
Monday, April 30th 2018, 7:35PM
University of California, Santa Barbara
AS Community Affairs Board Office, University Center 2523

Roll Call and Attendees:

Name	Status	Name	Status
Stephanie Nguyen (Co-Chair)	Present	James Ferraro	Late
Morgan Lee (Co-Chair)	Absent	Ileana Navarro	Absent
Jenny Gyls	Present	Siena Matsumoto	Late
Steven King	Present	Emma Wiley	Late
Ambar Gonzalez	Present	Megan Lee	Present
Tejna Patel	Present	Christian Larson	Present
Matt Garnica	Present	Miranda Spring	Present
Tessa Fieri	Absent	Shivani Shah	Late
Glynnis Foley	Present	Allina Mojarro (Advisor)	Present
Ricky Nguyen	Present	Brandon Mora (Senate Liaison)	Late
Gabe Tienda	Late	Anthony Pimentel (Senate Liaison)	Absent
Olivia Hornstein	Absent		

1. **Acceptance of Agenda**

- a. **Acceptance of Excused Absences**
- b. *MOTION/SECOND: Spring/Foley*
- c. *ACTION: Passed by consent*

2. **Public Forum/ Announcements**

3. **Funding Requests**

1. UCSB PGRAD

- a. [Funding Request](#)
- b. [Budget](#)
- c. Requesting money for: Food, Stoles \$2,757.30
- d. Motion to fund \$2128.30 for food and stoles and just stoles
 - i. Motion/Second: Spring/Foley
 - ii. Vote: 15-0-3
 - iii. Action: Passes

2. Freedom 4 Youth

- a. [Funding Request](#)
- b. [Budget](#)
- c. Requesting: (Speaker fee/gas/hotel) \$5,000.00
- d. Motion to table until we receive a revised budget (entire conference), updated funding from other sources, what they're requesting from other orgs (last resort or are we another piece)
 - i. First/Second: Tienda/Ferraro
 - ii. Vote: 12-1-5
 - iii. Action: Passes

3. UCSB Floating Doctors

- a. [Funding Request](#)
- b. [Budget](#)
- c. Requesting money for: Travel Expenses \$5,000.00
- d. Motion to fully fund \$5000 for travel expenses (flights)
 - i. Motion/Second: Nguyen/Tienda
 - ii. Vote: 15-1-0
 - iii. Action: Passes

1. **Action Items (Internal Funding)**

- a. \$3000 -- Hunger / Houseless -- PATH Events: Supplies for Beautification Project and Welcome Home Kit Assembly Event
 - i. Motion/Second: Spring/King
 - ii. Action: Passes
- b. \$3000- CAB Day Retreat
 - i. Motion/Second: Larson/Tienda
 - ii. Action: Passes
- c. \$40-CAB Notepads, Senior Citizen Coordinator

- i. Motion/Second: Spring/Ferraro
 - ii. Action: Passes
- d. \$80 for Henna & DJ, Volunteer Week Festival:
 - i. Motion/Second: Spring/Larson
 - ii. Action: Passes

2. Advisor Updates

- a. Ruth Garcia
- b. Allina Mojarro - Answer any Questions/Advice about Volunteer Week planning
 - i. Have you called to confirm with vendors/ partners/ catering?
 - ii. Spreadsheet or pre-signup for volunteers?
 - iii. What is the plan for swag distribution (especially t-shirts)? Volunteers, wear your shirts to promote all week, give our CAB shirts at festival
 - iv. What is the goal for Volunteer Festival? Unite the campus and CAB, promote CAB in our biggest events as well as get people interested in Leaderboard and volunteering/get the ball rolling for this year, PEACE LOVE CAB, express this at volunteer festival, encourage kindness and helpfulness

3. Co-Chair Updates (Morgan Lee & Stephanie Nguyen)

- a. Volunteer Week:
 - i. Remember to print out volunteer sign in/out sheets for ALL events, bring CARE mail sign up sheets
 - ii. Remember it's part of your bylaws to attend other volunteer events than your own
 - iii. Sign up for [Volunteer Week Festival tabling](#)
 - iv. Set up, Volunteer Festival: Stephanie, Morgan, Ricky, Christian
 - v. Clean up, Volunteer Festival: Steven
 - vi. Share on social media!
- b. General Meeting:
 - i. Snacks: Matt
 - ii. Remember to edit slides this week
 - iii. Speaker: UCSB Mental Health Conference
 - iv. Setup: Stephanie, Steven, Christian
 - v. Cleanup: Stephanie, Emma, Miranda
- c. Retreat updates: chosen date, May 19th
 - i. Can I get a headcount? Sorry to those who are unable to go, we will still find time to bond after this day to wrap up our year together
 - ii. [Register for volunteering that day](#)
- d. CAB Banquet?

4. New Co-Chair Updates (Christian Larson & Steven King)

- a. Leaderboard Apps went out today. Flier at your events and push them hard. If you have any people in mind or interns, make sure you remind them.
 - i. Due Dates

- b. New Leaderboard Mixer: May 30th after General Meeting. Working with Miranda to plan an event; it'll be a fun bonding event with good food. We want everyone there at least by 7pm. We're mentioning it far in advance, so clear your schedules.
- c. Transition packets for new leader board members

5. Board Updates

- a. Secretary/Webmaster
 - i. Updated website with app
- b. Siena & Emma -FLP Co-Coordinator
 - i. Book Fair volunteering
- c. Tejna & Tessa - Alternative Breaks Co-Coordinator
 - i. Festival
- d. Glynnis - Animal Coordinator
 - i. Thursday BUNS event
- e. Ricky - Childcare Director
 - i. Book Fair
- f. James - Community Outreach Coordinator
 - i. Care Expo tomorrow
- g. Ileana - Environmental coordinator
 - i. Pass
- h. Matt - Historian
 - i. New pictures in the office
- i. Christian & Gabe- Hunger/Houseless Co-Coordinator
 - i. Community in Unity Banquet went really well, perfect amount of food, haircuts, community engagement
- j. Olivia & Shivani - Public Relations Co-Coordinator
 - i. PR for Volunteer Week
- k. Ambar - Senior Citizen Coordinator
 - i. Friendshipping!, need set up 1:30 PM
- l. Miranda - Social Chair
 - i. BUNS on Thursday, planting, sign up!
- m. Jenny - Special Projects Coordinator
 - i. You Matter tomorrow at noon
 - ii. Recruiting for blood drive
- n. Megan - Youth Outreach Coordinator
 - i. Book Fair
- o. Michael - CAB Student Staff
 - i. Pass
- p. Steven - Treasurer
 - i. Pass

6. Motion to Adjourn Meeting at 9:36pm

- a. *MOTION/SECOND: Wiley/Spring*

b. ACTION: Passed by consent